**MEMBERSHIP APPLICATION FORM**

Please fill in the application digitally or in **Block Letters**

*Filled application forms should be scanned and submitted via email to*[***pwg@kenya-ahk.co.ke***](mailto:pwg@kenya-ahk.co.ke) *or via post to the address* ***P.O Box 19061- 00100 Parklands, Nairobi Kenya***

**MEMBER DETAILS**

**Formal Name of Organization**

*Formal name as per its registration. (Example: Britam General Insurance Company (Kenya) Limited)*

………………………………………………………………………………………………………

………………………………………………………………………………………………………

**Common Name of Organization**

*Name that your organization is commonly referred as. (Example: Britam)*

………………………………………………………………………………………………………

**Type of Organization**

*Please choose the one category which best characterizes your organization*

|  |  |  |
| --- | --- | --- |
| **NO** | **Membership Category** | **Tick as appropriate** |
| 001 | Corporate (Corporations and Corporate Foundations) |  |
| 002 | International NGOs |  |
| 003 | Associate (development partners and embassies) |  |
| 004 | Government (ministries, agencies) |  |
| 005 | NGOs and CBOs |  |
| 006 | Associations / Alliance and Chamber of Commerce |  |
| 007 | Tertiary Educational Institutions |  |
| 008 | Small Medium Enterprises |  |
| 009 | Micro Enterprises |  |
| 010 | Individual Membership |  |
| 011 | Student Groups/Clubs (primary, secondary and TVET) |  |

**Registration Number / Identification Number**

………………………………………………………………………………………………………

**MEMBER’S TVET INTEREST**

**Current Organizational work, interest and involvement in TVET**

*Please describe your organization's current work, interest and involvement in TVET*

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**Strategic interest in PWG**

*Please choose up to three areas that reflect your organization's primary interests in being part of PWG*

* Policy Development or Advocacy
* CBET Development & Implementation
* Career Counseling
* TVET Institutional Development
* TVET Equipment
* Research
* Governance & Administration
* Financing/Fundraising
* Occupational Standards
* Job Creation
* Private Sector Involvement
* Quality Teaching / Teaching Standards
* TVET Facilities & Modernization
* Life Skills
* Entrepreneurship

**MEMBER’S CONTACTS**

Physical Address

………………………………………………………………………………………………………

Mailing Address

………………………………………………………………………………………………………

Office phone number

………………………………………………………………………………………………………

Website

………………………………………………………………………………………………………

Twitter

………………………………………………………………………………………………………

Logo (to be provided also as file)

**REPRESENTATION**

1. Legally Authorized Representative

Name

…………………………………………………………………………………………………

Title

…………………………………………………………………………………………………

Telephone number …………………………………………………………………………………………………

E-mail address …………………………………………………………………………………………………

Alternative email address

…………………………………………………………………………………………………

1. Designated Focal Person

Name

…………………………………………………………………………………………………

Title

…………………………………………………………………………………………………

Telephone number

…………………………………………………………………………………………………

E-mail address …………………………………………………………………………………………………

Alternative email address

…………………………………………………………………………………………………

**MEMBERSHIP FEES**

Application fee for all members is **Kshs. 1000.00** payable together with the first membership fee. Annual membership fee detailed below is in accordance to the type of the member’s organization.

*(Membership fee payable on annual basis)*

|  |  |  |
| --- | --- | --- |
| **NO** | **Membership Category** | **Annual membership fee** |
| 001 | Corporate (Corporations and Corporate Foundations) | 50,000 |
| 002 | International NGOs | 25,000 |
| 003 | Associate (development partners and embassies) | Contribution |
| 004 | Government (ministries, agencies) | Contribution |
| 005 | NGOs and CBOs | 15,000 |
| 006 | Associations / Alliance and Chamber of Commerce | 15,000 |
| 007 | Tertiary Educational Institutions | 15,000 |
| 008 | Small Medium Enterprises | 15,000 |
| 009 | Micro Enterprises | 5,000 |
| 010 | Individual Membership | 5,000 |
| 011 | Student Groups/Clubs (primary, secondary and TVET) | 2,000 |

**MEMBERSHIP TERMS**

We / I:

* Understand that the membership application is reviewed by the Membership Committee and recommended to the Board for approval on a quarterly basis.
* Abide by the decision of the Board which is final
* Understand that the membership is activated on payment of the application and annual membership fee and consequent signing of the code of conduct / agreement
* Understand that the PWG’s success is determined by its members’ participation and commit to actively participate in TVET PWGs sessions and activities once enlisted
* Pledge to be active members of the PWG, sharing our insights, our ideas, our experiences, our expertise, our learnings, and, when applicable, our resources, towards the transformation of the TVET sector in Kenya, addressing youth unemployment and bridging the skills gap between industry and the workforce.
* Accept that member disengagement from the PWG membership will be based on non – payment of the annual membership fee and gross misconduct as will be indicated in PWG’s code of conduct.
* Hold harmless and indemnify the PWG, its Trustees, officers, directors, administrators, members, agents or employees from any loss or claim in connection with arranged events and activities

We hereby apply for membership and agree to the terms above.

We acknowledge that membership becomes effective only after payment of the membership fee and the one-time application fee as invoiced by PWG Trust.

Company / Organization \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PWG BANK DETAILS**

***Please indicate your member number as provided in the invoice when making your payments***

**KENYA SHILLING ACCOUNT**

**A/C NAME:** PERMANENT WORKING GROUP TVET – COLLECTION ACCOUNT

**A/C NO:** 1400279034671

**CURRENCY:** KES

**BANK:** EQUITY BANK

**BRANCH:** WESTLANDS SUPREME CENTRE

**SWIFT CODE:** EQBLKENA

**BANK CODE:** 068

**BRANCH CODE:** 140

**US DOLLAR ACCOUNT**

**A/C NAME:** PERMANENT WORKING GROUP TVET – COLLECTION ACCOUNT

**A/C NO:** 1400279034682

**CURRENCY:** USD

**BANK:** EQUITY BANK

**BRANCH:** WESTLANDS SUPREME CENTRE

**SWIFT CODE:** EQBLKENA

**BANK CODE:** 068

**BRANCH CODE:** 140