

Lewis County Fire District #6
Special Commissioners Meeting
January 6, 2025
Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and James Martin
- Administration: Executive Secretary Kiley Dyas
- Visitors: Greg Cole, Mary Cole, Jim Damico, Kyle Eiswald, Matt Foley, Chief Adam Fulbright, Laura Hanson (Zoom), Matt McCoy, Colton Moorhead, Riley Richards, Adam Strobeck (Zoom), and Colten Trotter

The special meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by the Board Chair, Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Jim Martin made a motion to approve the agenda as presented. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

Greg Cole noted that the Chehalis City Manager had stated that the district had taken on debt to be less attractive as a merger option and inquired if that were true. Commissioner Jim Martin informed Mr. Cole that in the early 2000's, that had been a devise used by the Board at the time. He noted that the district is currently under no debt obligations and would not be taking on any new debt to appear less attractive in a merger situation.

Jim Damico informed the Board that he had met with staff following his resignation to provide context on the departure. He thanked the Board for their support and the opportunity to work with the district. Mr. Damico further noted that he did not feel like he had been micromanaged by the Board and his departure was strictly due to restrictions of his current employment in California.

Lieutenant Matt McCoy informed the Board that a vacancy for a paramedic/firefighter position was in the recruiting phase. He inquired if the Board would be willing to offer a lateral firefighter the opportunity to start at a higher step within the approved CBA due to experience. He noted that it would assist with the recruitment of an experienced, lateral hire. The Board stated that they had no issues with the option, but asked that legal counsel be contacted to ensure compliance with the collective bargaining agreement.

Chief Adam Fulbright of Chehalis Fire provided a presentation regarding annexation of Chehalis Fire by Lewis County Fire District #6. He noted the current programs provided by each department, general district information, budgeting concerns, possible staffing options, and funding sources.

Commissioner Gregory Greene noted that he had received a written resignation from Interim Fire Chief Jim Damico. A motion to accept the resignation was made by Commissioner Jim Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) to discuss personnel matters at 7:10 PM, not to exceed 7:40 PM. At 7:40 P.M. the executive session was extended until 8:10 P.M. At 8:10 P.M. the executive session was extended until 8:30 P.M. At 8:30 P.M. the meeting was reopened. Commissioner Jim Martin made a motion to contact the Prothman recruitment company to discuss interim fire chief opportunities. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

Commissioner Jim Martin thanked Interim Fire Chief Jim Damico for his time and hopes to see him again in the future.

The motion was made to adjourn the meeting at 8:33 P.M. by Commissioner Gregory Greene and was seconded by Commissioner Brian Greene; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6
Commissioners Meeting
January 14, 2025
Minutes

In attendance:

- Commissioners: Gregory Greene, and Jim Martin
- Administration: Executive Secretary Kiley Dyas
- Visitors: Christy Cole, Greg Cole, Jerry Cole, Mary Cole, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Gregory Greene made a motion to approve the agenda as presented. Commissioner Jim Martin seconded the motion. All in favor; none opposed.

Greg Cole inquired abouts the new training center in Winlock; Commissioner Gregory Greene noted that not much information had been received by the district regarding the project.

Reading and approval of the minutes was tabled.

Vouchers were reviewed by the Board. Secretary Dyas noted that two batches had been presented for approval: one for the remaining 2024 vouchers and one for the capital purchase of the new ambulance. A motion to approve the vouchers as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Jim Martin and carried unanimously.

Commissioner Gregory Greene noted that the Board had accepted Interim Fire Chief Jim Damico's resignation at the previous meeting. Since that meeting, the Prothman recruitment company had been contacted and provided a candidate for the position.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) regarding personnel matters at 6:34 P.M., not to exceed 7:04 PM. At 7:04 P.M. the executive session was extended until 7:30 P.M. At 7:30 P.M. the executive session was extended until 8:00 P.M. At 8:00 P.M. the executive session was extended until 8:20 P.M. At 8:20 P.M. the regular meeting was reopened.

