

Rosary Cathedral Catholic School 2024-2025

Student Technology Acceptable Use Policy

PURPOSE:

The purpose of technology at CCMT Catholic School is perceived as a tool for lifelong learning and to facilitate communications in support of research and education.

The use of these tools is a privilege, not a right, for the students.

If the Acceptable Use Policy is not signed by the Parent/Guardian, the student will be denied access to any technology at a CCMT School until the document is received signed.

THE INTERNET:

The students and faculty/staff of CCMT Catholic School are offered access to the Internet as a means for gathering informational sources from distant computers. CCMT Catholic School believes this technology only begins to open the door to many advanced educational tools and will help propel our school through the communication age.

INTERNET SAFETY:

All students' Internet access is filtered as in accordance with the Children's Internet Protection Act. The faculty/staff will, also, monitor the students' use of the Internet in school to prevent access to inappropriate material.

ELECTRONIC MAIL (EMAIL):

When electronic mail accounts are provided to students, they are solely for exchanging information consistent with the educational mission of CCMT Catholic School. The email administrator will assign usernames and passwords. The email administrator will monitor all messages.

DISTANCE LEARNING:

Distance Learning is a way of acquiring information from professionals and other students from areas all across the United States. This way of learning serves as a significant source of communication with persons of various backgrounds and cultures.

SOCIAL LEARNING NETWORK:

GAFE (Google Apps for Education) will be used as a safe and easy way for students to connect and collaborate, share content, access homework and receive school notices. Students will be required to "share" all GAFE files with a teacher. GAFE accounts will be monitored by the Google Administrator.

MOBILE DEVICES:

Mobile devices are considered to be small handheld or wearable devices and include cell phones, iPods, iPads/tablets, Kindles, Nooks, Smart Watches, pagers, cameras, handheld gaming devices and media players. No personal handheld devices are allowed to access the school's network.

Cell phones must be turned off and turned into the school office for grades K-2 before the school day begins. Grades 3-8 classrooms will have the teacher collect the students cell phones and they will be placed in a secure container. Cellphones will be returned to students at the end of the day. Cellphones use is not permitted before, during or after school while on the school grounds. Students are **prohibited** from using cell phones at all times.

EDUCATIONAL OBJECTIVES:

Electronic information research skills are now fundamental in education and future employment opportunities. Access to the Internet and Distance Learning enables students to explore thousands of libraries, databases, bulletin boards, and other resources while exchanging information with people around the world. CCMT Catholic School expects the faculty to blend thoughtful use of the Internet and Distance Learning throughout the curriculum and will provide guidance and instruction to students in its use.

PRIVACY IS NOT GUARANTEED:

CCMT Catholic School may, at any time, monitor, inspect, copy, and review all Student and Staff computer/internet activity to ensure that users are acting responsibly. All such information files shall be, and remain, the property of CCMT Catholic School. Privacy is not guaranteed.

ACCEPTABLE/UNACCEPTABLE USE:

The educational value of student technology use is the joint responsibility of the students, parents and faculty/staff of CCMT Catholic School. The following are terms, conditions, and rules for use of Technology at CCMT Catholic School.

ACCEPTABLE USE: Users shall

1. Show respect when using the provided equipment.
2. Use the Internet for educational purposes only.
3. Have email access only through the supervision of a teacher and only for classroom purposes.
4. Use a proper network etiquette or "netiquette."
 - a. Be polite
 - b. Be safe
 - c. Practice appropriate copyright procedures
5. Report Internet activity that is found offensive or uncomfortable, in any way, to a CCMT Catholic School faculty/staff member.

