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## SWITZERLAND COUNTY RECREATION, TOURISM AND CONVENTION COMMISSION MEETING MINUTES November 20, 2017

### Meeting Information

These are the minutes of the regularly scheduled meeting of the Switzerland County Recreation, Tourism And Convention Commission held Monday, November 20, 2017, at 6:00 PM at the Ogle Haus Inn, Vevay, IN, 47043. The meeting was chaired by Sheri Works (President) and it was determined that a quorum was present. The following Commission Members were present (in last name alphabetical order): Jeanne Bragg, Barbara Davidson, Rhonda Griffin, Pam Haines, Stacy Streett, Don Talbert, and Michele Thompson. Anita Danner was absent from the meeting.

Others present include: Lacey Ekberg, Stephanie Furnish (CPA), Sarah Givin, Nicole Leap, and Hannah Shelton.

### Actions of the Board

#### A. General Business

1. The meeting was called to order and opened with the Pledge of Allegiance. A motion was made by Sheri Works to approve the Consent Agenda.

***Michele Thompson made a motion to approve the Consent Agenda, seconded by Pam Haines. Motion carried.***

2. Introduce and Welcome New Director: Sheri Works introduced Lacey Ekberg who began working with SCRTCC as the Program Director starting November 20, 2017.

3. Public Presentations: None

#### B. Committee Reports

1. Executive Committee:

a. 2018 Budget: Sheri Works reported that the county council approved the 2018 SCRTCC budget. Our next steps are to notify organization holders of line item funding. It is planned to meet with them individually to discuss amount, rules, guidelines, and payment increments.

2. Activities and Acquisitions: No Report

3. Special Projects: Michele Thompson reported that work that the roof repairs are not complete although the contractor believes they should be finished by the end of the week. There is a possibility that the bat abatement may not be completed this year. If not, the abatement will carry over until next year.

4. Technology and Performance Analysis:

a. Internet: Don Talbert reported that there was a minor issue with the Internet changing over to Spectrum that was handled quickly, but all other indications point to the change as being very successful.

b. Email: Sarah Givin reported that she would be looking for another email service that will provide quicker distribution and response.

c. Wi-Fi: Complaints have been made regarding the slowness of the town Wi-Fi. Sarah Given reported that the Wi-Fi is not clogged and there are no reports of urls slowing it down.

#### C. Unfinished Business:

1. Kiosk at Belterra. Installed Thursday and discovered that there was no electrical outlet available. Promedia is pushing Belterra for installation.

## DRAFT

2. Roof Project - Issue with Drainage. Sheri Works stated that we need a solution with Matt Hocker regarding the roof draining of the IOOF building. She will contact Matt Hocker.

3. Campground Proposal. Sheri Works, Michele Thompson, and Barbara Davidson prepared a proposal recommending SCRTCC assume responsibility for the marketing and reservations process for the Paul Ogle Park Campground. See Handout. This will be presented to the Town Council.

4. Establish Committee to Work on 2018 Kick Off Dinner. Event will take place at the Ogle Haus on 1/11/18. This idea was presented to the Town and County Councils, Vevay Main Street, and other line item holders of SCRTCC and met with enthusiasm. Sheri Works, Barbara Davidson, Rhonda Griffin, Jeanne Bragg, and Pam Haines volunteered to work with the SCRTCC staff planning committee.

5. Review progress on other items. See Action Register.

### D. New Business

1. Update Policies for 2018. Staff Planning and Job Descriptions. Sheri Works made a request that the board and staff review job descriptions and commissioner responsibilities in preparation for the December 2018 meeting.

2. Party to welcome new director. A date will be set to invite all staff, board, and county partners and stakeholders.

### E. Public Comments:

1. Matt Hocker asked to meet with Sheri Works to discuss solutions for the drainage between the IOOF and Visitor Center buildings.

2. John Kniola expressed his thanks for the SCRTCC being more creative with park solutions, especially with the new campground proposal. He also reported on the Bryant Creek dredging project. John Kniola said that if the proposal is approved in January 2018, and the 20% matching funds are raised, the project could be completed by spring 2018.

### F. Adjournment:

***Don Talbert made motion, seconded by Michele Thompson to adjourn the meeting. Motion carried.***

The next regularly scheduled meeting for the SCRTCC is Monday, December 18, 2017 at 6:00 PM at the Ogle Haus Inn Conference Room in Vevay, IN 47043.

Commission Secretary  
Barbara Davidson

### Attachments:

- 1 - SCRTCC Action Register
- 2 - Campground Proposal 2018

# DRAFT

## SCRTCC ACTION REGISTER As of 11/20/17

Activity	Responsibility	Update as of 11/20/17
Joint Meeting with County Commissioners and Town Council	Don Talbert	Contact all entities to set up meeting to enhance communication and concerns. Don will follow up with Josh South who was coordinating once the new director is hired.
Operation of Campground	Sheri Works Michele Thompson Bart Davidson	Present SCRTCC proposal to Town Council.
2018 Coordinated Calendar of Events	Hanna Shelton	Prepare a tentative events list/calendar and update the website of all activities and events. Continue to research all county activities and events out through 2018.