



RAMAH NAVAJO CHAPTER
P.L. 93-638 OFFICE OF GRANTS & CONTRACTS
REQUEST FOR PROPOSAL (RFP)

PROPOSAL DUE DATE: August 24, 2026, at 4:30 P.M. MDST

PROJECT DESCRIPTION: RFP 2026-01 IT Infrastructure Consultant

CONTACT PERSON(S): Gjermundson Jake, IT- GIS Administrator
Phone Number: (505) 876-9635
Email Address: gjermundson@ramahnavajo.org

Kimberly Chee, Procurement Specialist
Phone Number: (505) 876-9648
Email Address: kimberlychee@ramahnavajo.org

DELIVER TO: Ramah Navajo Chapter—PL 93-638 Office of Grants &
Contracts
Attention: Procurement Specialist
Procurement Department
422 BIA Route 125, Pine Hill, New Mexico, 87357

MAIL TO: Ramah Navajo Chapter—PL 93-638 Office of Grants &
Contracts
Attention: Procurement Specialist
HC 61, Box #13
Ramah, New Mexico, 87321

RETURN ALL PROPOSALS CLEARLY MARKED:

"DO NOT OPEN—RFP #2026-01 IT INFRASTRUCTURE CONSULTANT"

The Ramah Navajo Chapter—PL 93-638 reserves the right to reject any or all proposals and to waive any informality in the proposals received whenever such rejection or waiver is in the best interest of the Ramah Navajo Chapter—PL 93-638.

TABLE OF CONTENTS

I. INTRODUCTION3

II. REQUIREMENTS FOR THIS PROCUREMENT4

III. SCOPE OF WORK.....5

IV. REQUIREMENTS FOR PROPOSALS.....9

V. EVALUTION CRITERIA11

VII. RNC '638 DISCLAIMERS.....12

I. INTRODUCTION

A. BACKGROUND INFORMATION

1. The Ramah Navajo Chapter, a political sub-unit and a sovereign tribal government of the Navajo Nation, is located on the Ramah Navajo Indian Reservation in the northwestern part of the State of New Mexico, Cibola County.
2. The Ramah Navajo Chapter, a part of and recognized by the Navajo Nation Tribal Council, receives its authority to contract community service programs directly with the Bureau of Indian Affairs, US Department of the Interior pursuant to Public Law 93-638 Indian Self-Determination and Educational Assistance Act, as amended.
3. The Ramah Navajo Chapter, Office of Grants & Contracts (herein RNC '638) administers the following local government programs—Law Enforcement/Corrections Services, Natural Resources/Range Management, Real Estate Services, Community Planning & Development, Facilities Management, Tribal Services and general administrative support services. The RNC '638 also subcontracts the community housing program through the Navajo Nation and Navajo Housing Authority through Public Law 104-330 Native American Housing and Self-Determination Act (NAHASDA); and, contracts with the US Department of Transportation-Federal Highway Administration to plan, design and contract road construction projects through the Moving Ahead for Progress in the 21st Century Act (MAP-21), as amended.
4. The Ramah Navajo Chapter, Office of Grants & Contracts 638'continually maintains unmodified (clean) audits and certified financial and managerial systems with annual audits performed by an independent firm according to the 2 CFR Part 200 Subpart F – Audit Requirements.

B. RFP PURPOSE

1. The purpose of this engagement is to obtain independent IT infrastructure consulting services to assess the Ramah Navajo Chapter Office of Grants and Contracts, Finance Department, Department of Transportation, and Department of Corrections (organization) current server environments and develop vendor-neutral replacement recommendations. The results of this assessment will be used to initiate a subsequent Request for Proposal (RFP) for the procurement of server hardware and related implementation services. The selected consultant will not supply, sell, or implement hardware as part of this engagement.

C. LEAD AGENCY CONTACT

1. Any inquiries or requests regarding the "procurement" should be submitted in writing to the Lead Agency's Procurement Specialist listed below. Interested Parties may contact ONLY the Procurement Specialist regarding the procurement. Inquiries and requests made to other staff will not be responded to. All responses will be in writing and will be distributed to all Interested Parties who receive a copy of this Request for Proposals (RFP).

