

# **Mount Carroll District Library Special Board Meeting Agenda**

January 30, 2020 6:00 pm

**Call to order: @6:00pm by Laurel Bergren**

**Attendees: Marsha Foltz, Thomas Sorg, Pam Naples, Laurel Bergren, Paula Watson, Kathleen Evison, Patrick Foltz**

**Agenda:**

Choosing the most qualified design build team for the proposed facility rehabilitation and expansion project.

**Minutes:**

4 RFQs were received from 4 companies. 1 was disqualified because they did not follow the RFQ request.

From the 3 valid RFQ's received from:  
Winter, FEH Design, and Bush Construction

3 board members: Tom Sorg, Laurel Bergren, and Pam Naples completed reviews of the RFQs and utilized a Decisions Matrix with important attributes to select the best candidate.

Based upon the review process completed the best candidate was Winter, board members agreed with decision process methodology

**Next steps**

- Laurel will offer Winter the opportunity to put forth a proposal
- Secretary of State drawings will need to be submitted

Motion made to approve Winter as the most qualified design build team. P. Foltz/M. Foltz

**Adjournment: M. Foltz/P. Foltz**

