

THE PASSPORT

WORK AND TRAVEL SERVICES LTD.

Unit 8, 18 Balmoral Avenue, Kingston, Jamaica
Tele: 876-671-9392/876-440-3849/876-552-9449

Terms and Conditions for Passport Travel Bookings

The Passport Work & Travel Services Limited and/or its affiliates "Passport Travel Bookings" provide www.thepassportja.com and its services to you subject to the following conditions. If you visit our office at Unit 8, 18 Balmoral Avenue, Kingston, and make a payment on our site, you accept these conditions. Please read them carefully, because they contain important disclosures and information regarding terms of sale, among other terms that may affect your legal rights. By using the Sites and/or Services, you agree to these Terms. IF YOU DO NOT AGREE TO THE TERMS, IMMEDIATELY STOP ACCESSING OR USING ANY OF THE SITES AND/OR SERVICES. BY USING THE SITES AND/OR SERVICES, YOU HAVE ACCEPTED THE TERMS.

1. **Booking Process:** To make a booking, you must complete the online form provided on the Site , including all required details not limited to such as travel dates, destination and personal information.
2. **Payment Terms:** Full payment or a deposit is required at the time of booking. Payment methods accepted are credit card, debit card, or other methods specified on the Site . All prices are quoted in USD and include applicable taxes unless otherwise stated. You must confirm your payments and booking in office at Unit 8, 18 Balmoral Avenue, Kingston, Jamaica
3. **Currency:** All transactions on our Site are processed in USD. Currency conversion charges may apply for any other international bookings.
4. **Confirmation:** Upon successful booking and payment, you will receive an email confirmation with your booking details. It is your responsibility to check the confirmation for any errors and notify us immediately if any corrections are needed.
5. **Changes and Cancellations:** If you need to modify or cancel your booking, please note this within the refund policy window of the booking party (Hotel, Flight, Excursion, etc). The Passport Work and Travel Services Limited has a no refund policy on Travel Booking Fee and Travel Booking Consultation Fee which is available on our website. Modifications or cancellations are subject to availability and may incur additional charges or fees.
6. **Third-Party Services:** Our platform may facilitate bookings with third-party service providers (e.g., airlines, hotels, car rentals). You are subject to the terms and conditions of these third-party providers, and we recommend reviewing their policies before making a booking.
7. **Accurate Information:** You agree to provide accurate and complete information when making a booking, including your personal details, travel dates, and preferences.
8. **Travel Documents:** You are responsible for ensuring that you have the necessary travel documents, including a valid passport, visas, and any required vaccinations or travel insurance. We are not responsible for any issues arising from a lack of proper documentation

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9. **Compliance with Local Laws:** You agree to comply with all applicable laws and regulations of the countries you are traveling to, including customs regulations, health and safety standards, and other local requirements.
10. **Pricing Accuracy:** We make reasonable efforts to ensure that the information on our Site, including pricing, is accurate and up to date. However, we cannot guarantee that the information will always be error-free. If a pricing error occurs, we will contact you to correct the issue before proceeding with the booking.
11. **Availability:** All bookings are subject to availability. In case the service or product you selected is unavailable, we will attempt to offer you alternative options.
12. **Force Majeure:** We are not responsible for any failure or delay in providing services due to events beyond our control, including but not limited to acts of God, strikes, weather conditions, or other circumstances that prevent us from fulfilling your booking. Please note confirmed bookings are done in the office at all times.

Acknowledgement:

By signing below or confirming your booking with the Agency, you acknowledge that you have read, understood, and agree to be bound by these Terms and Conditions.

Customer Signature: _____

Date: _____

Contact Information:

If you have any questions or concerns about these Terms and Conditions, please contact us at:

The Passport Work & Travel Services Limited

18 Balmoral Ave, Unit 8, Kingston, Jamaica

apply@thepassportja.com

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