

Lewis County Fire District #6
Special Commissioners Meeting
January 4, 2024
Minutes

In attendance:

- Commissioners: Gregory Greene, James Martin, and Colin Mason
- Administration: Executive Secretary Kiley Dyas
- Visitors: Dave Layden

The special meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 4:30 P.M. by the Board Chair, Commissioner Greg Greene.

The Board reviewed the agenda. Commissioner Martin made a motion to approve the agenda as presented. Commissioner Mason seconded the motion. All in favor; none opposed.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) to discuss personnel matters at 4:30 PM, not to exceed 5:30 PM. At 5:30 P.M. the executive session was extended until 6:30 P.M. At 6:30 P.M. the executive session was extended until 7:30 P.M. At 7:30 P.M. the executive session was extended until 8:00 P.M. At 8:00 P.M. the executive session was extended until 8:30 P.M. At 8:30 P.M. the meeting was reopened. No decisions were made.

The motion was made to adjourn the meeting at 8:36 P.M. by Commissioner Mason and was seconded by Commissioner Greene; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6
Special Commissioners Meeting
January 5, 2024
Minutes

In attendance:

- Commissioners: Gregory Greene, James Martin, and Colin Mason
- Administration: Executive Secretary Kiley Dyas and Fire Chief Paul Patterson
- Visitors: Kyle Eiswald

The special meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 4:30 P.M. by the Board Chair, Commissioner Greg Greene.

The Board reviewed the agenda. Commissioner Greene made a motion to approve the agenda as presented. Commissioner Mason seconded the motion. All in favor; none opposed.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) to discuss personnel matters at 4:30 PM, not to exceed 5:30 PM. At 5:30 P.M. the executive session was extended until 6:00 P.M. At 6:00 P.M. the executive session was extended until 6:25 P.M. At 6:25 P.M. the meeting was reopened. No decisions were made.

The motion was made to adjourn the meeting at 6:31 P.M. by Commissioner Martin and was seconded by Commissioner Mason; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6

Commissioners Meeting

January 9, 2024

Minutes

In attendance:

- Commissioners: Gregory Greene, Jim Martin, and Colin Mason
- Administration: Executive Secretary Kiley Dyas and Fire Chief Paul Patterson
- Visitors: Matt Foley, Adam Strobeck, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Greene requested that discussions regarding Board Vice Chair and regular commissioner meeting schedule be added to the agenda. Commissioner Martin made a motion to approve the agenda as amended. Commissioner Mason seconded the motion. All in favor; none opposed.

The Board reviewed the minutes from the regular commissioner's meeting on December 26, 2023 and the special commissioner's meetings on January 4, 2024 and January 5, 2024. The motion to approve the minutes as presented was made by Commissioner Mason and was seconded by Commissioner Martin. All in favor; none opposed.

Vouchers were reviewed by the Board. Secretary Dyas noted that two sets of vouchers were presented; one for the final 2023 batch in the amount of \$31,904.36 and one for the first 2024 vouchers in the amount of \$41,898.98. A motion to approve both sets of vouchers as presented was made by Commissioner Martin. The motion was seconded by Commissioner Mason and carried unanimously.

The Board discussed appointment of the Board Vice Chair. Commissioner Mason nominated Commissioner Martin for the position. Commissioner Martin accepted the nomination. All in favor; none opposed.

Firefighter/Paramedic Strobeck informed the Board that he received a quote for the third power-load gurney which was briefly discussed in December. He informed the Board that the quote was for \$65,000, but a price increase is expected in February.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) regarding personnel matters at 7:10 P.M., not to exceed 7:40 P.M. At 7:40 P.M. the executive session was extended until 7:55 P.M. At 7:55 P.M. the executive session was extended until 8:15 P.M. At 8:15 P.M. the executive session was extended until 8:30 P.M. At 8:30 P.M. the regular meeting was reopened.

The Board discussed the regular commissioner meeting schedule. A motion was made by Commissioner Martin to change the time of the regular commissioner meetings from 6:30 P.M. to 5:30 P.M. The motion was seconded by Commissioner Greene and carried unanimously. Due to schedule conflicts, a motion was made by Commissioner Martin to cancel the January 23, 2024 meeting and schedule a special

meeting on Thursday, January 25, 2024 at 5:30 P.M. instead. The motion was seconded by Commissioner Greene and carried unanimously.

The motion was made to adjourn the meeting at 8:35 P.M. by Commissioner Greene and was seconded by Commissioner Mason; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6
Special Commissioners Meeting
January 25, 2024
Minutes

In attendance:

- Commissioners: Gregory Greene and Jim Martin
- Administration: Executive Secretary Kiley Dyas and Fire Chief Paul Patterson
- Visitors: Matt McCoy, Adam Strobeck, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Martin made a motion to approve the agenda as presented. Commissioner Greene seconded the motion. All in favor; none opposed.

The Board reviewed the minutes from the regular commissioner's meeting on January 9, 2024. The motion to approve the minutes as presented was made by Commissioner Martin and was seconded by Commissioner Greene. All in favor; none opposed.

A letter from Firefighter/EMT Mike Goodwillie was received by the Board. The letter thanked the Board, previous Fire Chief Ken Cardinale, and Lieutenants Matt Foley and Matt McCoy for their support in his acquisition of an associates degree in applied sciences for fire services leadership and management.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Greene. The motion was seconded by Commissioner Martin and carried unanimously.

Payroll was reviewed by the Board. A motion to approve payroll as presented was made by Commissioner Greene. The motion was seconded by Commissioner Martin and carried unanimously.

Chief Patterson provided an update on district activities. Seven volunteer applications have been received and are being processed. Adna has been staffed roughly 68% of the time; the new hire to fill the vacant firefighter/paramedic position should help to increase the amount of time that Station 62 is staffed. The final walkthrough for the ambulance remount should take place around March 5th.

Commissioner Greene informed the Board that Commissioner Mason had resigned from his position as commissioner as of January 25, 2024.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) regarding personnel matters at 5:55 P.M., not to exceed 6:10 PM. At 6:10 P.M. the regular meeting was reopened.

The motion was made to adjourn the meeting at 6:11 P.M. by Commissioner Martin and was seconded by Commissioner Greene; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6

Commissioners Meeting

February 13, 2024

Minutes

In attendance:

- Commissioners: Gregory Greene and Jim Martin
- Administration: Executive Secretary Kiley Dyas and Fire Chief Paul Patterson
- Visitors: Matt Foley, Daniel Holmes (Zoom), Adam Strobeck, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:31 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Greene requested that discussions regarding a data sharing agreement with the Washington State Auditor's Office, a policy regarding personnel references, transport rates, and an executive session per RCW 42.30.140(4)(a) for labor negotiations be added to the agenda. Commissioner Martin made a motion to approve the agenda as amended. Commissioner Greene seconded the motion. All in favor; none opposed.

James Van Ornum thanked Chief Patterson and the district for the use of Station 63 for an amateur radio group training.

The Board reviewed the minutes from the regular commissioner's meeting on January 25, 2024. The motion to approve the minutes as presented was made by Commissioner Martin and was seconded by Commissioner Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Greene. The motion was seconded by Commissioner Martin and carried unanimously.

Chief Patterson informed the Board that the wrap for Brush 61 has been completed; this wrap ensures compliance with state law for reflective materials on emergency vehicles. Firefighter/EMT Schaffer started at the beginning of February and has been assigned to B-shift.

A discussion regarding transport rates ensued. The Board was informed that the district's rates are significantly lower than AMR and surrounding districts. The Board requested that Chief Patterson review the rates and bring a proposal to the Board.

Secretary Dyas explained the 7-year budget forecasting model briefly to the Board.

An MOU with the union regarding clarification of compensatory time accrual and usage was reviewed by the Board. A motion to approve the MOU as presented upon the approval of the union and delegate signing authority to Chief Patterson was made by Commissioner Martin. Commissioner Greene seconded the motion and it carried unanimously.

A data sharing agreement with the Washington State Auditor's Office was presented for Board review. A

Secretary Dyas explained that the agreement was an annual renewal. A motion to approve the agreement was made by Commissioner Martin. The motion was seconded by Commissioner Greene and carried unanimously.