Commissioner Gregory Greene noted that the Board would like to move forward with the proposed candidate, Jerry Cole for the position of Interim Fire Chief. A conditional offer of employment upon completion of the health screening and background check was offered. It was noted that the employment contract of Mr. Cole would be held through the Prothman company.

General discussion ensued.

The motion was made to adjourn the meeting at 8:42 P.M. by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene; the motion carried unanimously.

Lewis County Fire District #6
January 14, 2025
Minutes

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6
Commissioners Meeting
January 28, 2025
Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Christy Cole, Kyle Eiswald, Laura Hanson, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. It was decided to add an executive session per RCW 42.30.110 (1)(g) for personnel matters. Commissioner Gregory Greene made a motion to approve the agenda as amended. Commissioner Jim Martin seconded the motion. All in favor; none opposed.

The pledge of allegiance was led by Commissioner Gregory Greene.

Interim Fire Chief Jerry Cole informed the Board that the new ambulance was in service.

A swearing in ceremony for Interim Fire Chief Jerry Cole was held.

The Board reviewed the minutes from the special commissioner's meeting on December 17, 2024, the special commissioner's meeting of January 6, 2025, and the regular commissioner's meeting of January 14, 2025. It was noted to add Commissioner Gregory Greene's first name to the minutes of December 17th regarding the Board Chair nominations. A motion to approve the December 17, 2024 minutes as amended and the January 6, 2025 and January 14, 2025 minutes as presented was made by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Payroll was reviewed by the Board. A motion to approve payroll and the associated vouchers as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Interim Fire Chief Jerry Cole informed the Board that the ambulance consortium had received the bids from private ambulance companies for service in the area. He noted that the bids had been forwarded to the Board for review and requested that any questions regarding the bids be provided to him within a week. A formal recommendation will be made in February.

Interim Fire Chief Jerry Cole noted that the draft strategic plan created by Fire Chief Ken Cardinale had

many items listed that had been completed by the district. Items include apparatus replacement, staffing, and public education. He noted that the 2021 draft plan provided a great framework for future strategic planning endeavors. The Board informed Chief Cole that an implementation date of April 30, 2025 was desired. It was decided to take public input regarding the strategic plan at both regularly scheduled commissioner's meetings in February.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) regarding personnel matters at 6:57 P.M., not to exceed 7:10 PM. At 7:10 P.M. the executive session was extended until 7:30 P.M. At 7:30. the regular meeting was reopened. No decisions were made.

The motion was made to adjourn the meeting at 7:31 P.M. by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6

Commissioners Meeting

February 11, 2025

Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Greg Cole, Kyle DePriest (Zoom), Laura Hanson (Zoom), Matthew McCoy, Devin Schlapbach (Zoom), Colten Trotter, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Jim Martin made a motion to approve the agenda as presented. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

The Board and Interim Fire Chief Jerry Cole requested public input for the strategic planning session. A brief SWOT analysis was conducted by the Board. Further public comment will be taken into account at the meeting on Tuesday, February 25, 2025.

The Board reviewed the minutes from the regular commissioner's meeting of January 28, 2025. A motion to approve the minutes as presented was made by Commissioner Brian Greene and was seconded by Commissioner Jim Martin. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Greg Greene and carried unanimously.

Interim Fire Chief Jerry Cole updated the Board on fire district activities including the creation of a bid spec for the bay doors at Station 61, tone board signal issues, apparatus repairs, a recent officer's meeting, water rescue training, and ongoing CPR training. Chief Cole noted that the district has five paramedic candidates that have applied to the option position. Testing and interviews for the position will be conducted soon.

Interim Fire Chief Jerry Cole informed the Board that the ambulance consortium had reviewed the bids from private ambulance companies. After review by Chief Cole and the district's MSO, Adam Strobeck, it was recommended that the district vote in favor of Medix. Commissioner Greg Greene made a motion to authorize the Chief to vote at the ambulance consortium meeting for the district in favor of Medix. Commissioner Jim Martin seconded the motion. All in favor; none opposed.

