

Mount Carroll District Library Board Meeting Minutes

May 12th, 2021

Call to order: by Laurel Bergren at 6:00 pm

Attendees: Pat Foltz, Laurel Bergren, Tom Sorg, Pam Naples, Paula Watson, Marsha Foltz, Anna Gray, Virginia DeSwarte

Absent:

Agenda Approval: P.Foltz/M.Foltz with addition of Savanna Thomson State Bank signature card and Liability Insurance for the Director and Trustees to Old Business. Roll Call: Sorg – yes, P.Foltz – yes, Bergren – yes, Watson – yes, M.Foltz – yes

Election of Officers: Pat Foltz, Paula Watson and Marsha Foltz have been re-elected as Trustees of the Library Board in the April election. A motion was made by Sorg/Watson to retain the same officer positions for this year. Roll call – Sorg – yes, P.Foltz – yes, Bergren – yes, Watson – yes, M.Foltz - yes

Swearing in of Trustees: Pat Foltz, Paula Watson and Marsha Foltz took the oath of office as presented by Pam Naples.

Public Comment: None

Friends of the Library Report: Anna Gray – Balances in accounts \$3440.09. Liability Insurance has been secured through Mt Carroll Insurance Agency. A meeting will be scheduled with CPA to discuss the 1099 forms, will close the old account after that meeting. Friends are offering two Road Scholar programs in Zoom format, July 8th Brian Fox Ellis on Blackhawk's View of Illinois History and September 2nd Caroline Kisiel on Did Black Lives Matter in Early Illinois. One year complimentary membership for Rehab fund donors resulted in 7 new members. Friends will have a presence at the Farmer's Market selling books and other donated items as well as information about the group. Friends donated \$400.00 to the library as a match for the Pilcrow fund for children's books. Alan Rosenberg is researching a puzzle picture of the library as a fundraiser for the Friend's group.

Secretary's Report Approval: for the April 14th, 2021 Board Meeting P.Foltz/Sorg Roll call - Sorg – yes, P.Foltz – yes, Bergren – yes, Watson – yes, M.Foltz - yes

Financial Report Approval: M.Foltz/Watson Roll call – Sorg – yes, P.Foltz – yes, Bergren – yes, Watson – yes, M.Foltz - yes

Payment of Bills Approval: P.Foltz/Sorg Roll call – Sorg – yes, P.Foltz – yes, Bergren – yes, Watson – yes, M.Foltz – yes

Librarian's Report:

1. April Statistics-see report
2. Book Clubs beginning in person this month
3. Summer Reading for kids will be Wednesday mornings at 10:00 am.
4. 60 Children's books were ordered through the Pilcrow Grant
5. The Per Capital Grant will be used to purchase STEM backpacks with take home activities. The Kickoff will be June 12th.
6. Tot Time started in person in April with outside activities. Tot Time added take home activities.
7. Wits Fits with the Extension office began in person on May 6th.
8. McDermott and Naples started working on the budget for the coming year.

Committee Reports:

1. Building and Landscape Maintenance: (Naples, Sorg) Sorg fixed a light fixture upstairs.
2. Informal Education: (P.Foltz, McCaskey, Naples, Watson) meetings suspended until needed
3. Finance: (Bergren, P.Foltz, M.Foltz, McDermott, Naples) meetings to be held Saturday prior to board meeting @ 9am – Naples is researching what maintenance costs will be when we are in the new addition.
4. Design Committee: (Bergren, Sorg, P.Foltz, Watson, M.Foltz) Sorg, Bergren and Naples met with Winter construction regarding the addition.
5. Capital Campaign: (Bergren, Watson, Naples, Atherton, M.Foltz) meetings held weekly on Tuesday @ 5pm – No Report

Old Business:

1. Covid 19 Continuing Response – No changes
2. Special Reserve Account 2 signature card at Savanna Thomson State Bank: Need to have Sorg's signature.
3. Director and Officer Liability Insurance in progress.

New Business:

1. Rehab and Expand Update: Bergren is working with the Secretary of State on financial verifications and required documentation from the First State Bank of Shannon

President's Message: Really appreciates everyone's time and effort

Adjournment: 6:51 pm by P.Foltz/Watson Roll call – Sorg – yes, P.Foltz – yes, Bergren – yes, Watson – yes, M.Foltz - yes