

**Mount Carroll District Library Board Meeting Minutes  
January 8, 2020**

**Call to order: @6:00pm by Laurel Bergren**

**Attendees: Marsha Foltz, Thomas Sorg, Pam Naples, Anna Gray, Laurel Bergren, Paula Watson, Brandon McCaskey, Kathleen Evison Absent: Patrick Foltz**

**Agenda Approval: Sorg/Watson**

**Public Comment: None**

**Friends of the Library Report:**

- *Checking Account Balance \$6,413.14*
- *CD Balance \$20,864.24*
- *Celebrate the Seasons Raffle brought in \$393*
- *Mount Carroll Rotary request \$500*
- *Simple Audit will be performed with a committee in the next month*
- *Two signatures now in place; forms at bank completed*
- *Bylaws and Brochures Committees scheduled for review*
- *Fifteen Year Anniversary Year*
- *Status of organization being researched*

**Secretary's Report Approval: Evison/Sorg**

**Financial Report Approval: Watson/M. Foltz**

**Sorg/M. Foltz moved to pay the bills. Motion carried.**

**Librarian's Report:**

1. December Statistics (see report)
2. Programming (see January Calendar)
3. Other

**Committee Reports:**

1. Building & Landscape Maintenance (Naples, Sorg)  
*Pipes in basement have been wrapped*
2. Informal Education (P. Foltz, McCaskey, Naples, Watson) *meetings to be held 2<sup>nd</sup> Wednesday of the month @5:00pm*  
*Film editing class to be held in Feb. w/Quinn*  
*Video made and shared on Facebook to advertise programs at library*  
*Discussion of the possibility for a Hot Wheels event*

3. Finance (Bergren, P. Foltz, M. Foltz, McDermott, Naples) *meetings to be held the Saturday prior to board meeting @9:00am*  
*EOY work complete, 1099's pending, and tax levy documents delivered*
4. Facilities Planning (Bergren, McCaskey, Sorg) *meetings to be held 4<sup>th</sup> Sunday of the month @9:00am*  
*RFQ's expected to be out by next week*
5. Capital Campaign (Bergren, Evison, Watson) *meetings to be held 1<sup>st</sup> Tuesday of the month @5:00pm*  
*Focus at this time has been on the Trivia Night Fundraiser*
6. Trivia Night Fundraiser – Bergren, Evison, Naples, Watson

**Old Business:**

**New Business:**

1. Review and Adopt Library Card Policy  
*Reviewed and motion made to approve by Watson/McCaskey*
2. Library Catalogue on Website  
*This will be done in January*

**President's Message:**

**Adjournment: Sorg/McCaskey**