Policies 607 through 613 were reviewed by the Board. An alteration to policy 612.2 to read 'onboarded' instead of 'hired' was made. A motion to approve policies 607 through 613 with the above reflected correction was made by Commissioner Greg Greene and was seconded by Commissioner Brian Greene. Commissioner Jim Martin abstained.

Secretary Dyas explained that Interim Fire Chief Jerry Cole needed to be added as an authorized credit card user through Security State Bank; this authorization would replace and remove previous Fire Chief Paul Patterson. The following was noted:

- Remove Fire Chief Paul Patterson with a credit limit of \$5,000
- Add Fire Chief Jerry Cole with a credit limit of \$5,000

Surplus items were reviewed by the Board. Secretary Dyas noted that a length of hose with a serial number of A6292 had been damaged and needed to be disposed of. A motion to declare the length of hose surplus and approve disposal was made by Commissioner Jim Martin. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Commissioner Jim Martin noted that long-time volunteer, Gary Cadwell, had passed away. The district expressed their thanks for his 30+ years of service.

The board recessed into Executive Session per RCW 42.30.140 (4)(a) regarding labor negotiations at 6:57 P.M., not to exceed 7:30 PM. At 7:30 P.M. the executive session was extended until 7:40 P.M. At 7:40 P.M the regular meeting was reopened. No decisions were made.

The motion was made to adjourn the meeting at 7:52 P.M. by Commissioner Jim Martin and was seconded by Commissioner Brian Greene; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6

Commissioners Meeting

February 25, 2025

Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Jay Birley, Greg Cole, Matthew Foley, Fire Chief Adam Fulbright, Rob Gebhart, Mike Goodwillie (Zoom), Laura Hanson (Zoom), Adam Strobeck, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Gregory Greene made a motion to approve the agenda as presented. Commissioner Jim Martin seconded the motion. All in favor; none opposed.

The Board and Interim Fire Chief Jerry Cole requested public input for the strategic planning session. An opportunity for wildland mobilization was briefly discussed.

The Board reviewed the minutes from the regular commissioner's meeting of February 11, 2025. A correction to visitor names was noted. A motion to approve the minutes as amended was made by Commissioner Jim Martin and was seconded by Commissioner Brian Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Brian Greene. The motion was seconded by Commissioner Jim Martin and carried unanimously.

Payroll was reviewed by the Board. A motion to approve payroll and the associated vouchers as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Jim Martin and carried unanimously.

Interim Fire Chief Jerry Cole updated the Board on fire district activities including call volume, tone board repairs, boat repairs, and the implementation of the LifePak 35's. Testing for the vacant paramedic position will take place on March 14th with a Chief's interview on March 19th. Chief Cole also provided an update on legislative matters in review.

Policies 600 through 606 were reviewed by the Board. A motion to approve policies 600 through 606 as presented was made by Commissioner Greg Greene and was seconded by Commissioner Brian Greene.

Discussion regarding MOU's was tabled.

Secretary Dyas informed the Board of disrespectful behavior by some groups that utilize the meeting room. She requested that restrictions on the use of the room be discussed and determined. A facility use policy will be drafted.

Discussion regarding merger options and opportunities to work with surrounding agencies ensued. Chief Cole will reach out to Lewis County Fire District #1 and Lewis County Fire District #5 to identify areas in which the agencies can train together. The need to update mutual aid agreements was also noted.

Chief Cole requested that a letter of support from the district be provided for the proposed training facility at Lewis County Fire District #15. After a brief discussion, Commissioner Jim Martin made a motion to approve the sending of the letter of support for the training facility at Lewis County Fire District #15. Commissioner Gregory Greene seconded the motion and it carried unanimously.