A policy regarding reference checks and personnel inquiries was reviewed by the Board. Commissioner Greene explained that the policy would limit district responses to verification of employment and prohibit details regarding work performance. A motion to enact the Reference Checks and Personnel Information Policy drafted by Attorney Dave Luxenberg was made by Commissioner Martin. The motion was seconded by Commissioner Greene and carried unanimously.

Commissioner Martin informed the Board that the Lewis County Fire Commissioner's Association meeting would take place on Monday, February 19th in Mossyrock. A speaker from Senator Braun's office will be in attendance.

Firefighter/Paramedic Holmes informed the Board that an offer had been received for the LBT-465-1-A engine previously surplussed by the district. While an exact fair market value could not be found, it had been listed for auction at \$5,000. The offer received was for \$2,500. The Board decided not to accept the offer at this time.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) regarding personnel matters at 6:30 P.M., not to exceed 6:45 PM. At 6:45 P.M. the regular meeting was reopened. No decisions were made.

The board recessed into Executive Session per RCW 42.30.140 (4)(a) regarding labor negotiations at 6:45 P.M., not to exceed 7:00 PM. At 7:00 P.M. the executive session was extended until 8:00 P.M. At 8:00 P.M. the executive session was extended until 8:15 P.M. At 8:15 P.M. the executive session was extended until 8:25 P.M. At 8:25 P.M. the regular meeting was reopened. A motion to approve the Medical Services Officer MOU as presented upon the approval of the union and delegate signing authority to Chief Patterson was made by Commissioner Martin. Commissioner Greene seconded the motion and it carried unanimously.

The motion was made to adjourn the meeting at 8:30 P.M. by Commissioner Greene and was seconded by Commissioner Martin; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6

Commissioners Meeting

February 27, 2024

Minutes

In attendance:

- Commissioners: Gregory Greene and Jim Martin
- Administration: Executive Secretary Kiley Dyas and Fire Chief Paul Patterson
- Visitors: Kyle Eiswald, Daniel Holmes, and Brandon Schaffer

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:33 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Greene requested that a discussion regarding annexation and an executive session per RCW 42.30.140(4)(a) for labor negotiations be added to the agenda; and the discussion regarding the budget forecasting model be tabled. Commissioner Martin made a motion to approve the agenda as amended. Commissioner Greene seconded the motion. All in favor; none opposed.

Chief Patterson congratulated Firefighter/EMT Max Loewenstein and family on the addition of a new baby girl.

Commissioner Martin noted that a class from Snure Seminars regarding procurement procedures had been announced. It was agreed that administrative staff and commissioners would attend. The purchase of all Washington State Fire Commissioner's Association 2023 conference videos be purchased for \$1,000 for administrative staff and commissioner review.

The Board reviewed the minutes from the regular commissioner's meeting on February 13, 2024. The motion to approve the minutes as presented was made by Commissioner Greene and was seconded by Commissioner Martin. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Martin. The motion was seconded by Commissioner Greene and carried unanimously.

Payroll was reviewed by the Board. A motion to approve payroll as presented was made by Commissioner Greene. The motion was seconded by Commissioner Martin and carried unanimously.

Chief Patterson informed the Board that eight new volunteer applicants were completing physicals and background checks. Chief Patterson noted that Station 62 is being staffed as close to 100% as possible; lieutenants will rotate shifts at Station 62 occasionally to ensure an officer presence. Upcoming training includes a CERT class, a car seat program, training with Amtrak, and a natural gas and pipeline class hosted by Riverside Fire Authority. Commissioner Martin noted that BNSF provides training for freight train accidents as well. Chief Patterson informed the Board that the walkthrough for the medic remount would take place on March 25th.

Chief Patterson informed the Board that policy review and compilation has been completed through Lexipol and is available for Commissioner review.

Commissioner Greene informed the Board that the annexation of the industrial park is noted in the City of Chehalis' 2024 budget document. Chief Fulbright of the Chehalis Fire Department is working on a feasibility study for the annexation. Options and historical annexation discussions were briefly explained.

Surplus radios were discussed. Secretary Dyas explained that these radios could be useful to other fire departments within Lewis County. A motion to surplus the radios and associated equipment was made by Commissioner Greene. The motion was seconded by Commissioner Martin and carried unanimously.

The board recessed into Executive Session per RCW 42.30.140 (4)(a) regarding labor negotiations at 7:00 P.M., not to exceed 7:10 PM. At 7:10 P.M. the executive session was extended until 7:30 P.M. At 7:30 P.M. the executive session was extended until 7:40 P.M. At 7:40 P.M. the regular meeting was reopened; no decisions were made.

General discussion regarding review dates for transport rates, policies, and strategic planning ensued.

The motion was made to adjourn the meeting at 8:11 P.M. by Commissioner Greene and was seconded by Commissioner Martin; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6

Commissioners Meeting

March 12, 2024

Minutes

In attendance:

- Commissioners: Gregory Greene and Jim Martin
- Administration: Executive Secretary Kiley Dyas and Fire Chief Paul Patterson
- Visitors: Brian Greene

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:33 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Martin made a motion to approve the agenda as presented. Commissioner Greene seconded the motion. All in favor; none opposed.

The Board reviewed the minutes from the regular commissioner's meeting on February 26, 2024. The motion to approve the minutes as presented was made by Commissioner Martin and was seconded by Commissioner Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Martin. The motion was seconded by Commissioner Greene and carried unanimously.

Chief Patterson informed the Board that research on local ambulance transportation rates had been conducted. After this research, he suggested the following rate changes:

	<u>Current Rate</u>	<u>Proposed Rate</u>
BLS:	\$ 875.00	\$ 1,075.00
ALS I:	\$ 1,275.00	\$ 1,475.00
ALS II:	\$ 1,475.00	\$ 1,675.00
Milage:	\$ 17.00/mile	\$ 21.00/mile

Chief Patterson noted that the GEMT program would be updated to increase utilization. Commissioner Martin noted that he supported the rate changes provided that the district retained the policy that after a residents' insurance was billed, the resident would not be billed for remaining fees. Secretary Dyas confirmed that the policy remained in effect and noted that residents were not charged residual fees due to their support of the EMS levy. Commissioner Martin made a motion to adopt the presented ambulance transportation rates, effective April 1, 2024. The motion was seconded by Commissioner Greene and carried unanimously.

Commissioner Martin updated the Board regarding the SW Washington Risk Management Group meeting during the NW Leadership Conference. The revised interlocal agreement was reviewed and Commissioner Martin noted that it included a designation of risk manager and the ability of the group to vote out member departments that may present a liability to the group. The SW Washington Risk Management Group voted in favor of the revised interlocal agreement. A motion to sign the SW

Washington Risk Management Group Interlocal Agreement was made by Commissioner Greene. The motion was seconded by Commissioner Martin and carried unanimously.

The board recessed into Executive Session per RCW 42.30.110 (1)(h) to evaluate the qualifications for appointment to elective office at 6:22 P.M., not to exceed 6:37 PM. At 6:37 P.M. the executive session was extended until 6:47 P.M. At 6:47 P.M. the regular meeting was reopened. No decisions were made.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) regarding personnel matters at 6:47 P.M., not to exceed 7:17 PM. At 7:17 P.M. the executive session was extended until 7:27 P.M. At 7:27 P.M. the regular meeting was reopened. Commissioner Greene made a motion to approve Chief Patterson to extend a conditional offer to the top candidate for a 13th full-time position of Firefighter/EMT, subject to all preliminary background checks, medical clearances, and psychological evaluations. The motion was seconded by Commissioner Martin and carried unanimously.

The motion was made to adjourn the meeting at 7:40 P.M. by Commissioner Greene and was seconded by Commissioner Martin; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6

Commissioners Meeting

March 26, 2024

Minutes

In attendance:

- Commissioners: Gregory Greene and Jim Martin
- Administration: Executive Secretary Kiley Dyas and Fire Chief Paul Patterson
- Visitors: Brayden Bostwick, Matthew Foley, Daniel Holmes, Rob Gebhart, Mike Goodwillie, Brian Greene, Devin Schlapbach, Cameron Simper, Mark Stahl, Adam Strobeck, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Greene made a motion to approve the agenda as presented. Commissioner Martin seconded the motion. All in favor; none opposed.

