

Mount Carroll District Library Board Meeting Minutes

May 11th, 2022

Call to order: by Laurel Bergren at 6:00 pm

Attendees: Laurel Bergren, Marsha Foltz, Pat Foltz, Pam Naples, Tom Sorg, Paula Watson, Allen Rosenberg

Absent: Virginia De Swarte

Agenda Approval: Sorg/M.Foltz

Public Comment: None

Friends of the Library Report: Balance in the account \$5,317.49. The Road Scholar Program is May 12th @ 7:00 pm at the Community House: Bucky Halker – The Folksongs of Woody Guthrie. The Friends will have a booth at the Farmer’s Market starting Memorial Day Weekend thru October. “Fox” Ellis will present a children’s program at 11:00 am on June 11th at Point Rock Park. The annual membership renewal is going on now. A one year complimentary membership will be given for all contributions to the Library.

Secretary’s Report Approval: P.Foltz/Watson

Financial Report Approval: WatsonM.Foltz P.Foltz and McDermott are making the transfers from Insurance & Tort Fund, Social Security Fund and the IMRF Fund to the General fund to cover the previous expenses.

Payment of Bills Approval: P.Foltz/Sorg

Librarian’s Report:

1. April Statistics – See report
2. Programming will be moved off site for the summer during construction.
3. Book Buzz continues thru May 17th. Book Buzz will take a break for the summer.
4. Summer Reading will be held at the Community House from June 1st thru July 6th
5. Bath Salts with Nancy Gmitro was on May 7th at 10:30 am.
6. Kadina will have a program about Zoo Animals. Attendance will allow children to earn complimentary tickets to Brookfield Zoo.
7. STEAM: Catapults is on May 19th at 5:30.
8. Izzy Foltz is back as a part time library assistant starting May 9th.
9. Pam and Liz are working on the budget for 2022-23. It will be ready for the June board meeting.

Committee Reports:

1. Building and Landscape Maintenance: (Naples, Sorg) The boiler is being cut apart and removed from the basement. Pam will talk to Jeff Kloepping about the mowing. Nancy Gmitro will donate landscaping after the renovation is complete. The bushes, trees and fence in the front and sides of the library will be removed.
2. Informal Education: (P.Foltz, Naples, Watson) No report
3. Finance: (Bergren, P.Foltz, M.Foltz, McDermott, Naples) meetings to be held Saturday prior to board meeting @ 9am – No report
4. Facilities Design Committee: (Bergren, Sorg, P.Foltz, Watson, M.Foltz, De Swarte) discussed removal and repurpose of shelves behind the circulation desk. Tom will contact Eastland Fabrication to see if they can be repurposed.
5. Capital Campaign: (Bergren, Watson, Naples, Atherton, M.Foltz) meetings held weekly on Tuesday @ 5pm – will have a meeting later this month.

Old Business:

1. Builder's Risk Insurance: Builders Risk Insurance is in effect through Diamond Insurance. The Premium is \$1883.00 thru March 1st 2023. There is a \$10,000.00 deductible.

On Going Business:

1. Construction Project Update: The tree between the library and the bowling alley was removed. They are preparing to move the sewer line and relocate the I-Fiber. There is a large tree root in the back that will be removed.
2. Construction Schedule: There will be a progress meeting every Thursday at 1:00 pm.
3. Ongoing Operation during Construction: We may use the Kraft Building for programming during construction. Naples had several surplus furniture items appraised. The card catalog was appraised at \$500.00. Naples is donating \$500.00 to the Library to purchase the card catalog. We will table the decision on other surplus items until the June meeting.
4. Material and Furnishing Selection: Naples is working on furnishing needs.

New Business:

1. Review and Adopt Operating Budget FY 2022-2023 – tabled until the June meeting.
2. Election of officers: We will continue with the same officers for the next year. Officers are Laurel Bergren - President, Paula Watson – Vice President, Pat Foltz – Treasurer, Marsha Foltz – Secretary.

President's Message: We are moving dirt and on our way!!

Adjournment: 6:54 pm by Watson/P.Foltz

Respectfully submitted, Marsha Foltz, secretary