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SWITZERLAND COUNTY RECREATION, TOURISM AND CONVENTION COMMISSION

MEETING MINUTES

August 21, 2017

I. Meeting Information

These are the minutes of the regularly scheduled meeting of the Switzerland County Recreation, Tourism And Convention Commission held Monday, August 21, 2017, at 6:00 PM at the Ogle Haus Inn, Vevay, IN, 47043. The meeting was chaired by Sheri Works (President) and it was determined that a quorum was present. The following Commission Members were present (in last name alphabetical order): Barbara (Bart) Davidson, Rhonda Griffin, Pam Haines, Stacy Streett, Don Talbert, and Michele Thompson. Anita Danner and Jeanne Bragg were absent from the meeting.

Others present include: Stephanie Furnish (CPA), Sarah Givins, and Hannah Shelton

II. Actions of the Board

A. General Business

1. The meeting was called to order and opened with the Pledge of Allegiance. A motion was made by Sheri Works to approve the Consent Agenda.

Sheri Works made a motion to approve the Consent Agenda, seconded by Michele Thompson. Motion carried.

2. Welcome New Members: Sheri Works introduced Rhonda Griffin as a new member representing the town of Vevay. Sheri Works also announced that our other new member is Jeanne Bragg representing Switzerland County.

3. Public Presentations: None

B. Committee Reports

1. Executive Committee: Discussion regarding staffing. Sheri Works introduced Sarah Givins as the newly hired program administrator. The executive committee will continue the search for the program director.

2. Activities and Acquisitions: No report.

3. Special Projects:

a. Michele Thompson reported that the flood markers have been cleaned and are now being painted. Task should be completed by 8/25/17.

b. Bids have been received for the repair/replacement of the roof, chimneys, box gutters, soffits, and fascia. Bid includes remove and replacement of current air compressor during repairs. Bid also includes work to eliminate bat access. Estimates are \$34,915.

Michele Thompson made a motion, seconded by Don Talbert to approve up to \$40,000 for repairs/replacement of the visitor center roof, chimneys, box gutters, soffits, and fascia; including moving and replacing air compressor and closing bat access areas. Motion carried.

4. Technology and Performance Analysis:

a. Don Talbert reported that there was a levy charged for a second lift used for installing the town Wi-Fi system based upon miscommunication between Duke Energy and the Town of Vevay.

b. There was discussion regarding the SCRTCC switching Internet service from CenturyLink to Spectrum for the Visitor Center and staff use. Hannah Shelton will determine if there is a contract in place with CenturyLink before switching. A savings of \$90 per month is anticipated.

C. Unfinished Business:

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1. Line Item Funding Requests:

a. Swiss Wine Festival requests a vote now for next years funding amount of \$75,000 prior to statistics being available for 2017 Festival. Request is based on having funds committed to begin contracting talent and to meet the 2018 Indiana Festival Guide deadline.

Rhonda Griffin made a motion, seconded by Don Talbert to approve to commit the \$75,000 request for the 2018 Swiss Wine Festival with follow up meetings with the Swiss Wine Festival board regarding future concerns. Motion carried.

b. Need information from Switzerland County Historical Society, 4-H Fair Board, and Hoosier Theater.

2. Land Purchase: Paperwork was signed 8/21/17 for transfer.

3. Riverboat Dock Extension: Agreement made for SCRTCC to pay \$30k from Infrastructure Upgrades and Town of Vevay pays \$18.8k. Town will assume yearly responsibility for storage and maintenance.

4. Kiosk at Belterra and Visitors Center: Sheri Works met with Mike at ProMedia and said that equipment has been ordered and we could possibly expect the kiosk to be installed and operating by mid September.

5. September Yard Sale: This event is scheduled for 15-16 September 2017. SCRTCC will be taking reservations for campground and yard sale spots.

6. Camping at Ogle Park. Develop a proposal for the board by January regarding the possibility of tourism taking operational control of the existing campground in Ogle Park for 2018.

D. New Business

1. Sewer issue - Tourism Office. Issue is AJ's and Tourism combine two businesses feeding into a residential line that backs up frequently. Pipes and grease traps need to be fixed. In the interim we will try for a quick fix so we can open the restrooms for the Swiss Wine Festival.

E. Public Comments: Jill Cord asked to speak as a county resident and secretary for the Switzerland County School Board regarding the demolition of the old Vevay school.

F. Adjournment:

Don Talbert made motion, seconded by Stacy Streett to adjourn the meeting. Motion carried.

The next regularly scheduled meeting for the SCRTCC is Monday, September 18, 2017 at 6:00 PM at the Ogle Haus Inn Conference Room in Vevay, IN 47043.

Commission Secretary
Barbara Davidson

Attachments:

1 - SCRTCC Action Register

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SCRTCC ACTION REGISTER

As of 8/21/17

Activity	Responsibility	Update as of 8/21/17
Road Sign Project	Special Projects - Bart Davidson	Inventory of needs complete. Currently reviewing state guidelines to determine costs and will hand off project to staff when director is hired.
Joint Meeting with County Commissioners and Town Council	Don Talbert	Contact all entities to set up meeting to enhance communication and concerns. Don will follow up with Josh South who was coordinating.
Staffing update	Exec Committee	Continuing search for director vacancy.
Line Item Funding Requests	Exec Committee	Will meet to discuss and determine which requests have been received.
Dock Extension Proposal	Exec Committee	Agreement made for SCRTCC to pay \$30k from Infrastructure Upgrades and Town of Vevay pays \$18.8k. Town will assume yearly responsibility for storage and maintenance.
Kiosk at Belterra/Visitor Center	Sheri Works	Met with Mike at ProMedia. Waiting for installation.
Repairs for back and outside of visitors center	Michele Thompson	Repair/replace roof, chimneys, box gutters, soffits, and fascia. Remove and replace air compressor during repairs. Repair building to eliminate bat access. Abatement of bat droppings TBD. Board approved up to \$40k for repairs.
Operation of Campground	Sheri Works Michele Thompson Bart Davidson	Develop a proposal for the board regarding the possibility of tourism taking operational control of the existing campground in Ogle Park for 2018.
Change internet service provider for staff and visitor center.	Hannah Shelton	Determine if there is a current contract and cost savings in switching.