Kimberly Chee, Procurement Specialist
Ramah Navajo Chapter, Office of Grants & Contracts 638'
Procurement Department
HC 61, Box 13
Ramah, NM 87321

Telephone: (505) 876-9648
Email: kimberlychee@ramahnavajo.org

2. Any inquiries or requests regarding the RFP scope of work or the procedures should be submitted in writing to the designated Project Manager listed below. All responses will ONLY be accepted in writing via email and will be distributed to all Interested Parties who receive a copy of this RFP.

Gjermundson Jake, IT – GIS Administrator
Ramah Navajo Chapter, Office of Grants & Contracts 638'
IT Department
HC 61, Box 13
Ramah, NM 87321

Telephone: (505) 876-9635
Email: gjermundson@ramahnavajo.org.

II. REQUIREMENTS FOR THIS PROCUREMENT

A. GENERAL

1. RNC '638 authority. This RFP Package is issued by RNC '638. RNC '638 is the only office authorized to make copies of this RFP Package, to distribute this RFP Package, to amend this RFP Package, to cancel/withdraw this RFP, and to release any information, clarification, documents, or materials pertaining to the RFP or the Project.
2. Costs of submission. All costs incurred by Interested Parties in the preparation, reproduction, transmittal, delivery, or presentation of a Proposal, or any other documents or materials submitted in response to this RFP, shall be paid solely by such submitting Parties.

B. PRE-PROPOSAL MEETING

1. There will be NO Pre-proposal meeting for this Project.

C. SUBMISSION OF PROPOSALS – DEADLINE

1. All Proposals submitted for consideration must be actually received by the RNC '638 Procurement Specialist on or before **August 24, 2026, at 4:30 P.M. MDST**, without exception. Any Proposal received after this deadline shall be Disqualified. The Procurement Specialist shall record the exact time and date each Proposal is actually received, and all Proposals must be submitted to the Procurement Specialist at the place identified on the front page of this RFP Package. All submitted Proposals must be sealed and the package/envelope must be clearly labeled "RFP 2026-01 IT INFRASTRUCTURE CONSULTANT" Proposals submitted by email or fax shall be Disqualified.

D. SUBCONTRACTORS

1. The Selected IT Infrastructure Consultant shall perform all work that may result from this Procurement and all payments under the Contract shall be directly made only to the Selected IT Infrastructure Consultant. Use of subcontractors, consultants, suppliers, laborers, or other persons or parties identified in the submitted Proposal is permitted, but use of such persons or parties for the Project shall not exceed more than forty-nine (49%) of the total performance under the Contract. All such other persons or parties must be identified in the Proposal, including a Organizational Chart which clearly identifies the roles and responsibilities for each team.

E. SELECTION COMMITTEE & EVALUATION

1. A Selection Committee shall be established for this Procurement. The Selection Committee shall perform the review, evaluation, and ranking of all eligible Proposals, and shall determine which Proposals are Responsive and which are Non-Responsive; a Responsive determination by the Selection Committee alone shall not guarantee a Contract Award, rather, the ultimate determination of eligibility for a Contract Award and ultimate selection of an IT Infrastructure Consultant for a Contract Award shall be in accordance with 12 N.N.C. §346 and other applicable Navajo Nation laws.

F. TABLE SUMMARY OF EVENTS & SCHEDULE

1. RNC '638 will make every effort to adhere to following schedule:

ACTIVITY:	DATE:
Issuance of RFP	July 12, 2026
Submission of proposal Deadline	August 24, 2026, at 4:30 PM MDST
Evaluation of Proposals	TBD
Interviews, if required	TBD
Contract Award	TBD

2. NOTE: These dates/times are only estimated completion times for Procurement activities.

III. SCOPE OF WORK

IT Infrastructure Consultant – Server Replacement Assessment (Phase 1)

1. Purpose

The purpose of this engagement is to obtain independent IT infrastructure consulting services to assess the Ramah Navajo Chapter Office of Grants and Contracts, Finance Department, Department of Transportation, and Department of Corrections (organization) current server environments and develop vendor-neutral replacement recommendations.

