

# I.C.I. Studio

*Imagine. Create. Inspire.*

## SCHOOL OF ART

### PAINTING AND DRAWING SCHOOL OFFERING PRIVATE LESSONS FOR AGES 5 to ADULT

All private lessons are catered specifically to each student based on skill and ability. Whether a student's interest is in painting or drawing (or both), a guided lesson plan will be created to help them reach their artistic goals. **All materials are provided.**

<b>PRICE PER LESSON</b>	<b>VARIABLE MONTHLY TUITION</b>	
<b>DRAWING or PAINTING</b>	<b>4-week month</b>	<b>5-week month</b>
1 hour: \$45 per lesson	\$180	\$225
1/2 hour: \$28 per lesson	\$112	\$140

\*There is no long-term contract. Tuition is paid monthly and is based on how many weeks are in the month (one lesson per week). Students may alternate between drawing and painting at any time according to their individual lesson plan.

***Children ages 5-7 will be considered based on attention level.***

#### LOCATIONS:

**I.C.I. Studio School of Art**, 10760 Montgomery Rd, Cincinnati, OH 45242  
**(513) 888-7353    iciphoto.com    info@iciphoto.com**

**I.C.I. Studio Private Art Events**, 529 Main St, Studio 205, Loveland, OH 45140  
**(513) 888-7353    iciphoto.com    info@iciphoto.com**

## **I.C.I. Studio School of Art Policies**

### **Tuition/Enrollment Fee**

Tuition is paid monthly and is based on how many weeks are in the current month (one lesson per week). I.C.I. Studio will require a credit or debit card to keep on file for auto pay on or about the 1st of each month. For students who enroll for lessons after the first week of a month, the tuition will be prorated according to the number of scheduled lessons in that first month. New students are charged a one-time \$25 enrollment fee. To discontinue enrollment at the school, we require a seven-day notice prior to the 1st day of the next month.

### **Variable Monthly Tuition**

Monthly tuition is charged according to the number of scheduled weeks in that month. For example, in months that have four weeks of scheduled lessons (with one lesson per week), the student is charged for 4 lessons. In months that have 5 weeks of scheduled lessons, the student is charged for 5 lessons. In months that have 3 weeks of scheduled lessons due to a scheduled holiday closure, you are charged for 3 lessons.

### **Holiday Closures**

Near the beginning of each calendar year, I.C.I. Studio will publish a list of holiday closures for the upcoming year. Monthly tuition for those months will be prorated according to the number of scheduled lessons in that month.

### **Instructor Cancellations and Substitute Instructor**

If your instructor has to miss a teaching day, a qualified substitute instructor on staff will teach the student's regularly scheduled lesson. If a substitute instructor cannot be arranged, a credit will be given toward the next month's tuition.

## **Student Cancellations and Rescheduling**

If a student must cancel a lesson, the lesson may be rescheduled as an individual or group lesson, subject to the following conditions. Notification of cancellation from the student/parent must be received at least 24 hours prior to the lesson in order to receive a make-up lesson credit. No notification, or notification less than 24 hours prior to the lesson, will automatically forfeit the weekly lesson. One make-up lesson will be allowed per month for each student. If a student attends twice a week, they are allowed two make-up lessons per month.

## **Schedule Changes**

All scheduling matters are handled by the Director and not the individual instructor. For any scheduling matters, including lesson cancellations, lesson rescheduling, or discontinuing at the school, please email [jrohner@ici-studio.com](mailto:jrohner@ici-studio.com) or text 513-888-7353.

## **Inclement Weather**

I.C.I. Studio will not close unless there is a Level 2 or 3 snow emergency in Hamilton County.

## **Tardiness**

If a student is late to his/her lesson, the missed time is forfeited and will not be made up by the instructor. In the event that the instructor is late, the missed time will be made up at the end of the lesson, or at the student's next lesson.

## **Before and After a Lesson**

I.C.I. Studio is not responsible for the care or safety of any student before or after that student's scheduled lesson time. Parents and/or caregivers are responsible for the care of their children who are not in scheduled lessons while on I.C.I. premises. Students may not be left unattended more than ten minutes before or after their lesson. Students who are age 7 and under must be with a parent at all times in the waiting area.