Commissioner Greene led the pledge of allegiance.

The Board reviewed the minutes from the regular commissioner's meeting on March 12, 2024. The motion to approve the minutes as presented was made by Commissioner Martin and was seconded by Commissioner Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. Secretary Dyas noted that a vendor name correction had been made since the agenda was distributed. A motion to approve the vouchers as presented was made by Commissioner Martin. The motion was seconded by Commissioner Greene and carried unanimously.

Payroll was reviewed by the Board. A motion to approve payroll as presented was made by Commissioner Martin. The motion was seconded by Commissioner Greene and carried unanimously.

Chief Patterson provided an update regarding district activities. A conditional offer of employment has been extended to the top candidate and background checks, psychological examinations, and physical examinations are being scheduled. Chief Patterson explained that during the strategic planning process, he will be meeting with community members. FF/EMT Goodwillie informed the Board of an upcoming live burn training session tentatively scheduled for June 8, 2024. Final inspection of the ambulance remount has been completed and graphics will be added soon.

The board conducted interviews of each of the candidates for the open commissioner's position. Candidates Brayden Bostwick, Rob Gebhart, Brian Greene, Cameron Simper, and Mark Stahl provided the knowledge they believed would be beneficial to the department and their top three priorities during their tenure as fire commissioner.

The board recessed into Executive Session per RCW 42.30.110 (1)(h) to evaluate the qualifications for appointment to elective office at 6:01 P.M., not to exceed 6:31 PM. At 6:31 P.M. the executive session was extended until 6:37 P.M. At 6:37 P.M. the regular meeting was reopened. Commissioner Greene and

Commissioner Martin expressed their gratitude to all applicants for attending the meeting and their interest in filling the position. Commissioner Martin encouraged all applicants to run for the position in the future. Commissioner Gregory Greene made a motion to appoint Brian Greene to the vacant commissioner position on the Lewis County Fire District #6 Board of Commissioners. Commissioner Martin seconded the motion and it carried unanimously.

The motion was made to adjourn the meeting at 6:41 P.M. by Commissioner Martin and was seconded by Commissioner Greene; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6

Commissioners Meeting

April 9, 2024

Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Executive Secretary Kiley Dyas and Fire Chief Paul Patterson
- Visitors: Zachery Brotherson (Zoom), Daniel Holmes, Max Loewenstein (Zoom), and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Gregory Greene noted that an executive session per RCW. 42.30.110(1)(g) for personnel matters needed to be added to the agenda. Commissioner Martin made a motion to approve the agenda as amended. Commissioner Gregory Greene seconded the motion. All in favor; none opposed.

Commissioner Martin noted that a press release for the appointment of Commissioner Brian Greene needed to be completed.

The Board reviewed the minutes from the regular commissioner's meeting on March 26, 2024. The motion to approve the minutes as presented was made by Commissioner Martin and was seconded by Commissioner Gregory Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

Chief Patterson informed the Board that the remount of Aid 61 will be receiving graphics soon. Medic 61 will be going in for repairs as soon as Aid 61 is in service. Chief Patterson noted that at the April 23, 2024 meeting, he will be attending via Zoom due to his attendance of the LEPC conference in Ellensburg.

Chief Patterson informed the Board that a feasibility study of preparing Station 63 for staffing was needed. A special meeting will be scheduled to walk through the facility and assess.

A special meeting for the feasibility assessment and policy review was scheduled for Tuesday, April 16, 2024 and will be held at Lewis County Fire District #6's substation 3 located at 736 Logan Hill Road, Chehalis, WA at 5:00 P.M.

Surplus of the old Aid 61 chassis and a broken television from Station 62 was discussed. A motion was made by Commissioner Martin to approve surplus in the following ways: the chassis to be sent to Ritchie Brothers for auction and the television to be disposed of.

Secretary Dyas presented a letter to Umpqua Bank for Commissioner review and approval. The Board unanimously agreed to continue banking access for Arny Davis, Lewis County Treasurer; Kiley Dyas, Executive Secretary; Gregory Greene, Commissioner; James Martin, Commissioner; Brian Greene, Board Chair; Paul Patterson, Fire Chief, and Rodney Reynolds, Investment Banking Officer.

Secretary Dyas explained that revised authorized credit card users through Security State Bank were needed. The following was noted:

- Retain Fire Commissioners: Gregory Greene and Jim Martin with credit limits of \$4,000/each
- *Add Brian Greene with a credit limit of \$4,000*
- Retain Fire Chief Paul Patterson with a credit limit of \$5,000
- Retain Assistant Chief/MSO Patrick Smith with a credit limit of \$5,000
- Retain Executive Secretary Kiley Dyas with a credit limit of \$3,000

The board recessed into Executive Session per RCW 42.30.110 (1)(g) regarding personnel matters at 6:55 P.M., not to exceed 7:15 PM. At 7:15 P.M. the executive session was extended until 7:25 P.M. At 7:25 P.M. the regular meeting was reopened. No decisions were made.

Commissioner Gregory Greene noted that a discussion regarding the ability of the Board to work as volunteers with the District was needed. After discussion, it was decided to table the topic until the following regular meeting.

The motion was made to adjourn the meeting at 8:00 P.M. by Commissioner Gregory Greene and was seconded by Commissioner Martin; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6
Special Commissioners Meeting
April 16, 2024
Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Executive Secretary Kiley Dyas and Fire Chief Paul Patterson
- Visitors: None

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:08 P.M. by Commissioner Gregory Greene.

A walkthrough and station assessment by Fire Chief Patterson and Board of Commissioners was conducted. Discussion regarding feasibility and options for staffing with career or volunteer members was held.

A review of the policy manual updated by Fire Chief Patterson and reviewed by union members was conducted. Commissioner Martin provided his notes on the manual. Secretary Dyas will update the shared PDF document with the provided notes and further review will take place at the next regularly scheduled meeting.

The motion was made to adjourn the meeting at 6:54 P.M. by Commissioner Gregory Greene and was seconded by Commissioner Brian Greene; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6

Commissioners Meeting

April 23, 2024

Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Executive Secretary Kiley Dyas and Fire Chief Paul Patterson (Zoom)
- Visitors: Kyle DePriest, Matthew McCoy, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Martin made a motion to approve the agenda as presented. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

Commissioner Gregory Greene led the pledge of allegiance.

The Board reviewed the minutes from the regular commissioner's meeting on April 9, 2024 and the special commissioner's meeting of April 16, 2024. The motion to approve both sets of minutes as presented was made by Commissioner Martin and was seconded by Commissioner Brian Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Martin. The motion was seconded by Commissioner Greene and carried unanimously.

Payroll was reviewed by the Board. The topic was tabled until a correction could be made.

Chief Patterson provided an update regarding district activities. The remounted medic unit has been completed and is in service. Volunteer academy will begin in May. Station 62 in Adna has been staffed over 90% of the time during the first quarter.

The Board then discussed necessary steps for a remodel of Station 63. The existing well may need to be upgraded before any occupancy can be planned. Further research into the matter will be conducted.

The updated policy document has been distributed to the Board for review. The matter has been tabled until further review is conducted.

The ability for commissioners to serve as volunteers with the district was discussed. Commissioner Gregory Greene informed the Board that he believed it was in the best interest of the department for commissioners to not have the ability to serve as volunteers. Commissioner Martin disagreed and expressed his belief that commissioners can provide needed support. In accordance with RCW 52.14.010(3), due to the lack of the unanimous vote, commissioners will not have the ability to serve as volunteers with the district.

Secretary Dyas presented a first quarter budget review for the Board. After a light discussion, Secretary Dyas informed the Board that no amendment was currently necessary at this time.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) regarding personnel matters at 6:13 P.M., not to exceed 6:43 P.M. At 6:43 P.M. the executive session was extended until 7:28 P.M. At 7:28 P.M. the executive session was extended until 7:38 P.M. At 7:38 P.M. the regular meeting was reopened. No decisions were made.

