

Mount Carroll District Library Board Meeting Minutes

February 8th, 2023

Call to order: by Paula Watson at 6:00 pm

Attendees: Board Trustees: Virginia De Swarte, Marsha Foltz, Pat Foltz, Tom Sorg, Valerie Ward, Paula Watson
Library Director: Pam Naples
Guests: Alan Rosenberg, Stan Kosmecki
Absent: Laurel Bergren

Roll Call: De Swarte – here, M.Foltz – here, P.Foltz – here, Sorg – here, Ward – here, Watson – here

Agenda Approval: P.Foltz/Ward

Public Comment: None

Friends of the Library Report: The Friends February meeting is next Tuesday, February 14th. They held an event planning committee meeting. They are planning a fundraising event either late summer or early fall.

Secretary's Report Approval: Sorg/P.Foltz

Financial Report Approval: De Swarte/M.Foltz We are expecting one more payment from the State of Illinois for the library addition.

Payment of Bills Approval: P.Foltz/Ward

Librarian's Report:

1. January- See Report
2. Making Valentine Potpourri with Nancy Gmitro will be held on February 11th at 10:30 am.
3. Book Clubs continue to meet each month.
4. Naples hired an assistant librarian, Lisa Paulson. She will start on March 3rd.

Committee Reports:

1. Building and Landscape Maintenance: (Naples, Sorg) No report
2. Informal Education: (P.Foltz, Naples, Watson) as needed. No report
3. Finance: (Bergren, P.Foltz, M.Foltz, McDermott, Naples) meetings to be held Saturday prior to the meeting. No report.

4. Facilities Design Committee: (Bergren, Sorg, P.Foltz, Watson, M.Foltz, De Swarte)
No Report
5. Capital Campaign: (Bergren, Watson, Naples, Atherton, M.Foltz) Donations
continue to come in.

On Going Business:

1. Construction Project Update: The carpet is complete. The doors are done. The circulation desk is in. The floors are polished. The elevator is expected to arrive at the end of February. It will take several weeks to install. It has to be inspected by the State of Illinois.
2. Construction Schedule:
3. On-going operations during construction: Staying with a basic schedule until we are in the remodeled building.

Old Business:

1. Apprentice Requirements – (construction) – This item has been taken care of.
2. Yearly Audit – We are still searching for available auditors. There has been no progress on this item.

New Business:

1. Authorize Winter Construction pay request for \$207,839.64: a motion was made by P.Foltz/De Swarte to authorize the pay request to Winter Construction for \$207,839.64. Motion carried.
2. Library Board Retreat will be help on Saturday, April 22nd at the Library.
3. Library Room Naming: We will dedicate the programming room to William J Davis with a plaque and a brief history. We will name the Children’s Library the Diane Manikowski Children’s Library. Planning continues on the Donor Wall.

Vice-President’s Message: The new library is amazing! Dreams really do come true!

Adjournment: 6:30 pm by De Swarte/P.Foltz

Respectfully submitted, Marsha Foltz, secretary