

## Mount Carroll District Library Board Meeting Minutes

November 11, 2020

6:00 pm

**Call to order:** @6PM by Laurel Bergren

**Attendees:** Marsha Foltz, Thomas Sorg, Pam Naples, Laurel Bergren, Paula Watson, Kathleen Evison

**Absent:** Brandon McCaskey, Pat Foltz, Anna Gray

**Agenda Approval:** Evison/M. Foltz

**Public Comment:** None

**Friends of the Library Report:** (Pam Naples)

- 11/3 met via Zoom meeting
- Please support fall raffle
- Check for \$25K will be submitted
- Dec. meeting officer elections will be held

**Secretary's Report Approval:** Sorg/Watson

**Financial Report Approval:** Evison/Watson

**Motion made to pay bills:** M.Foltz/Watson

### **Librarian's Report:**

1. October Statistics see report
2. Programming see calendar

### **Committee Reports:**

1. Building & Landscape Maintenance (Naples, Sorg)  
*Broken chair upstairs*
2. Informal Education (P. Foltz, McCaskey, Naples, Watson) *meetings to be held 2<sup>nd</sup> Wednesday of the month @5:00pm*  
*Nothing to report*
3. Finance (Bergren, P. Foltz, M. Foltz, McDermott, Naples) *meetings to be held the Saturday prior to board meeting @9:00am*  
*Met Saturday*
4. Facilities Planning (Bergren, McCaskey, Sorg) *meetings to be held 4<sup>th</sup> Sunday of the month @9:00am*  
*Nothing to report*
5. Capital Campaign (Bergren, Evison, Watson) *meetings to be held 1<sup>st</sup> Tuesday of the month @5:00pm*
  - *Working on mailing personal and bulk letters*
  - *FB post video of plans*
  - *Presentations for local community groups are completed*
  - *Letters to the editor for newspaper are being triggered to help the campaign*
  - *Laurel reviewed presentation being shared*

### **Old Business:**

1. Covid-19 Continuing Response -Increased County Numbers  
Everything is still going well at library. Will continue to abide by governor guidelines.

**New Business:**

1. Trustee Attendance policy reviewed  
4 missed meetings in a year warrants a review by the board  
Laurel will try and get in touch with Brandon

**President's Message:**

**Adjournment: @7PM by Laurel Bergren**

Respectfully submitted by Kathleen Evison, acting Secretary