

Mt. Carroll District Library Board Meeting Minutes
December 11, 2019

Call to Order: @6:00 pm by Laurel Bergren

Present: Marsha Foltz, Thomas Sorg, Patrick Foltz, Pam Naples, Laurel Bergren, Paula Watson, Brandon McCaskey **Absent:** Kathleen Evison

Agenda Approval: Approved by Sorg/Watson

Public Comment: None

Friends of the Library Report:

Marsha Foltz reported for the Friends group: The Seasonal Table Runner Raffle drawing was held at the library on December 7th. The total raised from the raffle was \$393.00. We have set the dates for the events for 2020. Library Trivia night is March 21st, Cynthia Clampitt will be on April 19th, Dennis Stroughmatt on September 27th, Christmas Tea on December 5th. We held the election of officers: Anna Gray-President, Terry Tonon-Secretary and Catherine Mahaney-Treasurer. We are adding Herrell Electric Service to the quilt. Balance in the checking account is \$5,249.59. COD balance is 20,647.88

Secretary's Report Approval: P Foltz/M Foltz

Financial Report:

1. Sorg/Watson moved to accept the financial reports. Motion carried.
2. P Foltz/M Foltz moved to pay the bills. Motion carried.

Librarian's Report:

1. November Statistics (see report)
2. Programming:
 - a. Tot Time continues every Wednesday at 10:00am.
 - b. Christmas Walk was on December 7th. We had a special visitor; April Flood from the IL Reading Council handed out books and did crafts with the kids.
 - c. Wits Fitness continues on the 1st Thursday of each month at 1:00.

- d. Holiday Scents with Nancy will be Saturday December 14th at 10:00 am.
- e. Euchre continues on the 2nd Thursday each month at 6.
- f. Legos continue on the 1st Thursday each month at 6 pm.
- g. Books and Cooks continue on the third Wednesday at noon.
- h. Karin Herrell held a crochet stocking class on December 5th. She will continue in January with a beginning crochet class.
- i. The Artist Registry has been added to the Library's web site.

Committee Reports:

- 1. **Building and Landscape Maintenance:** (Naples & Sorg) No report.
- 2. **Informal Education:** (P Foltz, Naples, McCaskey & Watson) They met on December 11th at 5 pm. They are finding ways to use the GoPro Camera we won. Middle school kids are interested in video editing and pod casting.
- 3. **Finance:** (Bergren, P Foltz, M Foltz, McDermott, Naples) No report
- 4. **Facilities Planning:** (Bergren, McCaskey, Sorg) Laurel talked to the program officer for the State of Illinois grant. We need to submit an updated plan by March 31, 2020. Next meeting will be on December 22nd at 9:00 am.
- 5. **Capital Campaign:** (Bergren, Evison, Watson) No report
- 6. **Ad-Hoc-Personal, Special Projects, ect.** We are planning a Trivia Night at Henry's Double K on March 21st from 6-10 pm. We are going to use the long tables for teams of 8 team members. They will serve a limited menu upstairs.

Old Business:

New Business:

- 1. Review and Adopt Current Policies. Adopted.
- 2. Review and Adopt Circulation Policy. Adopted.
- 3. Review and Adopt Public Bidding Policy. Adopted.
- 4. Review and Adopt Public Relations Policy. Adopted.

5. Review and Adopt Library Card Policy. Tabled until the January meeting. P Foltz/Watson
6. Second half of 2019 Review of all Closed Sessions. None

Executive Session: None

Adjournment: at 7:15 pm by P Foltz/Bergren

Respectfully Submitted,

Marsha Foltz, Acting Secretary