Amended payroll was reviewed by the Board. A motion to approve payroll as amended was made by Commissioner Brian Greene. The motion was seconded by Commissioner Martin and carried unanimously.

The motion was made to adjourn the meeting at 7:47 P.M. by Commissioner Brian Greene and was seconded by Commissioner Gregory Greene; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6
Special Commissioners Meeting
May 2, 2024
Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and James Martin
- Administration: Executive Secretary Kiley Dyas and Fire Chief Paul Patterson (Zoom)
- Visitors: Dave Luxenberg (Zoom)

The special meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 2:00 P.M. by the Board Chair, Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Martin made a motion to approve the agenda as presented. Commissioner Gregory Greene seconded the motion. All in favor; none opposed.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) to discuss personnel matters at 2:00 PM, not to exceed 2:30 PM. At 2:30 P.M. the executive session was extended until 2:45 P.M. At 2:45 P.M. the executive session was extended until 2:55 P.M. At 2:55 P.M. the executive session was extended until 3:55 P.M. At 3:55 P.M. the executive session was extended until 4:15 P.M. At 4:15 P.M. the executive session was extended until 4:45 P.M. At 4:45 P.M. the meeting was reopened. No decisions were made.

General discussion regarding Station 63 ensued.

The motion was made to adjourn the meeting at 4:55 P.M. by Commissioner Gregory Greene and was seconded by Commissioner Brian Greene; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6

Commissioners Meeting

May 14, 2024

Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Executive Secretary Kiley Dyas and Fire Chief Paul Patterson
- Visitors: Matt Foley, Kevin Reynolds, Riley Richards, Adam Strobeck, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Gregory Greene noted that a discussion regarding policies needed to be added to the agenda under old business. Commissioner Gregory Greene made a motion to approve the agenda as amended. Commissioner Martin seconded the motion. All in favor; none opposed.

Kevin Reynolds provided a statement regarding former Chief Ken Cardinale and his disappointment with the Board of Commissioners in handling his complaint. A copy of his statement is available upon request with the executive secretary.

The Board reviewed the minutes from the regular commissioner's meeting on April 23, 2024, and the special meeting of May 2, 2024. The motion to approve the minutes as presented was made by Commissioner Martin and was seconded by Commissioner Brian Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

Policy updates were briefly discussed. Commissioner Gregory Greene noted that his comments had been provided via email update.

Commissioner Brian Greene provided an update regarding the existing well at Station 63. He noted that for current use, the well was appropriate, but if any construction permits were necessary for remodeling or occupancy, it would need to be replaced.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) regarding personnel matters at 6:01 P.M., not to exceed 6:31 PM. At 6:31 P.M. the executive session was extended until 7:01 P.M. At 7:01 P.M. the executive session was extended until 7:31 P.M. At 7:31 P.M. the regular meeting was reopened. No decisions were made.

Commissioner Martin noted that the CUC meeting would take place on Thursday, May 16th.

The motion was made to adjourn the meeting at 7:48 P.M. by Commissioner Gregory Greene and was

seconded by Commissioner Brian Greene; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6

Commissioners Meeting

May 28, 2024

Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Executive Secretary Kiley Dyas and Fire Chief Paul Patterson
- Visitors: Kyle Eiswald (Zoom), Daniel Holmes, Colton Moorhead (Zoom), and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Martin made a motion to approve the agenda as presented. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

Commissioner Gregory Greene led the pledge of allegiance.

James Van Ornum noted that the updated website layout was easy to navigate.

The Board reviewed the minutes from the regular commissioner's meeting on May 14, 2024. The motion to approve the minutes as presented was made by Commissioner Martin and was seconded by Commissioner Brian Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

Payroll was reviewed by the Board. A motion to approve payroll as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Chief Patterson provided an update regarding district activities. The issue with the septic system at Station 62 has been resolved. District members have participated in training with Amtrak regarding train issues. Surplus equipment at Station 63 was briefly discussed.

The updated policy document has been distributed to the Board for review. The matter has been tabled until further review is conducted.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) regarding personnel matters at 6:24 P.M., not to exceed 6:54 P.M. At 6:54 P.M. the executive session was extended until 7:14 P.M. At 7:14 the regular meeting was reopened. No decisions were made.

Commissioner Martin noted that the Lewis County Fire Commissioner's Association meeting had taken place on May 20th. Lewis County Communications provided an in-depth update regarding radio equipment and planned replacements.

Lewis County Fire District #6
May 28, 2024
Minutes

The motion was made to adjourn the meeting at 8:00 P.M. by Commissioner Gregory Greene and was seconded by Commissioner Jim Martin; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6
Special Commissioners Meeting
June 4, 2024
Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and James Martin
- Administration: Executive Secretary Kiley Dyas and Fire Chief Paul Patterson
- Visitors: None

The special meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by the Board Chair, Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Martin made a motion to approve the agenda as presented. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) to discuss personnel matters at 5:30 PM, not to exceed 6:00 PM. At 6:00 P.M. the executive session was extended until 6:30 P.M. At 6:30 P.M. the executive session was extended until 7:00 P.M. At 7:00 P.M. the meeting was reopened. No decisions were made.

The motion was made to adjourn the meeting at 7:02 P.M. by Commissioner Gregory Greene and was seconded by Commissioner Jim Martin; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6

Commissioners Meeting

June 11, 2024

Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Executive Secretary Kiley Dyas and Fire Chief Paul Patterson
- Visitors: Kyle DePriest, Rob Gebhart, Matthew McCoy, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Jim Martin noted that a discussion regarding strategic planning needed to be added to the agenda under new business. Commissioner Gregory Greene made a motion to approve the agenda as amended. Commissioner Jim Martin seconded the motion. All in favor; none opposed.

The Board reviewed the minutes from the regular commissioner's meeting on May 28, 2024, and the special meeting of June 4, 2024. The motion to approve the minutes as presented was made by Commissioner Martin and was seconded by Commissioner Brian Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. Secretary Dyas noted that two vouchers had been added since the agenda packet was sent out; the revised totals were as follows: General Fund \$55,221.16 and EMS Fund \$12,502.11, for a total of \$67,723.27. A motion to approve the vouchers as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Jim Martin and carried unanimously.

Updated policies in sections 100, 200, and 300 were reviewed and discussed. Sections 100 and 200 were approved to be sent to the bargaining unit for review in their entirety. Policies 300 – 313 were also approved to be sent to the union for review.

Secretary Dyas noted that the credit card utilization and limits were in need of review. Secretary Dyas explained that with the new MSO position, the credit card previously issued to Assistant Chief Patrick Smith needed to be cancelled and reissued to MSO Adam Strobeck. Credit limits for the secretary and MSO position were discussed. Revisions are as follows:

- Retain Fire Commissioners: Gregory Greene and Jim Martin with credit limits of \$4,000/each
- Remove Commissioner Colin Mason (credit limit of \$4,000)
- Add Commissioner Brain Greene with a credit limit of \$4,000
- Retain Fire Chief Paul Patterson with a credit limit of \$5,000
- Remove Assistant Chief/MSO Patrick Smith (credit limit of \$5,000)
- Add MSO Adam Strobeck with a credit limit of \$3,000
- Revise Executive Secretary Kiley Dyas' credit limit from \$3,000 to \$5,000

Commissioner Jim Martin proposed that during the first meeting of every month, a discussion regarding strategic planning be added to the agenda; Commissioners Brian Greene and Gregory Greene agreed. Commissioner Jim Martin asked that the mission and vision statements be the first items reviewed.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) regarding personnel matters at 6:42 P.M., not to exceed 7:02 PM. At 7:02 P.M. the executive session was extended until 7:22 P.M. At 7:22 P.M. the regular meeting was reopened. No decisions were made.

The motion was made to adjourn the meeting at 7:30 P.M. by Commissioner Gregory Greene and was seconded by Commissioner Jim Martin; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6
Commissioners Meeting
June 25, 2024
Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Executive Secretary Kiley Dyas and Fire Chief Paul Patterson
- Visitors: Matt Foley, Daniel Holmes (Zoom), Jaimie Martin, Devin Schlapbach (Zoom), Adam Strobeck, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda; it was decided to add a discussion regarding the Cushman Budgeting Model under old business. Commissioner Gregory Greene made a motion to approve the agenda as amended. Commissioner Jim Martin seconded the motion. All in favor; none opposed.

