

**Lewis County Fire District #6**  
Commissioner's Meeting  
March 26<sup>th</sup>, 2019  
Minutes

In attendance:

- Commissioners: Jeri Lux, James Martin, and Travis McGregor
- Administration: McKenzie Gust and Chief Timothy Kinder
- Visitors: Kyle DePriest, Kyle Eiswald, Kevin Reynolds, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by the Board Chair, Commissioner James Martin.

Chief Timothy Kinder lead the Pledge of Allegiance.

The Board reviewed the agenda; Commissioner Martin asked to add MPD for a discussion under New Business and for Meeting Dates to be added under Old Business. The motion to approve the agenda as amended was presented by Commissioner McGregor and seconded by Commissioner Lux. All in favor; none opposed.

The Board reviewed the meeting minutes from the March 12<sup>th</sup>, 2019 meeting. The motion to approve the minutes as written was presented by Commissioner Lux and then seconded by Commissioner McGregor. All in favor; none opposed.

Good of the Order; Chief Kinder announced that this Saturday would be the first orientation for the new recruits.

First on Chief's Report; A spread sheet to show call volume this year compared to last year's calls was presented by Chief Kinder to show that the District is currently 42.9% above last year at this time. Also, this spread sheet shows the District having 21 transports in 2019 while last year at this time the district had 2.

Next; With the City of Chehalis being housed here at District 6, the Board was given updates on the most recent meeting regarding a possible change in insurance. The Board seen no issue with Chief kinder being in charge with taking the lead on this and working it out with the City.

Vouchers were presented to the Board for approval; Commissioner McGregor made the motion to approve the vouchers as presented and the motion was seconded by Commissioner Lux. All in favor; none opposed.

Payroll was presented to the Board for approval; Commissioner Lux made a motion to approve payroll as presented and the motion was seconded by Commissioner McGregor. All in favor; none opposed.

Old Business; The current lease agreement with the City of Chehalis was up for discussion. Commissioner Martin proposed we ask for backpay from when the bump in cost was previously discussed. The Board was in agreeance.

Chief Kinder proposed a "Decision Making" policy to the Board. After reviewal of the document, the Board was all in agreeance that this would be a guideline for the District and not a policy.

Next; Chief Kinder presented an Organizational Structure policy that would establish the organizational structure of Fire District 6 and it's reporting process through the chain of command. The Board will review the Org Chart and will discuss this further at the next meeting.

Lastly on Old Business; Commissioner McGregor asked for the Regular Commissioners Meetings be temporarily changed to Wednesdays, instead of the regular Tuesdays, till the end of June. Temporary Wednesday meetings will start on April 24<sup>th</sup> and will last until June 12<sup>th</sup>. Meetings will resume their regular Tuesday evening occurrence on June 25<sup>th</sup>. These changes will be posted online and at the station.

New Business; Soon, all lights in Station 61 will not be able to be serviced and will need to be updated to LED. This lighting project will cost the District approximately \$50,000. Since this was not budgeted for the 2019 budget, the Board decided this project will have to hold off until 2020. Also, this project will have to go to bid or off of the small works roster due to the substantial cost.

Next; a long discussion regarding the possible purchase of a new brush truck for the district ensued. The Board suggested a committee be formed when making such an important purchase. All were in agreeance.

Shift Lieutenant Classification policy was briefly discussed. The board advised Chief Kinder to move forward with this policy.

Lastly; Dr. McCahill has proposed to all the District he's serving that he needs a pay increase. This was just to inform the board of this potential increase and Chief will keep them informed as more discussion are had with the other districts on the topic.

At this time the Commissioners entered Executive session for a public employee review per RCW 42.30.110(1)(g) at 7:45 P.M for 10 minutes to resume at 7:55 P.M. The Executive Session was extended for 5 minutes to return at 8:00 P.M. Commissioner Martin returned and extended the meeting for another 10 minutes to return at 8:10 P.M. The Board returned from Executive session at 8:10 P.M and the regular meeting was called back to order at that

time. Commissioner Martin announced that the Board has gathered information for a 90-day review of the District and its Leadership. The board requested an email be sent to Matthew Foley to set aside times for all district 6 personal to be able to sit down with the commissioners to discuss the District and its leadership. No other decisions were made in executive session.

The motion was made to adjourn the meeting at 8:12 P.M. by Commissioner McGregor and was seconded by Commissioner Lux.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

Dated: March 27<sup>th</sup>, 2019