

## Portland Brunch Festival

Sunday, May 31st,

2020

Thank you for your interest in being a vendor for our 3rd annual brunch festival. Our purpose in creating this event through the Jerome Kersey Foundation was to raise awareness for a great cause while bringing the Portland community together with our shared love for brunch. We also enjoy showcasing local restaurants, cafes, popups, food trucks and artists in a true festival atmosphere. This years festival will include multiple bars, photobooths, live music and games. We are excited for you to be a part of our rapidly growing festival.

### Location:

The Commons at the Rose Quarter  
One Center Court  
Portland, OR 97227

### Fees:

The cost for vendors this year is a donation of \$100 to The Jerome Kersey Foundation. If your company would like to sponsor part of this event please email [teri.kersey@jk25.org](mailto:teri.kersey@jk25.org). Your company will be featured in more areas of the event and in media if you become a sponsor.

### Hours:

The festival will be from 10am to 3pm. Load in for vendors will be the night before (more info will be available soon). Load out is from 3pm to 6pm. Please do not leave the festival before 3pm. For vendors with food trucks please email [alanna.mandrour@JK25.org](mailto:alanna.mandrour@JK25.org) for information about parking.

### Tickets:

Tickets are being advertised and sold by [tickettomato.com](http://tickettomato.com). 200 VIP tickets and 1000 general admission tickets will be available.

### Parking:

Free parking will be available in the East garage

### Booths:

We will provide each vendor one 8ft table and tenting. If your booth requires a temporary restaurant permit please follow all rules set by Multnomah County. If you need help with hand washing station setup please let us know as we have a limited number of handwashing stations available for setup. For more information: <https://multco.us/services/temporary-food-events> or call 503-988-3400

#### Cooking:

For vendors cooking in booth spaces, tabletop cooking, grills, fryers, microwaves, toaster ovens, hot plates etc., can be used. Ice will be available. Please let us know what your electricity needs will be.

#### Non Food Vendors:

This year will be our second year welcoming vendors selling other goods besides alcohol and/or food. These booth spaces will be limited. When filling out the vendor form below please write in a description of your booth in the “Type of Food,” section. For consideration please email Alanna at [alanna.mandrou@JK25.org](mailto:alanna.mandrou@JK25.org) or call 971-344-2885

#### Advertising:

This event will be advertised through Rip City and The Rose Quarter Commons events as well as local event promoters and social media. Logos from all vendors and sponsors will appear on our website and social media. If you would like your logo included please send your logo in jpeg format to [alanna.mandrou@JK25.ORG](mailto:alanna.mandrou@JK25.ORG)

#### Publicity:

Participants may be included in promotional materials including posters, brochures, press releases, ads, website, and social media. We encourage all participants to further promote the festival and notify others of our event. [www.portlandbrunchfestival.com](http://www.portlandbrunchfestival.com)

#### Selling Food:

All vendors may sell food at any price point, however, we encourage you to sell a range of sizes and menu options. At past events, participants enjoyed smaller sizes so they could enjoy multiple food items. We envision your booth being a popup version of your restaurant. An email will be sent to vendors one week prior to the event with the number of tickets sold up to that point. You are responsible for taking credit cards and cash. Prepackaged products can be sold at retail price.

#### Selling and Sampling Alcohol:

To sell or sample alcohol permits must be acquired from OLCC. A plan to manage will. Please contact Alanna for questions concerning alcohol permits. [alanna.mandrou@jk25.org](mailto:alanna.mandrou@jk25.org) or 971-344-2885.

Please let us know if you need anything else for your booths or any other special requirements.

# VENDOR APPLICATION

Name:

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Booth Name/Company:

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Email:

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Phone Number:

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Address:

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City, State, Zip:

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Business Name:

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Website:

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Type of Food or Product:

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Electricity Needs:

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Booth Size Requirements:

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Comments/Requests: \_\_\_\_\_  
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Please email application to [alanna.mandrou@jk25.org](mailto:alanna.mandrou@jk25.org)