UNACCEPTABLE USE: Users shall not

1. Access, erase, rename, or make unusable anyone else's personal computer files.
2. Use the Internet without a supervising teacher being in the room.
3. Visit Internet sites that contain obscene, hateful, or other inappropriate materials.
4. Attempt to by-pass installed filter settings.
5. Give any personal information over the Internet, such as name, phone number, and address of yourself or others.
6. Download any software or large files.
7. Log-in to personal accounts.
8. Use the computer to annoy or harass others.
9. Tamper with preferences, control panels, or the hard drive as set by the administrator.
10. Intentionally damage the systems.
11. Install any programs or files on any school device.
12. Print Faculty/Staff approval.

DISCIPLINARY ACTION: Any inappropriate use of technology at CCMT Catholic School may result in the revocation of privileges and potential disciplinary action of Students and or Staff. The use of a cell phone before, during or after school hours while on school property will result in the confiscation of the cell phone and it will be turned in to the school office. Parent/Guardian may pick up the cell phone after school.

REMOTE LEARNING AND CHROMEBOOKS (Only if Needed)

1. You and your student will comply with the Acceptable Use Policy and Internet Safety Agreement. Violations of the policy will result in revocation of network access privileges, suspension of access to Rosary Cathedral Catholic School electronic resources, other school disciplinary action, and/or other appropriate legal or criminal action including restitution.
2. You must report any lost, stolen, or damaged equipment to the school immediately. For stolen equipment, a police report is required. If the equipment is not returned or returned damaged, either intentionally or due to negligence, the student will be subject to discipline and the adult will be responsible for the cost of repair or full replacement cost.
3. Students, Parents and/or Guardians will be held financially accountable for lost, stolen, or damaged devices. Financial obligations will not exceed the District's cost to repair or replace the technology.
4. Students, Parents and/or Guardians must accept the responsibility for the condition of their device "as is".

5. Students, Parents and/or Guardians are not permitted to logon to the device with credentials other than the district provided username and password.
6. Only student(s) enrolled in Rosary Cathedral Catholic School may use the issued Chromebook.
7. Students may not alter any software configurations or settings.
8. Students are expected to bring the unit back completely charged when they are present on campus.
9. All Chromebooks or School devices provided with a case will remain in the case at home or in school.
10. Families are responsible for providing their own Internet Service for the device. Rosary Cathedral Catholic School will not be responsible for Internet Access.
11. If the device is returned, damaged or broken, the student may not be able to check out another technology device until all obligations are met and parent/guardians have signed an additional agreement form.
12. The devices remain the property of Rosary Cathedral Catholic School. Activity is logged and monitored as required by CIPA.(Children's Internet Protection Act)
13. Devices must be returned when requested at the end of the year or a designated date set by Rosary Cathedral Catholic School.

Please sign and return only the Student Technology Acceptable Use Policy Consent Form. Failure to sign the document and return the signed document to school will result in your student's denial of use of any technology at a CCMT School until it is received.

CCMT Catholic School
Rosary Cathedral Student Technology Acceptable
Use Policy Consent Form 2024-25

Please sign and return this page, **ONLY**, to the school.

My signature on this document means that I have read, or my parents/guardian have read to me, the rules for technology use at CCMT Catholic School. I agree to follow these rules. I understand that if I violate the rules my privileges to technology at CCMT Catholic School may be taken away and that I may face other disciplinary measures. Failure to return the signed consent form will result in denial of all technology privileges and use of any CCMT devices.

Print Student Name(s): _____

Student Signature: _____ Gr. _____
Student Signature: _____ Gr. _____
Student Signature: _____ Gr. _____
Student Signature: _____ Gr. _____

As the parent or guardian of the student(s) signing above, I have read and understand the Technology Acceptable Use Policy for CCMT Catholic School and I have discussed it with my child. Although a filtering service is in place, I understand that it is impossible for CCMT Catholic School to restrict access to all controversial materials, and I will not hold the school or its staff responsible for materials acquired on the network. I understand that individuals and families may be held liable for violations. Furthermore, I accept full responsibility for supervision if and when my child/children's use is not in a school setting.

Print Parent/Guardian Name: _____ Date _____

Parent/Guardian **Signature**: _____ Date _____