

Mount Carroll District Library Board Meeting Minutes

January 10, 2024

Call to order: by Marsha Foltz at 6:00 pm

Attendees: Board Trustee: P. Foltz, M. Foltz, V. Ward, L. Bergren, V. DeSwarte

Library Director: Pam Naples

Absent: P. Watson, T. Sorg

Roll Call: M.Foltz – present, DeSwarte –present, Ward – present, Bergren – present, P. Foltz – present

Agenda Approval: DeSwarte/Bergren

Public Comment: None

Friends of the Library Report: P. Naples will be meeting with the Friends about her wish list. Three music programs have been scheduled for this year.

Secretary's Report Approval: P. Foltz/DeSwarte

Financial Report Approval: DeSwarte/ Ward

Payment of Bills Approval: P.Foltz/Bergren

Librarian's Rep

1. Programming –Tot Time continued on Wednesdays with Diane and Val filling in. Wits Fits continues. There will be a yoga class taught by Janice Oviatt on Jan. 20.
2. New Children's Librarian, Lisa Stretch, will begin work on Jan. 15 and the new Director, Isabelle Foltz, begins on Jan. 23.

Committee Reports:

1. Building and Landscape Maintenance: Rick Miller has been hired to replace Jeff Kloepping. New drain will be put in by the city. There is a weather delay on railings installation.
2. Informal Education: No report
3. Finance: On Jan. 8 we paid our social security, IMRF, and insurance costs from the general fund. We then reimburse the fund. We have \$ 31,000.00 in the Expansion

Fund that is earmarked for payment of shelving. To be paid when the delivery is completed.

On Going Business:

1. Construction Project Update: Morse Electric still needs to complete the surround for the fuse box before they are paid.

Old Business:

1. Yearly Audit – No report

New Business:

1. Annual Review of Mt. Carroll District Library Policies - No changes needed
2. A motion was made to adopt At Will Employment Policy
Approval: DeSwarte/Bergren
3. A motion was made to adopt the Employee Compensation Policy as amended.
Approval: Bergren/DeSwarte
4. A motion was made to adjust employee salaries.
Lisa Stretch to receive \$ 15.00 per hour.
Approval: Bergren/DeSwarte
5. A motion was made to give Isabelle Foltz an annual salary of \$ 32,000.00
Approval: DeSwarte/Bergren
Roll call vote: P. Foltz (recused), Ward- yes, DeSwarte- yes, M. Foltz -yes, Bergren – yes, DeSwarte - yes

Adjournment: 6:49 by DeSwarte/Bergren

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