

THE PASSPORT

Work & Travel Services Limited

Address: Unit 8, 18 Balmoral Ave, Kingston

Website: www.thepassportja.com

Phone: 876-671-9392/876-440-3849

Policy Agreement Durham Truck and Forklift School

Please read Canada Truck and Heavy Equipment School Program Policy Agreement, and sign/accept before submitting the form. If you have questions or concerns please send us an email at apply@thepassportja.com

All Clients who make a submission to participate in the Durham Truck and Forklift School offered by The Passport Work and Travel Services Limited and Carib Student. The client understand that this program is for individuals who are interested in obtaining an AZ/DZ, Heavy Equipment and Forklift License in Canada and that the program includes the following requirements:

1. **Study Abroad Fee.** I acknowledge that the Study Abroad Fee for the Durham Truck and Forklift School is non-refundable and non-transferable. The following study abroad fees are:
 - a. Truck Study Abroad Fee: \$48,000JMD
 - b. Heavy Equipment or Forklift Study Abroad Fee: \$38,000JMD
2. **Study Abroad Fee Payment Plan.** I understand that I can take the option of a payment plan in which I can pay **50% of the study abroad fee** and the balance must be made within **5 business days once the Letter of Acceptance (LOA) is ready**. I am aware that the LOA will not be issued to me until the complete balance has been paid in full. I am aware that if the balance is not paid within **30 days of the LOA issued date**, the application will be closed and there will be no redeemable refund.
3. **Re-submission Fee:** I understand that I must submit my visa documents within 6 months of the Letter of Acceptance issued email. Any application pending the span of 6 months will be closed and will require a \$6,000JMD Re-submission fee in order to request an updated acceptance letter.
4. **Course Option and Program Duration.** I understand that Durham Truck and Forklift School offers the followings course and duration:
 - a. AZ Trailer Truck: 5 weeks
 - b. DZ Dump Truck: 3 weeks
 - c. Heavy Equipment: 2 weeks
 - d. Forklift: 2 day
5. **Program Requirements.** I understand that to participate in the Canada Truck Program, I must meet the following requirements:
 - a. I must be at least 18 years of age.
 - b. I must have a valid driver's license from my home country with 1 years of experience. **(only required for AZ/DZ)**
 - c. I must be able to read, write and speak English fluently and understand basic Math.
 - d. I must be physically and mentally fit to drive a commercial vehicle.
 - e. Once arriving in Canada I must obtain my G license and A1 license.
 - f. I must complete my Canadian Medical Exam in Canada.
 - g. I must pass the English and Math exams offered by school partners.

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h. I must be able to provide all necessary documentation required by the Canadian Government for a visitor's visa (short studying course) application.

6. Program Policies. I agree to abide by the following program policies:

a. Attendance. I understand that attendance is mandatory for all program sessions, including online and webinars.

b. Timeliness. I will arrive at all program sessions on time.

c. Professional Conduct. I will maintain professional conduct throughout the program. I understand that any form of harassment, discrimination, or disrespectful behavior may result in dismissal from the program without a refund.

d. Immigration Laws. I will comply with all Canadian immigration laws throughout my participation in the program. I understand that failure to comply with these laws may result in dismissal from the program without a refund.

7. Visa Application. I understand that The Passport Work and Travel Services Limited will assist me with the visa application process for Canada. I understand that I must provide all necessary documentation and information required for the application process, including my travel history and criminal record. I understand that the decision to grant or deny a visa application is solely up to the Canadian Government, and that The Passport Work and Travel Services Limited or Carib Student is not responsible for any visa denials. I understand that if my application is denied by the Canadian Government it is solely my choice to request a submission which will come at additional cost.

8. Force Majeure. Neither party shall be liable for any failure or delay in the performance of its obligation under this Agreement to the extent such failure or delay is caused by events beyond its reasonable control, including, but not limited to, acts of God, war, riot, embargoes, acts of civil or military authorities, fire, floods, earthquakes, accidents, strikes, or shortages of transportation facilities, fuel, energy labor, or materials.

9. Severability. If any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions shall remain in full force and effect, and the invalid or unenforceable provision shall be modified to the minimum extent necessary to make it valid and enforceable

10. Withdrawal from the Program. I understand that if I choose to withdraw from the Durham Truck and Forklift School, I will forfeit all program fees paid and that these fees are non-refundable and non-transferable.

11. Entire Agreement and Modification. The terms and conditions of this Canada Truck Program Policy Agreement represent my complete understanding of the parties hereto with regard to my participation in the program and supersedes any previous or contemporaneous understandings I may have had with The Passport Work and Travel Services Limited on this subject, whether written or oral, and cannot be changed or amended in any way without the written concurrence of both The Passport Work and Travel Services Limited and me. I acknowledge that I have had the opportunity to consult with the counsel of my choice prior to signing this document and I understand its terms, that by signing it I am giving up substantial legal rights I might otherwise have, and that I have signed this document knowingly and voluntarily.

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Last updated: August 22, 2025

Note: The Passport Work and Travel Services Limited, has the right to update the policy agreement at any given recruitment period.