

CITY OF HAVILAND
Council Special Meeting Minutes
Monday-November 15, 2021
Community Room – 6:00 p.m.

I: Call Meeting to Order

II: Determine Job Description and Compensation for Public Works Maintenance Worker Position.

III. Adjournment

Call Meeting to Order

The Haviland City Council met in special session in the Community Room. Mayor Aaron Stokes called the meeting to order at 5:57. Council members present were: Bryce Kendall, Kay Unruh, Steve Larsh & Sharon Howard. Also present was Michelle Adam-City Clerk & Chay Howard-Attorney.

Discussed

1) Council discussed a possible change to our Public Works Maintenance Worker Job description and compensation to get applicants to apply during this current employment situation. The council discussed the possibility of revising the position as a City Manager/Public Works director in training and revising the job duties and responsibilities. The council would prefer this be a full-time employee, but would consider a temporary part-time applicant and possibly offer a salary range of \$18-\$21/ hour depending on experience. The Council decided to revise the position as a Public Works Director in training. Chay will prepare a job description & advertisement.

A discussion of the possibility for increases for current employees was also brought up for compensation of these wages for new applicants.

Adjournment

*At 7:02, Bryce motioned to adjourn the meeting. Kay seconded. Motion carried 3-0.
Steve Larsh left at 6:40*



Aaron Stokes, Mayor



Michelle Adams, City Clerk