The results of this assessment will be used to initiate a subsequent Request for Proposal (RFP) for the procurement of server hardware and related implementation services.

The selected consultant will not supply, sell, or implement hardware as part of this engagement.

2. Project Overview and Phasing

Phase 1 – Infrastructure Assessment & Recommendation (This RFP)

- Review and assessment of current four server infrastructures
- In-person physical assessment of server and network environment for four different server environments.
- Development of procurement-ready server specifications

Phase 2 – Hardware & Services Procurement (Future RFP – Not Included)

- Separate procurement using Phase 1 deliverables
- Competitive acquisition of hardware and implementation services

3. Scope of Services (Phase 1 Only)

3.1 Current State Server Assessment

The consultant shall perform a comprehensive review of the existing environment, including:

- Physical servers
- Server roles, workloads, and dependencies
- Storage systems as they relate to server performance
- Warranty and lifecycle status of existing equipment
- Capacity, utilization, and performance trends
- Backup and recovery considerations related to infrastructure design

Assessment methods may include documentation review, configuration analysis, interviews, and performance data evaluation.

3.2 Mandatory On-Site Infrastructure Walkthrough

The consultant shall conduct at least one (1) in-person site visit to the organization's primary server and network infrastructure locations.

The on-site visit shall include:

- Physical walkthrough of server rooms and/or data center spaces
- Review of network infrastructure supporting server operations
- Observation of rack layouts, cabling, power, cooling, and space constraints
- Validation of existing documentation against observed configurations
- Identification of physical or environmental constraints impacting server replacement
- Meetings with IT Administrator IT staff to discuss operational considerations

The on-site visit shall be completed prior to finalizing any recommendations and shall be incorporated into all relevant deliverables.

3.3 Capacity Planning and Future Requirements

The consultant shall:

- Analyze resource utilization (CPU, memory, storage, I/O, network)
- Identify performance constraints and risk areas
- Forecast server requirements for a 3–5 year planning horizon
- Consider growth, resiliency needs, and service availability requirements

3.4 Server Replacement Recommendations

Based on findings, the consultant shall provide vendor-agnostic recommendations, including:

- Appropriate server form factor(s)
- Processor class and core count guidance
- Memory sizing guidance
- Storage configuration requirements
- Network interface requirements
- High availability and redundancy considerations
- Support and warranty term recommendations

Recommendations must support competitive procurement by multiple vendors.

3.5 Procurement-Ready Specifications (Phase 2 Input)

The consultant shall deliver documentation specifically intended to support the next-phase hardware and services RFP, including:

- Specification-only Bill of Materials (BoM) (no pricing)
- Minimum, preferred, and optional configuration requirements
- Acceptable equivalency ranges
- Sizing assumptions and architectural rationale
- Notes and requirements to guide future vendor responses

The consultant shall not recommend a single manufacturer unless technically unavoidable, and any such limitation must be clearly justified.

3.6 Advisory Migration Planning (Non-Implementation)

The consultant shall provide high-level advisory guidance only, including:

- Server replacement sequencing considerations
- Key risks and mitigation strategies
- Validation and testing considerations

Installation, configuration, and migration services are explicitly excluded from this scope.

4. Deliverables

The consultant shall provide the following deliverables, all of which must reflect findings from the in-person site visit:

1. Current State Infrastructure Assessment Report
2. Server Replacement Recommendation Report
3. Procurement-Ready Hardware Specifications
4. Specification-Only Bill of Materials
5. Executive Summary Presentation

Deliverables shall be provided in PDF but recommend editable formats (Word or Excel).