Surplus items were reviewed by the Board. Secretary Dyas noted that the items were an unused exercise bike and a broken elliptical machine from Station 62. A motion to declare the exercise bike and elliptical machine surplus and approve disposal was made by Commissioner Brian Greene. Commissioner Jim Martin amended the motion to add that any funds received for the selling of the exercise bike be allocated to the fitness fund. The amended motion was seconded by Commissioner Gregory Greene and carried unanimously.

The motion was made to adjourn the meeting at 7:07 P.M. by Commissioner Gregory Greene and was seconded by Commissioner Brian Greene; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6

Commissioners Meeting

March 11, 2025

Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Zach Brotherson, Greg Cole, Kyle DePriest, Daniel Holmes, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Gregory Greene made a motion to approve the agenda as presented. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

The Board reviewed the minutes from the regular commissioner's meeting of February 25, 2025. A motion to approve the minutes as presented was made by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Greg Greene and carried unanimously.

Interim Fire Chief Jerry Cole updated the Board on fire district activities including year to date call volume, Facebook interaction statistics, and an update on the new ambulance. He noted that interviews for the vacant firefighter/paramedic position would take place on March 14th, with a Chief's interview on March 20th. Chief Cole thanked the Board for the opportunity to attend the Northwest Leadership Conference and noted that the conference was very educational.

Policies 700 through 707 were reviewed by the Board. Discussion regarding the reimbursement of personal property ensued. It was noted that the 'which' in policy 700 should remain in the policy. It was further noted that the term 'volunteer fire station' in policy 702.2 should be changed to 'outlying station'. Policy 705.3 should have the word 'individual' removed. A motion to approve policies 700 through 707 were approved with the above noted alterations was made by Commissioner Brian Greene. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

Chief Cole and Secretary Dyas noted that a policy was needed for use of the meeting room at Station 61. Secretary Dyas noted many instances where individuals or groups that utilized the training room had been discourteous to staff or left the training room in disarray. A sample policy was reviewed by the Board.

Commissioner Brian Greene noted that he would be unable to attend the next regularly scheduled Commissioner's meeting on March 25, 2025. Commissioners Gregory Greene and Jim Martin noted that his absence was excused.

The Board recessed into Executive Session per RCW 42.30.110 (1)(g) regarding personnel matters at 8:00 P.M., not to exceed 8:30 P.M. At 8:30 P.M. the executive session was extended until 8:45 P.M. At 8:45 P.M. the executive session was extended until 8:55 P.M. At 8:55 P.M. the regular meeting was reopened. No decisions were made.

The motion was made to adjourn the meeting at 8:59 P.M. by Commissioner Jim Martin and was seconded by Commissioner Brian Greene; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6
Special Commissioners Meeting
March 20, 2025
Minutes

In attendance:

- Commissioners: Gregory Greene and James Martin
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Carolyn Brock, John Faber, Brad Flexhaug, Kim Lawrence, and Tim Mills

The special meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:00 P.M. by the Board Chair, Commissioner Gregory Greene at Lewis County Fire District #1 at 1733 State Route 508 in Onalaska, WA.

The Board reviewed the agenda. Commissioner Gregory Greene made a motion to approve the agenda as presented. Commissioner Jim Martin seconded the motion. All in favor; none opposed.

Commissioner Gregory Greene spoke to the Commissioners of Lewis County Fire District #1 regarding agency collaboration. He noted that Lewis County Fire District #6 had been approached by Chehalis Fire regarding a potential merger; he further noted that all surrounding agencies were being contacted regarding merger feasibility, agency collaboration, and mutual aid agreements. The Boards for both agencies directed their respective fire chiefs to collaborate on a mutual aid agreement and any further operations which may increase department collaboration.

