

Mount Carroll District Library Board Meeting Minutes
February 12, 2020
6:00 pm

Call to order: by Laurel Bergren @6PM

Attendees: Marsha Foltz, Thomas Sorg, Pam Naples, Laurel Bergren, Paula Watson, Kathleen Evison, Patrick Foltz, Brandon McCaskey

Agenda Approval: P. Foltz/M. Foltz

Public Comment: None

Friends of the Library Report: (Anna Gray)

- Checking account Balance \$6,872.49
- CD Balance \$20,864.24
- Audit completed with recommendations
 - Name will be changed on the checking and CD Accounts
 - keys found and returned to library
 - 1099 form found
- Brochure update to be done
- Membership letter drive letters being prepared
- Celebration of 15 years

Secretary's Report Approval: Sorg/Watson

Financial Report Approval: Evison/M. Foltz

Motion to approve paying the bills: P. Foltz/Watson

Librarian's Report:

1. January Statistics (see report)
2. Programming (see calendar)
3. Other

FOIA (Freedom of Information Act) Review needs to be completed by McCaskey & Evison

Committee Reports:

1. Building & Landscape Maintenance (Naples, Sorg)
Nothing to report

2. Informal Education (P. Foltz, McCaskey, Naples, Watson) *meetings to be held 2nd Wednesday of the month @5:00pm*
 - Lego night going well looking for more lego ideas
 - Quinn teaching audio and video editing class
 - Remainder of meeting was focused on Trivia night discussion
3. Finance (Bergren, P. Foltz, M. Foltz, McDermott, Naples) *meetings to be held the Saturday prior to board meeting @9:00am*
Nothing to report
4. Facilities Planning (Bergren, McCaskey, Sorg) *meetings to be held 4th Sunday of the month @9:00am*
Met with Design Team from Winter at the library a week ago
Attorney made a recommendation for the Design build contract
5. Capital Campaign (Bergren, Evison, Watson) *meetings to be held 1st Tuesday of the month @5:00pm*
Focus on Trivia Night Fundraiser continues
6. Trivia Night Fundraiser – Bergren, Evison, Naples, Watson
Discussion on Action items for Trivia night

Old Business:

New Business:

1. Potential New Meeting Date for Board Meetings
Laurel suggested to change meetings to Saturday Morning-the team was not in agreement. Meeting Date stays as is for now.
2. Consideration of Winter Design Build Contract
Motion made to approve the design build contract and allow Bergren to sign it by M. Foltz/P. Foltz
3. Annual Retreat scheduled tentative 4/25/20

President's Message:

Laurel Bergren stated that what the attorney advised if we wanted to become a district came true.

Adjournment: Watson/M. Foltz