Commissioner Gregory Greene led the pledge of allegiance.

The Board reviewed the minutes from the regular commissioner's meeting on June 11, 2024. The motion to approve the minutes as presented was made by Commissioner Jim Martin and was seconded by Commissioner Brian Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

Payroll was reviewed by the Board. Commissioner Jim Martin requested that the previously used payroll breakdown be included in the future. A motion to approve payroll as presented was made by Commissioner Brian Greene. The motion was seconded by Commissioner Jim Martin and carried unanimously.

Chief Patterson provided an update regarding district activities. Camera and security systems were briefly discussed; many new volunteers have joined the department; and another recruit class will likely be held before the end of the year. Chief Patterson informed the Board that the City of Chehalis had requested a meeting regarding consolidation discussions; it was decided that July 17th at 5:00 P.M. was the best option.

The updated policy document has been distributed to the Board for review. The matter has been tabled until further review is conducted.

Secretary Dyas informed the Board of her discussions with Bill Cushman regarding the budgeting model. It was decided to request an unlocked copy from Bill Cushman at this time.

Commissioner Jim Martin informed the Board that the Combined User Committee group had met. The agreement would likely be approved in the next six months to one year due to a difference in opinion regarding governance models.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) regarding personnel matters at 6:11 P.M., not to exceed 6:26 PM. At 6:26 P.M. the regular meeting was reopened. No decisions were made.

General discussion ensued.

The motion was made to adjourn the meeting at 6:31 P.M. by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6
Special Commissioners Meeting
July 17, 2024
Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Executive Secretary Kiley Dyas and Fire Chief Paul Patterson
- Visitors: Gina Copas, Stacy Denham, Matt Foley, Chief Adam Fulbright, Rob Gebhart, Daniel Holmes, Mayor Tony Ketchum, Rick LeBeouf, Matt McCoy, Chief Gregg Peterson, Bob Spahr, Connor Tardiff, and Colten Trotter

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:00 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Gregory Greene made a motion to approve the agenda as presented. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

A discussion regarding the feasibility of some form of merger with Chehalis Fire Department, Lewis County Fire District #6, and Lewis County Fire District #5 was held. Chief Adam Fulbright of Chehalis Fire provided a document listing the positive and challenging aspects of such a merger.

Rick LeBeouf, representing IAFF Local 451, which covers both Lewis County Fire District #5 and Lewis County Fire District #6, expressed his support of the idea as long as it was thoroughly vetted and well planned.

Chief Gregg Peterson of Lewis County Fire District #5 expressed his desire to see more cohesive training and operations before a merger were to take place.

Chief Paul Patterson of Lewis County Fire District #6 noted that the merger would need to benefit the district's citizens; a benefit which he explained he did not yet see.

The motion was made to adjourn the meeting at 6:03 P.M. by Commissioner Gregory Greene and was seconded by Commissioner Jim Martin; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6

Commissioners Meeting

July 23, 2024

Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Executive Secretary Kiley Dyas and Fire Chief Paul Patterson
- Visitors: Kyle DePriest, Tyler Hart, Colton Moorhead, Devin Schlapbach, Colten Trotter, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Jim Martin made a motion to approve the agenda as presented. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

Commissioner Gregory Greene led the pledge of allegiance.

The Board reviewed the minutes from the regular commissioner's meeting on June 25, 2024 and the special commissioner's meeting on July 17, 2024. The motion to approve both sets minutes as presented was made by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Brian Greene. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

Payroll was reviewed by the Board. A motion to approve payroll as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

Chief Patterson provided an update regarding district activities. He explained that the shower at Station 62 needed modifications due to water splashing outside of the shower stall. He asked that the phone, internet, and garbage service at Station 63 be considered for cancellation due to the cost and limited use.

The updated policy document has been distributed to the Board for review. Chief Patterson explained that the updated language from legal counsel regarding minimum staffing had been sent to the union for review; all commissioners agreed that the language was sufficient. A few modifications to policy 314 were noted and policy 320 was tabled for further discussion. The Board approved policies 314 – 319, and 321 – 325 to be sent to the union for review.

The Board briefly discussed the strategic plan. The mission, vision, and values statements were reviewed. Chief Patterson will reach out to staff for their input and compile the information for further review by the Board.

The meeting with the City of Chehalis and Lewis County Fire District #5 regarding merger and consolidation talks was discussed. Commissioner Jim Martin noted that he did not believe it was the correct time for a merger, but was open to researching the feasibility. The Board noted that they were willing to discuss the feasibility but would need to see a benefit to the citizens of Lewis County Fire District #6.

Commissioner Gregory Greene inquired about volunteerism at Station 63. Chief Patterson noted that he would make a point to recruit in that area and would check with the WSRB on options to consider the station appropriately staffed for insurance rating purposes.

Chief Patterson informed the Board that he had a meeting with HAAS alert system, which provides Bluetooth alerts to nearby vehicles informing them of approaching emergency vehicles. The Board will review the information sent out by the Chief, which includes a quote.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) regarding personnel matters at 7:30 P.M., not to exceed 7:40 P.M. At 7:40 P.M. the regular meeting was reopened. No decisions were made.

The motion was made to adjourn the meeting at 7:47 P.M. by Commissioner Jim Martin and was seconded by Commissioner Brian Greene; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6
Commissioners Meeting
August 13, 2024
Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Executive Secretary Kiley Dyas and Fire Chief Paul Patterson
- Visitors: Zach Brotherson (Zoom), Kyle Eiswald (Zoom), Daniel Holmes, Max Loewenstein, Brandon Schaffer, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Chief Patterson asked that a discussion regarding balanced billing be added to the agenda under new business. Commissioner Brian Greene made a motion to approve the agenda as amended. Commissioner Jim Martin seconded the motion. All in favor; none opposed.

The Board reviewed the minutes from the regular commissioner's meeting on July 23, 2024. The motion to approve the minutes as presented was made by Commissioner Martin and was seconded by Commissioner Brian Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Updated policies in sections 300, 400, and 500 were reviewed and discussed. Minor corrections to sections 320 through 331 were noted and approved to be sent to the bargaining unit for review in their entirety. Policy sections 400 and 500 were also approved to be sent to the union for review with no modifications.

Chief Patterson noted that a survey had been sent to staff regarding the strategic planning process and responses had been received. Commissioner Martin asked that the responses be compiled anonymously and sent to the commission for review. Further discussion upon review will take place at the first meeting in September.

Surplus items were reviewed by the Board. Chief Patterson noted that all items were no longer in use with the district and could provide no training value to district members. The feasibility of leasing and/or selling the equipment to smaller departments in the area was discussed. Research will be conducted on the matter and brought back to the Board for final approval.

The temporary paramedic memorandum of understanding was reviewed by the Board. This MOU is to cover emergency situations which may occur within the next year; it will not automatically be included in the next collective bargaining agreement. A motion to approve the temporary paramedic memorandum of understanding as reviewed and modified by the district's attorney, Dave Luxenberg,

was made by Commissioner Jim Martin. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Chief Patterson informed the Board that Lewis County Fire District #5 had reached out regarding the billing of transports conducted by either Lewis County Fire District #5 in Lewis County Fire District #6's response area, or vice versa. Currently, Lewis County Fire District #6 only bills citizens' insurance when transporting a resident, but the remaining amount is written off by the district; this is due to the EMS Levy in which citizens pay into. Lewis County Fire District #5 proposed that if transporting during a mutual aid response to Lewis County Fire District #6, they would follow this procedure if Lewis County Fire District #6 would do the same for their residents. Chief Patterson noted that this change would likely only impact a small number of transports and would cease as of January 2025 due to a change in the state laws regarding ambulance transport billing. It was decided by the Board that further discussion would take place at a later date.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) regarding personnel matters at 7:35 P.M., not to exceed 7:50 P.M. At 7:50 P.M. the executive session was extended until 8:20 P.M. At 8:20 P.M. the executive session was extended until 8:50 P.M. At 8:50 P.M. the regular meeting was reopened. No decisions were made.

