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SWITZERLAND COUNTY RECREATION, TOURISM AND CONVENTION COMMISSION MEETING MINUTES October 16, 2017

Meeting Information

These are the minutes of the regularly scheduled meeting of the Switzerland County Recreation, Tourism And Convention Commission held Monday, October 16, 2017, at 6:00 PM at the Ogle Haus Inn, Vevay, IN, 47043. The meeting was chaired by Sheri Works (President) and it was determined that a quorum was present. The following Commission Members were present (in last name alphabetical order): Anita Danner, Barbara Davidson, Pam Haines, and Michele Thompson. Jeanne Bragg, Rhonda Griffin, Stacy Streett, and Don Talbert were absent from the meeting.

Others present include: Stephanie Furnish (CPA), Sarah Givin, and Hannah Shelton.

Actions of the Board

A. General Business

1. The meeting was called to order and opened with the Pledge of Allegiance. A motion was made by Sheri Works to approve the Consent Agenda. Two changes were requested to the SCRTCC Minutes dated September 18, 2017. Sheri Works requested that the name John Stave be changed to Fred Stave, and Sarah Givin requested that her last name be spelled correctly. Changes were noted.

Michele Thompson made a motion to approve the Consent Agenda with corrections made to the minutes dated September 18, 2017, seconded by Anita Danner. Motion carried.

2. Public Presentations:

a. Thomas Dawson proposed a bicycle rental program for the town of Vevay (see Attachment 1). Dawson shared information he received about a similar program in Dearborn County (see Attachment 2). The SCRTCC Board will consider the proposal.

b. Mike Bear - Car Show: No show, no presentation.

B. Committee Reports

1. Executive Committee:

a. Sheri Works stated that Lacey Ekberg has accepted the offer for the position of Program Director and is expected to start in early November. A mixer/social will be held shortly after her arrival that will include the SCRTCC board and staff, as well as the county and town councils.

b. A draft budget for 2018 has been prepared and the executive committee will meet to complete the process. In order to submit the budget to the county council before the deadline, it was determined that a special board meeting was needed.

Michele Thompson made a motion to conduct a special board meeting on October 30, 2017 at 5pm to approve the 2018 Budget, seconded by Barbara Davidson. Motion carried.

2. Activities and Acquisitions: Anita Danner reported on future scheduled and potential events.

a. Anita Danner reported on her research for the King Cat Tournament, which SCRTCC sponsored twice in the past. Activities and Acquisitions recommends that we do not sponsor this event for 2018 and that we pass this event on to the SCRTCC staff for future consideration.

b. All Hollows Eve sponsored by the Historical Society

c. Festival of Lights

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3. Special Projects: Michele Thompson reported that work has started on roof repairs and the bat abatement should be completed by the end of the year.

4. Technology and Performance Analysis: Sarah Givin reported that the Visitor Center switched the telephone and internet service on October 10, 2017 which will result in over \$200 savings/month and increase download speeds.

C. Unfinished Business:

1. Riverboat Dock Extension. Sheri Works reported that this should be completed by October 17, 2017.

2. Kiosk at Belterra. This is ready for delivery by November 1, 2017.

3. Sewer Issue. Complete.

4. Review progress on other items. See Action Register.

D. New Business

1. Events meeting to coordinate 2018 calendars with line item recipients and other organizations. Staff to prepare a tentative events list.

2. Party to welcome new director. A date will be set to invite all staff, board, and county partners and stakeholders.

E. Public Comments:

1. Hanna Shelton reported of an update of events. See board packet handout.

2. Michele Thompson noted that the 1099s for musicians hired need to be kept for tax reporting.

F. Adjournment:

Anita Danner made motion, seconded by Barbara Davidson to adjourn the meeting. Motion carried.

The next regularly scheduled meeting for the SCRTCC is Monday, November 20, 2017 at 6:00 PM at the Ogle Haus Inn Conference Room in Vevay, IN 47043.

Commission Secretary
Barbara Davidson

Attachments:

1 - SCRTCC Action Register

2 - River City Bike Share Program - Idea Proposed by Tom Dawson

3 - River Cities Bike Share Program Brochure

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SCRTCC ACTION REGISTER As of 10/16/17

Activity	Responsibility	Update as of 10/16/17
Road Sign Project	Special Projects - Bart Davidson	Will hand off project to staff when new director arrives.
Joint Meeting with County Commissioners and Town Council	Don Talbert	Contact all entities to set up meeting to enhance communication and concerns. Don will follow up with Josh South who was coordinating once the new director is hired.
Staffing update	Exec Committee	Lacey Ekberg has accepted offer and will officially start in November.
Line Item Funding Requests	Exec Committee	Will meet on 10/24/17 to complete 2018 budget proposal for the board.
Kiosk at Belterra/Visitor Center	Sheri Works	Ready for delivery 11/1/17.
Operation of Campground	Sheri Works Michele Thompson Bart Davidson	Develop a proposal for the board regarding the possibility of tourism taking operational control of the existing campground in Ogle Park for 2018.
King Cat Tournament	Activities and Acquisition	Will move to new director and staff for future consideration.
2018 Coordinated Calendar of Events	Hanna Shelton	Prepare a tentative events list/calendar.