L & E Education Ltd: Prevent and Safeguarding Risk Assessment 2023-2024

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Risk Assessment	001	01.05.2024	L Morton

Prevent and Safeguarding Risk Assessment

Performance indicators.

   	Low
   	Medium
   	High

Ref No.	Areas for improvement	Existing Control Measures	Key Owner (s)	Intervention Required	By	Impact risk rating	Impact of actions (in year monitoring) Dec; Mar; July
1	Do all staff have a good understanding of their own and the company responsibilities in relation to the 'Prevent Duty'?	• Mandatory training completed by new staff and current staff annually • All policies, procedures and reporting processes in place	Operations	• Ensure training is updated annually • Stay compliant with any new legislation that comes into place	Mar-22	Low	• Staff are aware of their responsibilities on reporting potential Prevent and Safeguarding issues • Staff are aware of their training responsibilities for the following year
2	• Is there active engagement from the company's directors, SMT and leaders? • Does the company have a single point of contact (SPOC) in relation to Safeguarding?	• The company's directors, SMT and leaders have an active role in ensuring we follow the safer recruitment policy when employing new staff and ensuring all staff have up to date training • The company has a single point of contact (SPOC) and all learners are notified of the named contact	Operations	• Notify the learners on sign up of the safeguarding contact and sign post them to where this information is in their learner handbook	Ongoing	Low	• The learners being notified on sign up of the single point of contact will help the learner know we have a robust safeguarding procedure in place
3	Do all teaching staff have sufficient	• All learners complete modules on Safeguarding,	Lead Assessor	• The learner's knowledge from their Educare modules to be measured during progress reviews to ensure they have an understanding of what is required of them in their job roles	Mar-22	Low	

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	knowledge and confidence to. • Exemplify British Values in their teaching? • Test the knowledge of the learners during progress reviews	Prevent, Exploitation through our online platform Educare • Prevent and Safeguarding information is in the learner handbook which they receive at sign up				
4	• Have all employees signed an agreement to comply with the Prevent Duty? • Are all employers aware of their safeguarding and prevent duties?	• All employees have access to all policies and procedures through a shared cloud drive • All employers are made aware of their duties through the employer handbook provided	Head of Partnerships	• Ensure the employer is made aware of their responsibilities and where they can find this information before signing any of their employees up	Ongoing	

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5	• Is there a policy regarding the wearing of ID when visiting the learner's workplace?	• All staff have been issued with ID and lanyards	Operations	• No written policy is in place, but all staff need to be made aware of the importance of wearing these when visiting employers and academies	ASAP		All staff have been issued with ID and lanyards

Prevent and Safeguarding Risk Assessment
Report Reviews

This improvement plan will be renewed annually.