A motion to delegate signing authority for the temporary paramedic memorandum of understanding to Chief Patterson was made by Commissioner Jim Martin. The motion was seconded by Commissioner Brian Greene and carried unanimously.

The motion was made to adjourn the meeting at 8:56 P.M. by Commissioner Brian Greene and was seconded by Commissioner Jim Martin; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6
Special Commissioners Meeting
August 21, 2024
Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and James Martin
- Administration: Executive Secretary Kiley Dyas and Fire Chief Paul Patterson
- Visitors: None

The special meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:02 P.M. by the Board Chair, Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Martin made a motion to approve the agenda as presented. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) to discuss personnel matters at 5:03 PM, not to exceed 5:33 PM. At 5:33 P.M. the executive session was extended until 6:03 P.M. At 6:03 P.M. the executive session was extended until 6:33 P.M. At 6:33 P.M. the executive session was extended until 6:43 P.M. At 6:43 P.M. the meeting was reopened. No decisions were made at this time.

The motion was made to adjourn the meeting at 6:46 P.M. by Commissioner Brian Greene and was seconded by Commissioner Jim Martin; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6
Special Commissioners Meeting
August 22, 2024
Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and James Martin
- Administration: Executive Secretary Kiley Dyas and Fire Chief Paul Patterson
- Visitors: None

The special meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 7:00 P.M. by the Board Chair, Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Martin made a motion to approve the agenda as presented. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) to discuss personnel matters at 7:00 PM, not to exceed 7:15 PM. At 7:15 P.M. the executive session was extended until 7:25 P.M. At 7:25 P.M. the meeting was reopened. Commissioner Gregory Greene noted that a written resignation had been received from Chief Paul Patterson. A motion to accept the resignation was made by Commissioner Jim Martin and was seconded by Commissioner Brian Greene. All in favor; none opposed.

The board again recessed into Executive Session per RCW 42.30.110 (1)(g) to discuss personnel matters at 7:27 PM, not to exceed 8:00 PM. At 8:00 P.M. the executive session was extended until 8:20 P.M. At 8:20 P.M. the executive session was extended until 9:15 P.M. At 9:15 P.M. the meeting was reopened.

The motion was made to adjourn the meeting at 9:16 P.M. by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6
Commissioners Meeting
August 27, 2024
Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Executive Secretary Kiley Dyas
- Visitors: Various Members of the Public and Staff

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Gregory Greene asked that public comment be moved to the end of the open meeting before the executive session. Commissioner Jim Martin made a motion to approve the agenda as amended. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

Commissioner Gregory Greene led the pledge of allegiance.

The Board reviewed the minutes from the regular commissioner's meeting on August 13, 2024 and the special commissioner's meetings on August 21, 2024 and August 22, 2024. The motion to approve all sets of minutes as presented was made by Commissioner Brian Greene and was seconded by Commissioner Jim Martin. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Payroll was reviewed by the Board. A motion to approve payroll as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Commissioner Gregory Greene read a prepared statement regarding the resignation of Chief Paul Patterson. Various members of the public asked the Board of Commissioners about the resignation of Chief Paul Patterson, voiced concerns about the moral of the department, and house insurance rates in the Logan Hill area. Local 451 President Rick LeBeouf informed the public that the union would continue to work with the district.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) regarding personnel matters at 6:03 P.M., not to exceed 6:33 P.M. At 6:33 P.M. the executive session was extended until 7:00 P.M. At 7:00 P.M. the executive session was extended until 7:30 P.M. At 7:30 P.M. the regular meeting was reopened. No decisions were made.

The motion was made to adjourn the meeting at 7:33 P.M. by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene; the motion carried unanimously.

Lewis County Fire District #6
August 27, 2024
Minutes

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6
Commissioners Meeting
September 10, 2024
Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Executive Secretary Kiley Dyas and Fire Chief Paul Patterson
- Visitors: Matt Foley, Mike Goodwillie (Zoom), Colton Moorhead, Devin Schlapbach (Zoom), Adam Strobeck, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Gregory Greene made a motion to approve the agenda as presented. Commissioner Jim Martin seconded the motion. All in favor; none opposed.

The Board reviewed the minutes from the regular commissioner's meeting on August 27, 2024. The motion to approve the minutes as presented was made by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Brian Greene. The motion was seconded by Commissioner Jim Martin and carried unanimously.

Lieutenant Matt Foley informed the Board that discussions with the Washington State Rating Bureau continued; options for staffing and improving the current rating were being reviewed.

Commissioner Brian Greene noted that the leak at Station 63 could be from the well or the sewer system. Plumbers should be on site to investigate the issue soon. The issue of a new well was briefly discussed.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) regarding personnel matters at 5:43 P.M., not to exceed 6:13 P.M. At 6:13 P.M. the executive session was extended until 6:53 P.M. At 6:53 P.M. the executive session was extended until 7:30 P.M. At 7:30 P.M. the regular meeting was reopened. No decisions were made.

The motion was made to adjourn the meeting at 7:32 P.M. by Commissioner Brian Greene and was seconded by Commissioner Jim Martin; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6
Commissioners Meeting
September 24, 2024
Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Executive Secretary Kiley Dyas
- Visitors: Kyle DePriest, Kyle Eiswald, Matt Foley, Max Loewenstein (Zoom), Devin Schlapbach (Zoom), Adam Strobeck (Zoom), and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. It was noted that a discussion under Old Business regarding the WSRB needed to be added to the agenda. Commissioner Jim Martin made a motion to approve the agenda as amended. Commissioner Gregory Greene seconded the motion. All in favor; none opposed.

Commissioner Gregory Greene led the pledge of allegiance.

James Van Ornum informed the Board of an upcoming flood meeting held by Lewis County Emergency Management. Commissioner Martin informed the Board of the upcoming Region 8 meeting regarding the SW Washington Fire Commissioner's association.

The Board reviewed the minutes from the regular commissioner's meeting on September 10, 2024. Commissioner Martin noted that a correction was needed in the attendance section. The motion to approve the minutes as amended was made by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Brian Greene. The motion was seconded by Commissioner Jim Martin and carried unanimously.

Payroll was reviewed by the Board. A motion to approve payroll as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

MSO Adam Strobeck provided the Board with a brief overview of the changes in ambulance billing set in place by RCW 48.49.200. More information and updated rates will be provided at the first meeting in October.

Lieutenant Matt Foley provided an update regarding the WSRB rating. Since the district has four members that live within the five-mile radius, the rating was changed from a 9(b) to a 9(a). This change will slightly lower insurance costs, but efforts to recruit two more volunteers in the area are ongoing.

Commissioner Martin informed the Board that an interlocal agreement with Lewis County

Communications had been provided for review. He noted that some budgetary numbers were still needed and that the City of Chehalis and the City of Centralia had a few legal questions regarding the agreement.

Commissioner Brian Greene provided an update regarding the water and sewer system at Station 63. The septic system was designed in 1997 and was never approved by the county; it was noted that the county was ok with the system as currently being used intermittently, but would need replaced before any staffing of the station occurs.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) regarding personnel matters at 6:00 P.M., not to exceed 6:10 PM. At 6:10 P.M. the regular meeting was reopened. A motion to extend a conditional offer of interim employment to a candidate previously vetted through Prothman was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Jim Martin and carried unanimously.

The motion was made to adjourn the meeting at 6:15 P.M. by Commissioner Gregory Grenee and was seconded by Commissioner Jim Martin; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6
Special Commissioners Meeting
September 30, 2024
Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and James Martin
- Administration: Executive Secretary Kiley Dyas and Interim Chief Jim Damico
- Visitors: None

The special meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 4:30 P.M. by the Board Chair, Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Gregory Greene made a motion to approve the agenda as presented. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) to discuss personnel matters at 4:33 PM, not to exceed 5:00 PM. At 5:00 P.M. the executive session was extended until 5:30 P.M. At 5:30 P.M. the executive session was extended until 6:30 P.M. At 6:30 P.M. the executive session was extended until 6:40 P.M. At 6:40 P.M. the meeting was reopened. No decisions were made.