5. Independence and Conflict of Interest

To ensure objectivity:

- The consultant shall not sell, supply, or install hardware
- The consultant shall not receive compensation or incentives from hardware manufacturers
- Any reseller relationships or vendor partnerships must be disclosed

6. Out-of-Scope Services

The following services are excluded:

- Hardware procurement or resale
- Installation or migration activities
- Managed services or ongoing operations

7. Travel and On-Site Requirements

- Required on-site visits shall be considered mandatory
- Travel expenses shall be included in the proposed project cost unless otherwise stated
- All on-site personnel shall comply with organizational access and security requirements

8. Acceptance Criteria

Phase 1 shall be considered complete when:

- All deliverables incorporate on-site assessment findings
- Recommendations are procurement-ready and vendor-neutral
- Specifications support competitive bidding
- Deliverables are reviewed and formally accepted by the organization

9. Expected Outcome

At the conclusion of this engagement, the organization will have:

- A validated understanding of its current infrastructure (logical and physical)
- Clear, defensible server replacement recommendations
- Complete documentation necessary to issue a Phase 2 hardware and services RFP

IV. REQUIREMENTS FOR PROPOSALS

A. PROPOSAL GUIDELINES

1. The following guidelines shall be adhered to by Interest Party for consideration in the selection process of firms or individuals to perform the required services of the Project described. Proposals, which do not include all of the listed information, will be considered Disqualified and will not be evaluated by the Selection Committee.

a) Submission of Proposal. All Proposals must be received for review and evaluation, no later than **August 24, 2026 at 4:30 P.M. MDST**. The date and time will be recorded on each Proposal. Interested Parties who are mailing their Proposals must allow sufficient time for mail delivery to ensure receipt by the time specified. Proposals by facsimile, email or any other method will NOT be accepted.

b) Late Receipts of Proposals. Late Proposals shall not be accepted. It is the responsibility of the Interested Party to ensure the proposal arrives at the RNC '638 Procurement Office prior to the due date and time specified.

B. MANDATORY SUBMITTAL REQUIREMENTS

1. Submittal Letter. Proposals must be accompanied by a submittal letter. The submittal letter must:

a) Identify the submitting business. State the name and address of the organization's firm or office. Indicate organizational structure (individual, partnership or public, profit or non-profit). Subconsultant(s) if any must be identified in a similar manner;

b) Identify the name and title of the person(s) authorized by the company to contractually obligate the business for the purpose of this RFP;

c) Identify the names, titles, and telephone numbers of persons to be contacted for clarification questions regarding this RFP;

d) Be executed (signed) by a person authorized to contractually obligate the Interested Party;

2. Proof of Business Licensure

3. Professional Licensures

4. Proof of Insurance

5. Proof of Navajo/Indian Ownership Certifications

6. I.R.S. W-9 Form (**Exhibit A**) – The submitting Party must include in its Proposal a completed and signed I.R.S. Form W-9, which will be used by the RNC '638 to report all Contracts payments to the I.R.S.

7. Navajo Nation Certification – Regarding Debarment and Suspension Form (**Exhibit B**)

C. PROPOSAL FORMAT AND ORGANIZATION

1. This section describes the format and organization of the Interested Party's responses. Failure to conform to these guidelines may result in the disqualification of the Proposal.

2. Each Proposal submission must be submitted in two sections. The first section shall contain a Technical Proposal and the second section shall contain a Sealed Fee Offer (Cost Proposal).

D. PROPOSAL ORGANIZATION. The Proposal must be organized and indexed in the following format and must contain, as a minimum, all listed items in the sequence indicated.

1. Letter of Submittal containing compliance/certification statements
2. Table of Contents
3. Technical Proposal (According to the Evaluation Criteria Areas Section VI)
4. Attachments (Mandatory Submittal Requirements Section IV. B)
5. Fee Offer (Separate Sealed Envelope)

E. TECHNICAL PROPOSAL:

1. NUMBER OF RESPONSES. Interested Party shall deliver **FIVE (5) COPIES** of their Proposal, on or before the closing date and time for receipt of Proposals. ORIGINAL shall be clearly marked as such. The Selection Committee will not collate, merge, or otherwise manipulate the Interested Party's Proposals.

2. PROPOSAL FORMAT. All Proposals must be typewritten on standard 8 ½ x 11 papers. The Proposal must be limited in format and length. All foldout sheets, up to a maximum of 11" x 17" (2) sheets will be counted as two (2) pages and shall be labeled as such. Length of the proposal shall be limited to maximum of forty (40) pages (printed sheet faces) of text and/or graphic material. Tab sheets will NOT be included as part of the forty (40) page limitation.