The motion was made to adjourn the meeting at 6:11 P.M. by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6
Special Commissioners Meeting
March 24, 2025
Minutes

In attendance:

- Commissioners: Brian Greene (Online), Gregory Greene (Online), and James Martin (Online)
- Administration: Interim Fire Chief Jerry Cole (Online) and Executive Secretary Kiley Dyas
- Visitors: Lisa Carrell (Online) and Kiersten Mercado (Online)

The special meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 10:00 A.M. by the Board Chair, Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Gregory Greene made a motion to approve the agenda as presented. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

An exit interview for the 2021 through 2023 Accountability Audit conducted by the Washington State Auditor's Office was held. The auditors noted that there were no findings during the audit, but requested that a procurement policy be put in place for future capital purchases. It was also noted that the 2021 annual report had been submitted late due to staffing changes; it was noted that all other annual reports had been completed and submitted by the deadline.

The motion was made to adjourn the meeting at 10:16 A.M. by Commissioner Gregory Greene and was seconded by Commissioner Brian Greene; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6

Commissioners Meeting

March 25, 2025

Minutes

In attendance:

- Commissioners: Gregory Greene and Jim Martin
- Absent: Brian Greene (Excused)
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Kyle DePriest (Zoom), Laura Hanson (Zoom), Matthew McCoy, Brandon Schaffer, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Jim Martin made a motion to approve the agenda as presented. Commissioner Gregory Greene seconded the motion. All in favor; none opposed.

The Board reviewed the minutes from the regular commissioner's meeting of March 11, 2025, the special commissioner's meeting of March 20, 2025, and the special commissioner's meeting of March 24, 2025. A motion to approve the minutes as presented was made by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

Payroll was reviewed by the Board. A motion to approve payroll and the associated vouchers as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Jim Martin and carried unanimously.

Interim Fire Chief Jerry Cole updated the Board on fire district activities including call volume, attendance at previous district secretary Lois McKee's funeral, and the arrival of the new stair chairs and power-load gurney. He noted that he planned to schedule one on one meetings with the Board members regarding the strategic plan.

Discussion regarding MOU's was tabled.

Alterations to the facility use rules were discussed. A motion to approve the revised training room facility use rules and utilize the document to draft a training room use policy was made by Commission Jim Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) regarding personnel matters at 6:44 P.M., not to exceed 7:05 PM. At 7:05 P.M. the executive session was extended until 7:10 P.M. At 7:10 P.M the regular meeting was reopened. A motion to authorize Fire Chief Jerry Cole to extend a

conditional offer of employment to the top Firefighter/Paramedic candidate was made by Commissioner Jim Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

The motion was made to adjourn the meeting at 7:11 P.M. by Commissioner Gregory Greene and was seconded by Commissioner Jim Martin; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6

Commissioners Meeting

April 8, 2025

Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Greg Cole, Jim Damico (Zoom), Matt Foley, Adam Strobeck, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Jim Martin made a motion to approve the agenda as presented. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

The Board reviewed the minutes from the regular commissioner's meeting of March 25, 2025. A motion to approve the minutes as presented was made by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Interim Fire Chief Jerry Cole updated the Board on fire district activities including year to date call volume, recent training activities, and a walk through of a local business with Lewis County Fire District #5.

Policies 800 through 802 were reviewed by the Board. Discussion regarding the exemption provided by RCW 42.56.070 for the index of records ensued; it was decided by the Board to contact legal regarding the exemption. A motion to approve policies 800 through 802 with the above noted legal review was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Brian Greene and carried unanimously.

The MOU's for Overtime Calculation and CBA Article 26, and the associated policy for CBA Article 26 was reviewed by the Board. Commissioner Brian Greene noted that a typo in the policy needed to be corrected from 'on' to 'no'. A motion to approve the MOU's and the associated policy as amended was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Jim Martin and carried unanimously.

Documents for the bidding of the replacement of the bay doors at Station 61 were reviewed. Commissioner Brian Greene agreed to review the documents and provide recommendations. Documents will be updated and provided at the following commissioner's meeting.