The motion was made to adjourn the meeting at 6:42 P.M. by Commissioner Jim Martin and was seconded by Commissioner Brian Greene; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6
Commissioners Meeting
October 8, 2024
Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Executive Secretary Kiley Dyas and Interim Fire Chief Jim Damico (Zoom)
- Visitors: Tyler Hart, Matt McCoy, Brandon Schaffer, Adam Strobeck (Zoom) and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Secretary Dyas requested that an Executive Session per RCW 42.30.110 (1)(g) regarding personnel matters be added to the agenda. Commissioner Gregory Greene made a motion to approve the agenda as amended. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

The Board reviewed the minutes from the regular commissioner's meeting on September 24, 2024 and the special commissioner's meeting on September 30, 2024. The motion to approve the minutes as presented was made by Commissioner Brian Greene and was seconded by Commissioner Gregory Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Brian Greene and carried unanimously.

MSO Adam Strobeck provided an update regarding ambulance billing as of January 2025. He explained that an increase in billing rates was requested due to this new billing method. A motion to approve the following rates was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Jim Martin and carried unanimously.

BLS: \$1,500
ALS I: \$1,800
ALS II: \$3,200
Mileage: \$40/mile

Secretary Dyas provided the 3rd quarter budget amendment for review and discussion. An in-depth review of the amendment ensued. A motion to utilize \$115,000 of the 2024 general fund unallocated monies to balance the budget was made by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene. All in favor, none opposed. A motion to allocate the previously unallocated EMS funds in the amount of \$261,695.14 to the EMS apparatus reserves was made by Commissioner Jim Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously. A motion to allocate the remaining \$58,387.84 unallocated general fund monies evenly between general fund reserves was made by Commissioner Jim Martin. The motion was seconded by

Commissioner Brian Greene and carried unanimously.

It was decided to conduct a budgeting workshop on Sunday, October 27th at 8:00 a.m.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) regarding personnel matters at 6:52 P.M., not to exceed 7:02 P.M. At 7:02 P.M. the executive session was extended until 7:32 P.M. At 7:32 P.M. the executive session was extended until 7:42 P.M. At 7:42 P.M. the regular meeting was reopened. No decisions were made.

Commissioner Jim Martin expressed his desire to see the Halloween safe candy stop event revived.

General discussion ensued.

The motion was made to adjourn the meeting at 8:03 P.M. by Commissioner Brian Greene and was seconded by Commissioner Gregory Greene; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6

Commissioners Meeting

October 22, 2024

Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Executive Secretary Kiley Dyas (Zoom) and Interim Chief Jim Damico (Zoom)
- Visitors: Matthew Foley, Mike Goodwillie (Zoom), Devin Schlapbach (Zoom), Adam Strobeck, Colten Trotter, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. A motion to approve the agenda as presented was made by Commissioner Jim Martin and was seconded by Commissioner Brian Greene. All in favor; none opposed.

Commissioner Gregory Greene led the pledge of allegiance.

Commissioner Jim Martin noted that he and James Van Ornum had participated in the flood meeting held by Lewis County Emergency Management.

The Board reviewed the minutes from the regular commissioner's meeting on October 8, 2024. A motion to approve the minutes as presented was made by Commissioner Jim Martin and was seconded by Commissioner Brian Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Payroll was reviewed by the Board. A motion to approve payroll as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Commissioner Martin informed the Board that an interlocal agreement with Lewis County Communications had been provided for review. He noted that the ILA had been reviewed by multiple fire and police agencies as well as their legal teams. The Board unanimously agreed that they were in favor of the interlocal agreement with Lewis County Communications as presented.

Firefighter/EMT Colten Trotter informed the Board that a vehicle grant through the Department of Natural Resources was available for application. He explained that the truck could be utilized for wildland firefighting mobilizations. The cost for upfitting the vehicle to department standards would be estimated at no more than \$30,000. The Board unanimously agreed that the department should submit an application for the grant.

Commissioner Jim Martin reminded the Board that registration for the Northwest Leadership Conference

was now open.

The motion was made to adjourn the meeting at 6:13 P.M. by Commissioner Gregory Greene and was seconded by Commissioner Brian Greene; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6
Special Commissioners Meeting
October 27, 2024
Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and James Martin
- Administration: Executive Secretary Kiley Dyas and Interim Chief Jim Damico
- Visitors: Greg Cole, Matthew McCoy, and Brandon Schaffer

The special meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 8:00 A.M. by the Board Chair, Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Jim Martin made a motion to approve the agenda as presented. Commissioner Gregory Greene seconded the motion. All in favor; none opposed.

An in-depth budget workshop was conducted. Commissioners began the 2025 budgeting process by reviewing and analyzing the forecasting model. WSRB ratings, volunteer staffing, facility repairs and upgrades, anticipated fleet needs, and capital equipment needs were discussed.

Discussion regarding medical equipment needed if the district were to begin transporting ensued. A motion to approve the purchase of a power load gurney, three power stair chairs, and three Lifepak 35's from Stryker on a three-year payment plan not to exceed \$110,800 annually was made by Commissioner Jim Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

Utilizing the small works roster for seal coating at Station 61 was discussed; replacement of bay doors and associated parts at Station 61 was also discussed.

It was decided by the Board to allocate \$10,000 in 2025 for a training facility at Station 62. It was agreed that a 5% reserve allocation would be planned for both the general fund and the EMS fund.

A motion to collect the administrative refunds in the amount of \$40,940.61 for the general fund and \$11,029.25 for the EMS fund was made by Commissioner Jim Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

The motion was made to adjourn the meeting at 12:35 P.M. by Commissioner Jim Martin and was seconded by Commissioner Brian Greene; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6

Commissioners Meeting

November 12, 2024

Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Executive Secretary Kiley Dyas and Interim Fire Chief Jim Damico
- Visitors: Greg Cole, Mary Cole, Kyle Eiswald, Matt McCoy, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Gregory Greene made a motion to approve the agenda as presented. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

Greg Cole asked if the district planned to keep the current interim chief indefinitely or if a recruitment was forthcoming. Commissioner Greg Greene explained that the interim chief's current contract would expire in November 2025; at that time options would be revisited. He further inquired about the city's annexation of the urban growth area, the plans for Station 63, and if the approval of the 9-1-1 dispatch tax saved the district money. The Commissioners explained that no official notice had been given to the district regarding annexation; the plans for Station 63 are long-term and research is being conducted; while no decisions have been made regarding funding for the dispatch center, it is anticipated that dispatch fees may decrease.

The Board reviewed the minutes from the regular commissioner's meeting on October 22, 2024 and the special commissioner's meeting on October 27, 2024. It was noted that a correction to attendees was needed on the October 27th meeting minutes. The motion to approve the minutes as amended was made by Commissioner Jim Martin and was seconded by Commissioner Brian Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. Secretary Dyas noted that due to a glitch in software, deferred compensation for two members had not been included in August payroll, the included voucher for the Department of Retirement Systems corrected this error. Commissioner Jim Martin noted that his travel reimbursement had already been approved at the previous meeting; it was removed from the batch for approval. A motion to approve the vouchers as amended was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Brian Greene; Commissioner Jim Martin abstained from the motion.

Interim Fire Chief Jim Damico provided an overview of district activities including training, the FDIC conference, and the preliminary site plan for the Station 62 training facility. Chief Damico informed the Board that Lewis County Fire District #6 and Chehalis Fire would be participating in a joint volunteer academy sponsored by Washington State to begin in January. Chief Damico noted that updated EMS transportation rates had been provided to Systems Design NW and the GEMT program was in the process of being re-established. Secretary Dyas noted that the GEMT program had been in effect, but seemed to

have ceased during COVID.

Secretary Dyas provided an updated copy of the preliminary 2025 operational budget for the general and EMS funds. A brief review was conducted.

Interim Fire Chief Jim Damico informed the Board that the new contract with the Ambulance Consortium would go into effect on June 1, 2025. He noted that if the Board would like to not renew the contract, a decision would need to be made no later than December 1st in order to notify the consortium before the deadline. Chief Damico briefly brought up some considerations for becoming a transporting agency; no decisions were made.