F. FEE OFFER (COST PROPOSAL)

1. The Fee Offer must be in a SEALED ENVELOPE separate from the Technical Proposal marked "FEE OFFER-DO NOT OPEN". Only one (1) original sealed Fee Offer is required. The Fee Offer must consist of a complete and detail list of professional fees/rates, out-of-pocket and cost reimbursable expenses applicable to professional services. The 6% Navajo Sales Taxes and/or New Mexico Gross Receipts Tax will be applied to all invoices for services rendered.

G. Proposals deemed non-conforming by the Selection Committee in regard to format will be Disqualified. Interested Party shall contact the Procurement Specialist to clarify and questions concerning format prior to submission.

H. PROPRIETARY INFORMATION

1. Any information included in a Proposal that the submitting Party desires to be treated as confidential must be put onto a separate page, and such page(s) must be clearly marked "proprietary" or "confidential" and must be easily separable from the entirety of the Proposal, in order to facilitate public inspection of the non-confidential portion of the proposal. Confidential data is restricted to confidential financial information qualifying as a Party's trade secrets.

I. CORRECTIONS OR AMENDMENTS

1. If any Interested Party wishes to amend or revise any submitted Proposal, such is permitted so long as a final Proposal is submitted on or before the date of opening of Proposals set forth in Section II. H. herein; and any amended Proposal must be a complete replacement for a previously submitted Proposal and must be clearly identified as such.

J. WITHDRAWAL OF PROPOSAL

1. Any Party may withdraw its Proposal on or before the date of opening of Proposals set forth in Subsection II. H. herein; a withdrawal must be requested in writing signed by the duly authorized representative of the withdrawing Party.

V. EVALUTION CRITERIA

A. The Procurement Specialist will screen Proposals received according to the criteria listed below for acceptance. Proposals that fail the screening will be rejected and returned to the Interested Party unrated.

1. Proposal is received according to the required due date.
2. Proposal must conform to the Submittal Requirements according to Section IV.

B. Evaluation Criteria. A maximum total of 100 points are possible in scoring each Proposal for the evaluation. A brief explanation of each evaluation category is listed below. Information in one category may overlap information in other categories as addressed in Section III Scope of Work. Interested Parties are encouraged to fully address each category completely, as points are assigned for responses to each separate category.

1. Technical Evaluation—The Selection Committee shall receive and evaluate each qualifying proposal received according to the following “Technical Evaluation” point system:

TECHNICAL EVALUATION POINTS	
35 Points	Qualification (Education, Training and Certification)
40 Points	Experience
10 Points	References
10 Points	Principle Business Location
5 Points	Availability
100 Points	Total Possible Points/Technical Evaluations

C. TECHNICAL EVALUATION

1. Project proposal that matches the scope of work required under the RFP will be evaluated higher than proposals that do not match the required work.
2. Interviews – Onsite interviews, conference calls or other oral presentation(s) supporting the written proposal may be requested during the evaluation process. Interested Party may be asked to provide additional data or oral discussion for the purpose of addressing identified deficiencies in the technical proposal, clarify any ambiguities. After these presentations, Interested Party may be requested to submit revision or a best and finally offer.
3. Finalist – Interested Party’s Technical Evaluation Points above Eighty (80) Average Points will be deemed qualified and considered a finalist.

D. In order to evaluate each Proposal received, the submitting Interested Party must provide detailed information to inform and educate evaluators in the following areas:

1. Qualifications and Current Licensures
2. Experience, Competence and Capability
3. Record of Past Performance and Reference
4. Firm’s Background and Stability

- a) The Interested Party claiming Indian Preference must provide proof of ownership, which may include a copy of their "Contract and Purchase Certification – Certificate of Eligibility" issued by the Navajo Nation Business Regulatory Department.

E. PROFESSIONAL LICENSE REQUIREMENTS

- 1. The Interested Party must have the required professional licenses described in Section IV herein. Licensing shall be considered a minimum required qualification, and non-licensed Parties shall be Disqualified.

