



Online Group Booking Procedure

1. Go to www.striveability.com.au
2. Click on '**Groups**' tab.
3. Scroll down to '**Upcoming Group Activities**'.
4. Familiarise yourself with the groups offered each week, check the dates and the activity scheduled to take place. To read more about the group description, click on the corresponding picture.
5. If you require transport, click on the '**I need transport**' icon. You can register for more than one group at a time. Click on the red '**Register**' button for each group / activity you are interested in attending.
6. Scroll down and click on the '**Submit**' button.
7. Enter your **username** (participants first name) and **password** (this will be issued to everyone, if you forget it, we can reissue it). If a **staff member is assisting** you to register, they can use the following username (**staff members first name:participants first name**) followed by the **staff member's own password** (this will be issued to all staff). Click the '**box**' indicating you understand our cancellation policy (published on our website) and click on '**Submit**'.
8. You will receive a text message (if not the participant's, it will go to their representative) confirming the groups you have registered for.
9. This information will be sent through to admin. You do not need to do anything further. If you need to '**Unregister**', you will need to let Meg / Renae know directly. The 'Unregister' function will NOT work online.
10. Closer to the scheduled group date, you will receive transport pick up or meeting times as you usually would.

Note

Your username is the participants first name.

Your password can be reissued if you forget it.

You will be able to book groups for up to 4 weeks in advance.

If you need to cancel, you need to do this 48hrs prior to the scheduled group date (see cancellation agreement on the website).

To '**Unregister**' outside of the 48hr period , please email admin@striveability.com.au

If you are having trouble with any of the above, please ask any of the staff, we are more than happy to assist. Thank you!

admin@striveability.com.au