

Mount Carroll District Library Emergency Board Meeting Minutes

March 14, 2020

1:00 pm

Call to order: @1PM by Laurel Bergren

Attendees: Marsha Foltz, Thomas Sorg, Pam Naples, Paula Watson, Kathleen Evison, Patrick Foltz, Laurel Bergren

Not in attendance: Brandon McCaskey

Agenda Approval: P. Foltz/Watson

Public Comment:

Emergency Business

1. Service Adjustments

Discussion on the impact of the COVID-19 to the Library

Many other libraries in the state of Illinois have closed to align with the school closures

Motion made by P. Foltz/Watson to suspend all programming and services offered at

the Mount Carroll District library for the upcoming week starting March 16, 2020 and

that we reconvene to discuss the status next Saturday March 21st to determine status

at that time.

E-books will be available as well as Drop Box

2. Work Adjustments

Employees will work at the library, however it will not be open to the public.

Employees will answer phone and work on drop box materials

Employees will work on cleaning surfaces at the library

3. Public Communications

Facebook, Quad Cities TV, WCCI radio, Phone message, Website, Newspaper, e-mail, and sign for the front door.

4. Staff Communications

Employees are present

5. Deep Cleaning

At this time, this will not be done, but will be evaluated at a later date.

Adjournment: P. Foltz/M. Foltz