VI. RNC '638 DISCLAIMERS

A. RIGHT TO CANCEL THIS RFP

- 1. In accordance with the Navajo Nation Procurement Regulations, at any time prior to a final Contract Award, RNC '638 and/or Navajo Nation may cancel this RFP for any of the reasons set forth in Section VIII, as follows:

- a) Inadequate or ambiguous specifications were cited in the RFP Package;
- b) Specifications or descriptions for the Scope of Work have been revised;
- c) The services are no longer required;
- d) The RFP Package did not provide for consideration of all factors of cost to the RNC '638;
- e) All Proposals received indicate that the needs of the RNC '638 can be satisfied by a less expensive service differing from that described in the RFP Package;
- f) All Proposals received exceed the Maximum Feasible Price (budget), even after a reasonable negotiation process;
- g) Submitted Proposals were not the result of open competition, were collusive, contained fraudulent statements or information, contained any material misrepresentation, or were submitted in bad faith;
- h) Cancellation is in the best interest of the RNC '638 or Navajo Nation;
- i) A determination to cancel this RFP shall be published in the same manner as the initial RFP advertisement, and such cancellation shall be mailed or faxed to all Parties on the Distribution List. Upon cancellation, all Proposals shall be returned to a submitting Party upon written request by such Party.

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
	☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate ☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____ Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) _____	Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions _____ ☐	(Applies to accounts maintained outside the United States.)
	5 Address (number, street, and apt. or suite no.). See instructions.	Requester's name and address (optional)
	6 City, state, and ZIP code	
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number											
				-				-			
or											
Employer identification number											

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person	Date

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

NAVAJO NATION CERTIFICATION

Regarding Debarment, Suspension, and Contracting Eligibility

Consultant/Project Name_____
Project/Work Location

1. Applicant acknowledges, in accordance with the Navajo Nation Procurement Act, 12 N.N.C. §§ 301 *et seq.*, as amended from time to time, to the best of its knowledge, that Applicant, in either its present form or in any other identifiable capacity, has not:
 - a. been convicted in any jurisdiction of the commission of a criminal offense incident to obtaining, or attempting to obtain, a public or private contract or subcontract, or in the performance of such contract or subcontract;
 - b. been convicted in any jurisdiction of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or any other offense indicating a lack of business integrity or business honesty, which currently, seriously, and directly affects responsibility as a Navajo Nation contractor;
 - c. been convicted in any jurisdiction under any antitrust statute arising out of the submission of offers;
 - d. violated contract provisions, such as having:
 - i. deliberately failed, without good cause, to perform in accordance with the contract specifications, purchase descriptions, or within the time limit provided in the contract; or
 - ii. a recent record of failure to perform, or of unsatisfactory performance, with the terms of any contract;
 - e. engaged in any other cause so serious and compelling as to affect Applicant's responsibility as a Navajo Nation Contractor, including debarment or suspension by the Navajo Nation or another government.
2. Applicant certifies that the individual named below is authorized to represent Applicant for purposes of the declarations in this certification, and that all such declarations are made on behalf of Applicant and all of its owners, partners, officers, members, employees, officials, agents, or parties-in-interest;
3. Applicant acknowledges that, if the Navajo Nation determines that this executed Certification is untrue or not wholly accurate, the Navajo Nation shall have grounds to terminate the procurement award or executed contract and pursue other legal remedies, at the Navajo Nation's discretion.
4. Applicant certifies that, to the best of its knowledge, it is eligible to do business with the Navajo Nation in its present form or in any other identifiable capacity pursuant to 12 N.N.C. §§ 1501-16 and 5 N.N.C. §§ 201-380.
5. Applicant acknowledges that per 12 N.N.C. § 1505, it will not be eligible to contract with the Navajo Nation if deemed ineligible by the appropriate department or entity of the Navajo Nation which receives the Applicant's request for consideration for a business opportunity.

Applicant Name_____
Printed name individual signing on Applicant's behalf_____
Applicant Address_____
Title of individual signing on Applicant's behalf_____
Applicant Address_____
Signature of individual signing on Applicant's behalf_____
Applicant Address_____
Date