

Mount Carroll District Library Board Meeting Minutes

March 11, 2026

Call to Order: 6:00 PM by M. Foltz

Attendees: Board of Trustees: Marsha Foltz, Tom Sorg, Virginia De Swarte, Gina Wilkinson, Sibyl Doty, and Pat Foltz

Library Director:

Guests: Anna Gray and Sara Burbank

Voice Roll Call: M. Foltz- present, Sorg- present, De Swarte- present, Wilkinson- present, Wheeler- absent, Doty-present, P. Foltz- present

Agenda Approval: Doty/Wilkinson

Public Comment: Sara Burbank talked about their appreciation for the library and its place in our community.

Friends of the Library Report:

The Friends are working on a second price quote for shades in the meeting room. Their simple audit has been completed. The Friends have submitted both an Illinois Humanities grant and a Mount Carroll Community Foundation grant. Their membership drive for this year remains ongoing. Aside from the Farmer's Market and the in-library book sales, the Friends are looking to selling books online as well. The calendar of events is still a work in progress but the current calendar was shared with the board.

Secretary Report Approval: Wilkinson/De Swarte

Financial Report Approval: Sorg/De Swarte

Payment of Bills: De Swarte/Doty

Librarian's Report:

Macie's last day as our children's librarian was last week. Our new children's librarian will be Amber Wright. The Quickbooks migration has been completed. The monthly calendar was shared as well.

Committee Reports:

Building and landscape maintenance:

Herrell Electric are still planning to complete the exterior lights project. Tom and Pam Sorg are planning to plant flowers on the north side of the building. Johnson Plumbing will provide us information about a possible water access on the front side of the building.

Finance: JCE will conduct an energy audit on March 20th to help us determine actions that can help control our energy costs.

Old Business:

The board viewed policies for Narcan and the defibrillator, but no action was taken this month.

The employee compensation committee will continue to meet to assess our current policies and make a recommendation.

New Business:

Elite Studio will be contacted regarding window tinting to determine if their previous quote is still an accurate estimate of cost.

Meeting adjourned at 6:31 PM P. Foltz/Wilkinson

Respectfully submitted by Pat Foltz