

**Mount Carroll District Library Board Meeting Minutes**

**June 10, 2020**

**6:00 pm**

**Via Telephone Conference**

**312-967-6221**

**Call to order: 6:01PM by Laurel Bergren**

**Attendees:** Marsha Foltz, Thomas Sorg, Pam Naples, Laurel Bergren, Paula Watson, Patrick Foltz, Brandon McCaskey, Kathleen Evison, Anna Gray

**Agenda Approval: M. Foltz/McCaskey**

**Public Comment: None**

**Friends of the Library Report:**

1. Met via Zoom 6/2
2. Checking \$7192.95
3. CD \$21,082.81
4. Speaker Cynthia Clampett re-scheduled for Aug. 23rd
5. Encourages membership of the Friends
6. Hoping to meet in person in July

**Secretary's Report Approval: P. Foltz/M. Foltz**

**Financial Report Approval: Watson/M.Foltz**

**Motion made to pay bills: P.Foltz/McCaskey**

**Librarian's Report:**

1. May Statistics -None as library was closed
2. Programming Summer Reading/filming will continue thru July8th
3. Grant received for per Capita

**Committee Reports:**

1. Building & Landscape Maintenance (Naples, Sorg)  
Plantings were done in front
2. Informal Education (P. Foltz, McCaskey, Naples, Watson) *meetings to be held 2<sup>nd</sup> Wednesday of the month @5:00pm*
3. Finance (Bergren, P. Foltz, M. Foltz, McDermott, Naples) *meetings to be held the Saturday prior to board meeting @9:00am*  
P. Foltz/Watson Need to make a motion to reimburse the general fund from IMRF, Social Security, Insurance & Torq

4. Facilities Planning (Bergren, McCaskey, Sorg) *meetings to be held 4<sup>th</sup> Sunday of the month @9:00am*  
*Nothing to Report*
5. Capital Campaign (Bergren, Evison, Watson) *meetings to be held 1<sup>st</sup> Tuesday of the month @5:00pm*  
Working on another Grant for Economic development
6. Trivia Night Fundraiser – Bergren, Evison, Naples, Watson  
Nothing to report

### **Old Business:**

1. Covid-19 Continuing Response
  - a. Library Operations Report  
Running very smoothly  
Rails will resume deliveries  
Phase 4-July 1st resuming regular hours, virtual programs, curbside delivery can continue  
Friends to meet at library in July
  - b. Resumption of Committee meetings  
Resume Committee meetings July 1st
  - c. Meeting Formal  
Team was asked their opinions on the forum to hold meetings in general, ok to meet in person, call in number for virtual participants  
can clean surfaces prior to and after meeting, mask wearing optional upstairs
2. Secretary of State grant update  
In process of shipping last grant information via e-mail by 6/15  
1.2M grant eligible costs 1.45M, Total cost of project 2.3M

### **New Business:**

1. Director's Staff Review Report  
Diane-Met very favorable review. Ad will be put in the paper for July to replace her. Host a send-off before she leaves  
Liz-Met very favorable review.
2. Director's Review Report  
Pam's review was held by phone with Laurel Bergren and Paula Watson. It was a very enlightening and professional discussion.  
Very favorable review and positive experience.  
Paula Watson reviewed highlights of the review.

3. FY 2021 wages

Motion made to provide Cost of living increases to be given at 2% to all employees Sorg/P.Foltz

4. Appropriations and Tax Levy Activities

Laurel wants to share her working knowledge with Pam and Liz and with additional board members

5. First half of 2020 Review of all Closed Sessions

There were no closed sessions in 2020

**President's Message: Laurel read a Thank you for the expression of sympathy from Anna Gray**

**Adjournment: P. Foltz/Watson 7:11PM**