

Mount Carroll District Library Board Meeting
Minutes December 9, 2020
6:00 pm

Call to order: @6PM by Laurel Bergren

Attendees: Marsha Foltz, Thomas Sorg, Pam Naples, Laurel Bergren, Paula Watson, Pat Foltz, Anna Gray

Absent: Brandon McCaskey, Kathleen Evison

Agenda Approval: P Foltz/ M Foltz

Public Comment: None

Friends of the Library Report: (Anna) 12/1; met via Zoom meeting

- Christmas raffle: \$225 raised
- New checking account was established
- Election of Officers (term will be one year)
 - Anna Gray, President
 - Catherine Mahaney, Treasurer
 - Terry Tonan, Secretary
- Attorney General forms are in the process of being compiled for the “not for profit” process.

Secretary’s Report Approval: Sorg/M Foltz

Financial Report Approval: Watson/M Foltz

Payment of bills approval: M Foltz/ P Foltz

Librarian’s Report:

1. October Statistics see report
2. Programming see calendar
3. New program: “Tell me what you know”
4. Received PPE grant of \$500
5. Trustees are to review the Standards for IL Public Libraries for next month’s meeting
6. Employee review:
 - Kadina’s training is going well.
 - She demonstrates good computer skills
 - Knowledgeable of the capital campaign
 - She will take maternity leave in mid Feb for 8 to 12 weeks

Committee Reports:

1. Building & Landscape Maintenance (Naples, Sorg) NO REPORT
2. Informal Education (P. Foltz, McCaskey, Naples, Watson) *meetings to be held 2nd Wednesday of the month @5:00pm* NO REPORT
3. Finance (Bergren, P. Foltz, M. Foltz, McDermott, Naples) *meetings to be held the Saturday prior to board meeting @9:00am*
 - Discussed the future changes to the working cash fund: no decision made ; tabled to Jan.
4. Facilities Planning (Bergren, McCaskey, Sorg) *meetings to be held 4th Sunday of the month @9:00am* NO REPORT
5. Capital Campaign (Bergren, Evison, Watson) *meetings to be held 1st Tuesday of the month @5:00pm*
 - Total contributions as of 12/9 = \$96, 450.07

Old Business:

1. Covid-19 Continuing Response -Increased County Numbers
Everything is still going well at library. Will continue to abide by governor guidelines.

New Business:

1. Review and adopt current policies: P Foltz/Watson
2. Second half of 2020 review of all closed sessions: no sessions to reviewed
3. Decision to convert working cash fund to special reserve account tabled to Jan.

President's Message:

Adjournment: @6:40PM by Laurel Bergren P Foltz/Watson

Respectfully submitted by Tom Sorg