Chief Jerry Cole provided the Board with an update regarding interagency collaboration with Lewis County Fire District #1, Lewis County Fire District #5, and Riverside Fire Authority. Commissioner Gregory

Greene provided a brief overview of his meeting with Board Chair, Sam Patrick of Lewis County Fire District #5. Both agencies are open to training together and providing services that mutually benefit each district. Chief Cole noted that a mutual aid agreement with Lewis County Fire District #1 for ALS services had been drafted. A motion to approve the mutual aid agreement as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Jim Martin and carried unanimously. Discussion regarding collaboration and the potential to merge with Chehalis Fire ensued; it was decided to send a letter regarding the Board's stance to the Chehalis City Council.

The Board recessed into Executive Session per RCW 42.30.110 (1)(g) for the review of a public employee at 9:01 P.M., not to exceed 9:30 PM. At 9:30 P.M. the executive session was extended until 9:45 P.M. At 9:45 P.M. the regular meeting was reopened. No decisions were made.

The motion was made to adjourn the meeting at 9:46 P.M. by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6

Commissioners Meeting

April 22, 2025

Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Greg Cole, Mike Goodwillie, Laura Hanson (Zoom), and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Jim Martin asked that a discussion regarding the 9-1-1 ILA be added to the meeting. Commissioner Gregory Greene made a motion to approve the agenda as amended. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

Firefighter/EMT Mike Goodwillie thanked the commissioners for approving his training request to attend the FDIC conference. He provided an overview of the classes he attended and informed the Board of his intent to train district members with his knowledge attained from those classes.

The Board reviewed the minutes from the regular commissioner's meeting of April 8, 2025. A motion to approve the minutes as presented was made by Commissioner Jim Martin and was seconded by Commissioner Brian Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Jim Martin and carried unanimously.

Payroll was reviewed by the Board. A motion to approve payroll as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Volunteer payroll was reviewed by the Board. A motion to approve volunteer payroll as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

Interim Fire Chief Jerry Cole updated the Board on fire district activities including year to date call volume, aging tires on apparatus, and an upcoming badge pinning ceremony for two members that passed their probationary period.

Policies 900 through 904 were reviewed by the Board. A need to remove the requirement of a social security number in 903.7.2 was acknowledge. Commissioner Gregory Greene inquired if the district had a current incident exposure plan; Chief Cole will look into this. A motion to approve policies 900 through 904 with the above noted amendment and the confirmation of an incident exposure plan was made by Commissioner Gregory Greene. Commissioner Brian Greene seconded the motion; all in favor, none

opposed.

Chief Jerry Cole provided the Board with a strategic plan for review and approval. Chief Cole presented a slideshow with a breakdown of the strategic plan. The plan includes basic apparatus replacement, facility maintenance and improvements, personnel goals, and other such items. A motion to approve the strategic plan as presented was made by Commissioner Gregory Greene. Commissioner Jim Martin seconded the motion and it carried unanimously. The Board noted the need to review and update the plan on a regular basis.

Updated documents for the bidding of the replacement of the bay doors at Station 61 were reviewed. All commissioners were in favor of the documents provided and approved administration to release the bid documents once legal review was completed.

Chief Jerry Cole provided the Board with an update regarding interagency collaboration with Lewis County Fire District #1, Lewis County Fire District #5, and Riverside Fire Authority. Chief Cole noted that mutual aid response with Lewis County Fire District #5 had been added to the run cards for the Logan Hill area, which should improve the insurance rating for that area.

Commissioner Jim Martin presented the final interlocal agreement with Lewis County Dispatch for 9-1-1 dispatching services. A motion to accept the new interlocal agreement with Lewis County Dispatch for 9-1-1 dispatching services was made by Commissioner Jim Martin. The motion was seconded by Commissioner Brian Greene and carried unanimously.