Interim Fire Chief Jim Damico noted that the second meeting in December was scheduled to take place during Christmas Eve and inquired if the Board would like to have alternate meeting dates in December. It was decided that both regularly scheduled meetings (December 10, 2024 and December 24, 2024) would be cancelled. Special meetings on December 3, 2024 and December 17, 2024 would be scheduled instead. Both meetings will take place at the regularly scheduled time of 5:30 P.M.

Secretary Dyas noted that Commissioner Brian Greene and Interim Fire Chief James (Jim) Damico needed to be added as authorized signers to the Umpqua Bank account. A motion to approve the addition of Brian Greene and James (Jim) Damico as signers to the Umpqua Bank account was made by Commissioner Jim Martin. The motion was seconded by Commissioner Gregory Greene. Commissioner Brian Greene abstained.

Secretary Dyas explained that Interim Fire Chief James (Jim) Damico needed to be added as an authorized credit card user through Security State Bank; this authorization would replace and remove previous Fire Chief Paul Patterson. The following was noted:

- Remove Fire Chief Paul Patterson with a credit limit of \$5,000
- Add Fire Chief James Damico with a credit limit of \$5,000

An annual renewal of the interlocal agreement for services provided by Lewis County IT was briefly discussed. A motion to approve the ILA as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Brian Greene and carried unanimously.

The motion was made to adjourn the meeting at 7:48 P.M. by Commissioner Gregory Greene and was seconded by Commissioner Jim Martin; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6
Commissioners Meeting
November 26, 2024
Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Executive Secretary Kiley Dyas and Interim Chief Jim Damico (Zoom)
- Visitors: Greg Cole, Mary Cole, Mike Goodwillie, Harper Greene, Rick LeBeouf, Matt McCoy, Trevor Minkoff, Brandon Schaffer, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. A motion to approve the agenda as presented was made by Commissioner Brian Greene and was seconded by Commissioner Gregory Greene. All in favor; none opposed.

Commissioner Gregory Greene led the pledge of allegiance.

Greg Cole inquired about the potential annexation of the industrial park by the City of Chehalis; Commissioner Gregory Greene noted that nothing official had been received by the district. He further inquired about a potential merger with Chehalis Fire and informed the Board that the Chehalis City Manager and Fire Chief had reached out to him to provide their thoughts on the possibility. The Board noted that while they were not opposed to the idea of a merger with Chehalis Fire, many budgetary and operational concerns limited the feasibility of such a merger.

The Board reviewed the minutes from the regular commissioner's meeting on November 12, 2024. It was noted that a typo had been made; a correction to the EMS expiration date from 2024 to 2025 was made. A motion to approve the minutes as amended was made by Commissioner Jim Martin and was seconded by Commissioner Brian Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

Payroll was reviewed by the Board. A motion to approve payroll as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Interim Fire Chief Jim Damico provided a brief overview of department activities.

Lexipol policy series 400 and 500 were reviewed by the Board. Chief Damico explained that minor changes had been made regarding narcotics checks and balance systems. Commissioner Jim Martin noted inconsistency in language regarding EMS Supervisor and MSO. A motion to adopt Lexipol policy series 400 and 500 as amended was made by Commissioner Greg Greene. The motion was seconded by

Commissioner Jim Martin and carried unanimously. Firefighter/Paramedic Schaffer provided updated job descriptions for volunteer positions; he explained that the only update was to the monthly shift hours required to retain volunteer status. Commissioner Jim Martin asked for clarifying language to be added to the job descriptions regarding the ability to pull a variety of shift hours for the total 24-hour monthly requirement. A motion to adopt the job descriptions for Volunteer Firefighters and Volunteer Medical personnel as amended was made by Commissioner Greg Greene. The motion was seconded by Commissioner Jim Martin and carried unanimously.

The revenues and expenditures for the 2025 budget were reviewed.

The Board then recessed into a public hearing for the budget at 6:16 P.M. Secretary Dyas read Resolution 2024-1 and Resolution 2024-2. The amount levied for the general fund was \$1,715,971.70 and the amount levied for the EMS fund was \$1,100,391.71. Secretary Dyas responded to questions from the public regarding the levy process, associated Washington State laws, and the budgeting process.

The Board then reopened the regular meeting at 6:39 P.M.

A motion to approve Resolution 2024-1 and Resolution 2024-2 was made by Commissioner Jim Martin. The motion was seconded by Commissioner Greg Greene and carried unanimously.

Chief Damico provided an overview of the contract with the ambulance consortium; he noted that the district may leave the consortium at any time with 180 days' notice. Potential revenues and expenditures were discussed. No decisions were made at this time.

The motion was made to adjourn the meeting at 7:12 P.M. by Commissioner Gregory Greene and was seconded by Commissioner Brian Greene; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6
Special Commissioners Meeting
December 2, 2024
Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Executive Secretary Kiley Dyas and Interim Fire Chief Jim Damico
- Visitors: Dave Layden, Matt McCoy, Colton Moorhead, Brandon Schaffer, Colten Trotter, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Jim Martin made a motion to approve the agenda as presented. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

Dave Layden requested clarification from the Board regarding the Cushman budgeting software. Commissioner Greg Greene informed Dave Layden that the program had been received and utilized during the October 27th budget meeting. Mr. Layden expressed his frustrations with the EMS levy, the hiring of the 13th firefighter, the lack of a strategic plan, and the utilization of the Cushman budgeting model.

The Board reviewed the minutes from the regular commissioner's meeting on November 26, 2024. The motion to approve the minutes as presented was made by Commissioner Jim Martin and was seconded by Commissioner Brian Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Jim Martin. All in favor; none opposed.

Interim Fire Chief Jim Damico presented an overview of district programs and activities. He explained that this overview would assist in developing long-term strategic goals for the district. A brief description of each program and the member in charge of that program was provided. Chief Damico noted that he was proud of the analysis of each program provided by the district staff. WSRB ratings were briefly discussed.

Interim Fire Chief Jim Damico informed the Board that RFP for ambulance services with the Ambulance Consortium would be released soon. It was asked if the Board would like to request the submission of two RFP's, one with LCFD#6 involvement and one without. The Board unanimously agreed that the submission of two RFP's would provide the most transparency for responding agencies.

The motion was made to adjourn the meeting at 6:54 P.M. by Commissioner Brian Greene and was seconded by Commissioner Gregory Greene; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Lewis County Fire District #6
Special Commissioners Meeting
December 17, 2024
Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Executive Secretary Kiley Dyas and Interim Chief Jim Damico (Zoom)
- Visitors: Greg Cole, Mary Cole, Kyle Eiswald, Tyler Hart, Daniel Holmes, Dave Layden (Zoom), Max Loewenstein (Zoom), Matthew McCoy, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. A motion to approve the agenda as presented was made by Commissioner Gregory Greene and was seconded by Commissioner Brian Greene. All in favor; none opposed.

The pledge of allegiance was tabled due to the lack of a flag.

The Board reviewed the minutes from the special commissioner's meeting on December 2, 2024. A motion to approve the minutes as presented was made by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Brian Greene. The motion was seconded by Commissioner Jim Martin and carried unanimously.

Payroll was reviewed by the Board. A motion to approve payroll as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

Interim Fire Chief Jim Damico provided a brief overview of department activities. An upgrade to the radio tones had been made by Lieutenant Foley, this upgrade ensures that only the responding station will be toned by dispatch.

Commissioner Martin explained that the ILA regarding the dispatch center had been sent out for review. This final ILA has not been approved by the Lewis County Board of Commissioners yet. The Board decided that if there were no further alterations and the current form of the ILA was approved by the Lewis County Board of Commissioners, the Board approved the ILA and delegated signing authority to Board Chair, Gregory Greene. The motion was made by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene. All in favor; none opposed.

The Board discussed appointment of the Board Chair. Commissioner Jim Martin nominated Commissioner Greene for the position; Commissioner Brian Greene seconded the nomination. Commissioner Greene accepted the nomination. All in favor; none opposed.

The motion was made to adjourn the meeting at 6:02 P.M. by Commissioner Gregory Greene and was seconded by Commissioner Brian Greene; the motion carried unanimously.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner