

**OLYMPIA FIELDS EAST HOMEOWNERS' ASSOCIATION**  
**BOARD OF DIRECTORS MEETING MINUTES OF JANUARY 10, 2026**  
**Meeting Held at Olympia Fields Conference Center, 20701 Governors Hwy., Olympia Fields, IL 60461**

The meeting was called to order by President Carlando Owens at 10:22 AM.

**Attendance**

The following board members were present: Carlando Owens, Thomas McNeal, Beverly Sanders, Meli Marquez, Monica Plaid, Patricia Hopkins, and Arthur Byrd. Also present: Jamie Foley, Co-chair, Beautification Committee. Board Members absent were Steven Jackson, Sam Cosentino and Larry Mullins.

**Approval of Previous Minutes**

The minutes from the board meeting of November 8, 2025, were distributed to all board members prior to the meeting. Thomas McNeal moved to dispense with the reading and approve the minutes, Arthur Byrd seconded, and the motion was unanimously carried by the Board.

**President's Report**

President Carlando Owens stated as previously emailed, that this board meeting is a planning session for 2026. Residents will be included in the remaining board meetings held during the year. He plans to distribute the draft of the updated OFEHA ByLaws within the next month. In advance, he will resend the link to the Google docs file for input by board members of any additional suggested changes. President Owens contacted the Public Works Department to inquire about the snow removal protocols. OFEHA is the last area service per the snow removal/salting schedule. If a problem arises regarding snow removal, Board members and residents are encouraged to contact Owens or Art Jones, Olympia Fields Director of Public Works. It appears that plowing is only occurring down the center of each residential street, wide enough for passage of one vehicle. Arthur Byrd and Thomas McNeal volunteered to rotate as Village Liaison.

**Finance Report**

Treasurer Arthur Byrd presented the Treasurer's Report. As of December 31, 2025, the OFEHA fund balance stands at \$9,119.12; total deposit inflow of \$12,579.21, and total outflow of \$13,816.56. Net total (revenue minus expenses) for 2025 is (\$1,237.35.) 2026 committee budgets were due on December 15, 2025. One committee's budget has been submitted to date. All committees are requested to submit their proposed budgets, including an estimate for mailings, as soon as possible to ofeha.treasury@gmail.com. OFEHA's most recent check from the village for \$1,500 is the remainder of the first \$3,000.00 grant, and no funding has been received from the village for the second project. The bank balance as of December 31, 2025, is \$5,909.60.

Byrd recommends procurement of insurance for any replacement monument signs at a current estimated cost of \$1,000.00 annually.

**Beautification Committee Report**

Committee Co-Chairs Meli Marquez and Jamie Foley presented the 2026 beautification plans. The current lowest annual estimate for general landscaping is \$10,900. However, prior to awarding the contract, reductions will be requested from the three vendors that submitted proposals. After a review of the moodboards for monument signage recommendations, the board unanimously concurred that stone or concrete monuments are preferred. The committee will continue to work towards options and pricing. One of the next steps is requesting approval of a plan by the Village. Owens suggested requesting a meeting with the Village. The committee will prepare a one-page

summary of projects completed in 2025 and 2026 plans for inclusion in the membership dues mailing.

### **Communications Committee Report**

In his absence, Committee Chairman Sam Cosentino forwarded a request that each committee chair consider preparing an article about their activities over the last year and what they expect their committee to do in 2026. Plaid requests removal of the "Under reconstruction" notice from the OFEHA website.

### **Membership Committee Report**

Committee Chairman Monica Plaid reported on the vision for the welcome baskets to include gift items from Walmart and other businesses in the Village. Welcome baskets distributed during the holiday included a scented candle, chocolate, oven mitt, dish towel, and two ornaments. The tentative date for the OFEHA resident picnic is Saturday, June 27. Based on discussion and an estimate of 50-75 attendees, Plaid will submit a budget soon. There was a discussion on continuation of membership card distribution. It was recommended residents are provided with the option to receive or not receive a membership card via a check box on the membership renewal summary. Owens recommended adding a QR code to the Village discount program on the back on the membership cards and he will discuss this possibility with the Village. Marquez will design a new logo and letterhead for OFEHA no later than during the month of February. Foley suggested testing Apple Pay for membership payments. Byrd and Owens will contact the bank regarding Zelle as a payment option. A member offered matching funds for certain projects. There was discussion of the ByLaw requirement for regular attendance at meetings by Board members, and consensus from the board members that the ByLaw should be enforced. Plaid recommended onboarding for new Board members.

### **Social Committee/Fundraising Report**

No report was provided due to the absence of Chairman Larry Mullins.

### **Old Business**

President Owens will prepare a budget for the tribute honoring Past-President Pat Collier.

### **New Business**

There was no new business.

### **Next Meeting Date**

The next Board meeting is scheduled for Saturday, February 14, 2026, at 10 AM at the Olympia Fields Conference Center.

### **Adjournment**

Patricia Hoplkins moved to adjourn the meeting, Monica Plaid seconded, and the motion was unanimously carried. The meeting was adjourned at 1:19 PM.