The motion was made to adjourn the meeting at 8:02 P.M. by Commissioner Jim Martin and was seconded by Commissioner Brian Greene; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6

Commissioners Meeting

May 13, 2025

Minutes

In attendance:

- Commissioners: Brian Greene (Zoom), Gregory Greene, and Jim Martin
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Chief Adam Fulbright, Laura Hanson (Zoom), Matt McCoy, Brandon Schaffer, James Van Ornum, and Jackie Weaver

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. It was noted that review of Bay Door Bid Documents and an agreement for fire and emergency services was needed. Commissioner Jim Martin made a motion to approve the agenda as amended. Commissioner Gregory Greene seconded the motion. All in favor; none opposed.

Chief Cole introduced Jackie Weaver, the district's newest paramedic, to the Board.

The Board reviewed the minutes from the regular commissioner's meeting of April 22, 2025. A motion to approve the minutes as presented was made by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

Interim Fire Chief Jerry Cole updated the Board on fire district activities including year to date call volume, brush fire preparations, and an upcoming badge pinning ceremony for two members that passed their probationary period.

Policies 905 through 906 were reviewed by the Board. Discussion regarding Policy 906 ensued, it was decided to table Policy 906. It was noted that 905.2(a)(3) wording needed to be changed from 'captain' to lieutenant or officer'. A motion to approve policies 905, and 907 through 910 with the above noted amendment was made by Commissioner Jim Martin. Commissioner Gregory Greene seconded the motion; all in favor, none opposed.

Documents for a request for proposal for a feasibility study with the City of Chehalis Fire Department were reviewed. Commissioner Gregory Greene requested to be on the interview panel for the contractors that apply. Commissioner Jim Martin volunteered to be the alternate if Commissioner Gregory Greene could not attend. Commissioner Gregory Greene made a motion to approve the presented RFP and move forward with the feasibility study with the City of Chehalis. Commissioner Brian Greene seconded the motion; all in favor, none opposed.

Secretary Dyas presented updated documents for the bidding of the replacement of the bay doors at Station 61 which had been vetted by legal counsel. A motion to approve the documents as presented was made by Commissioner Brian Greene and seconded by Commissioner Jim Martin. All in favor; none opposed.

A job description for a support volunteer position was reviewed by the Board. A motion to approve the job description as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Review of the contract for ambulance services with the Lewis County Ambulance Service Consortium. The contract notes the county's switch of private ambulance company from AMR to Medix. A motion to accept the proposed contract was made by Commissioner Gregory Greene and seconded by Commissioner Brian Greene. All in favor; none opposed.

Firefighter/EMT Trotter spoke to the Board about a potential wildland vehicle which could be provided to the district on loan from the Department of Natural Resources. Any major repairs to the apparatus would be provided through DNR, but the district would be responsible for any upfitting and general maintenance. A motion to approve moving forward with the review of the apparatus and potential upfitting was made by Commissioner Jim Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

Secretary Dyas presented a fire and emergency medical protection agreement to the Board for review. The document was provided by the district's legal counsel and addressed properties in the district which may not pay property tax, but would be within the district's response area. A motion to implement the fire and emergency protection agreement and create a corresponding policy was made by Commissioner Jim Martin. Commissioner Gregory Greene seconded the motion and it carried unanimously. Chief Cole will work with Secretary Dyas to identify addresses within the district which may need to be contacted.

The Board recessed into Executive Session per RCW 42.30.110 (1)(g) for the review of a public employee and personnel matters at 6:46 P.M., not to exceed 7:31 PM. At 7:31 P.M. the executive session was extended until 8:00 P.M. At 8:00 P.M. the executive session was extended until 8:20 P.M. At 8:20 P.M. the regular meeting was reopened.

Commissioner Gregory Greene noted that performance evaluations had been completed. An updated agreement for Secretary Dyas would be completed. A motion to accept the agreement for paramedic training with Max Loewenstein based on advice from legal counsel was made by Commissioner Gregory Greene. Commissioner Jim Martin seconded the motion and it carried unanimously.

The motion was made to adjourn the meeting at 8:24 P.M. by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner