

Mount Carroll District Library Board Meeting Minutes

August 13, 2025

Call to Order: 6:01 PM by M.Foltz

Attendees: Board of Trustees: Marsha Foltz, Tom Sorg, Virginia De Swarte, Gina Wilkinson, Jim Wheeler and Sibyl Doty. Pat Foltz Absent.

Library Director: Izzy Foltz, absent

Guests: Anna Gray and Pam Sorg.

Voice Roll Call: M.Foltz-present, Sorg-present, De Swarte-present, Wilkinson-present, Wheeler-present, Doty-present

Agenda Approval: De Swarte/Sorg

Public Comment: Pam Sorg reported that she and Tom Sorg spent time weeding the landscaping at the front and north side of the library. They asked for approval to maintain the landscaping, add new plants and mulch. Pam also mentioned that the city is cracking down on tall and untamed weeds. We need to do something about the weeds on the north and west side of the addition.

Friends of the Library Report: The Friends membership is at an all-time high of 40 members. The Friends had great attendance at their last two events. The next event is the Sophie Coyote Trio on Sept 5 @ 7:00 PM. They will host Coffee and Conversation on Tuesday August 26th at 10:00 AM. They are planning on decorating the library for fall on Sept 10th at 10:00 AM and will have their annual raffle starting on October 1st. They have offered to help raise funds for improvements to the projector for sound and for the window treatment selected by the Board of Trustees for the community room.

Secretary's Report Approval: De Swarte/Wheeler

Financial Report Approval: Sorg/Wilkinson

Payment of Bills: De Swarte/Doty

Librarian's Report: It was reported that Patron visits and Programming attendance have both increased. We also reviewed the calendar of activities for the upcoming month. The next Highland lecture is tomorrow at 5.

Committee Reports:

Building and landscape maintenance: Tom Sorg spoke in more detail about what needs to be done with the landscaping, weeding, replace mulch and plants are at the top of the list. Anna Gray reported that the light in the alcove near the lower entrance was not working.

Finance: No report

Old Business:

No old business

New Business:

Review and approve an Ordinance to Levy and Assess a Tax for Mount Carroll District Library of the Counties of Carroll and Jo-Daviess, State of Illinois for the fiscal Year Beginning July 1, 2025 and ending June 30, 2026. A motion was made by Wilkinson/Wheeler. Motion Carried.

Review and approve the adjustment to the 2025-2026 Budget. The entry for telephone expense was moved from Property Expense to Operating Expense. A motion was made by Sorg/De Swarte. Motion carried.

Audit of Secretary's Reports for IPLAR. Wilkinson and M.Foltz will meet Monday, August 18th at 9:00 AM to Audit the reports.

Discussion of Staff Salaries. M.Foltz reviewed the Salary schedule that was approved in 2022. It was not communicated to the bookkeeper and was not being followed. We have made adjustments to the directors' salary.

M.Foltz read the correspondence from Char Behrens to the board.

We will plan an event to celebrate Char Behrens gift to the library. Wilkinson volunteered to help plan the event.

Meeting adjourned at 6:47 PM De Swarte/Sorg