

SWITZERLAND COUNTY TOURISM
MEETING MINUTES
September 17, 2018

Meeting Information

These are the minutes of the regularly scheduled meeting of the Switzerland County Tourism held Monday, September 17, 2018, at 6:00 PM at the Switzerland County Tourism Visitor Center, Vevay, IN, 47043. The meeting was chaired by Sheri Works (President) and it was determined that a quorum was present. The following Commission Members were present (in last name alphabetical order): Anita Danner, Barbara Davidson, Rhonda Griffin, Jeanne Bragg, Stacy Streett, and Don Talbert. Pam Haines and Andrea Kappes were absent. Others present include: Lacey Ekberg (Executive Director, SCT), Stephanie Furnish (CPA), Paula Myers (CFO, SCT), Paige Sawyer (Special Projects, SCT), and John Kniola (guest).

Actions of the Board

A. General Business

1. The meeting was called to order and opened with the Pledge of Allegiance. A request was made by Sheri Works to approve the Consent Agenda.

Rhonda Griffin made a motion to approve the Consent Agenda, seconded by Jeanne Bragg. Motion carries.

B. Presentations: None

C. Committee Reports

1. Executive Committee:

(a) The Budget Committee will meet on 9.27.18 at 5PM at the Visitor Center.

(b) Wi-Fi at Ogle Park. SCT has yet to receive any invoices. Several issues regarding the processing of credit sales by vendors. Unsure if issues are related to Wi-Fi, credit card holders, or credit card processors.

(c) Campground: No decision yet from Town of Vevay regarding the seasonal closing of the campground due to flooding. Upper campground is still open for the season but the docks have been removed to prevent damage or loss.

(d) Signage has been ordered.

(e) Health Reimbursement Account: After lengthy discussion a committee was formed by Jeanne Bragg, Rhonda Griffin, and Don Talbert to review staffing plan and pay policies for 2019. They will provide financial information prior to the 9.27.18 budget meeting.

2. Directors Report: See board packet.

D. Unfinished Business:

1. Plumbing/Building:

(a) The structural engineer representative from Indiana Landmarks inspected the building foundation and second floor cracks. Since the inspection, the damage has progressively gotten worse. The structural engineer is expected to return with a proposal and

recommendations on necessary immediate action. There is the possibility that additional testing may be required.

(b) The plumber recommends installation of a sump pump to remove water from the cavern under the sidewalk, while turning all the downspouts so the creases face the outside. This should reduce or eliminate drainage water from entering the cavern under the sidewalk.

(c) Sewage line issues: Actions taken previously by SCT has not corrected the sewage issues relative to AJ's Restaurant's refusal to clean and/or properly maintain the grease traps in their establishment thereby creating backups and sewage odors throughout the SCT visitor center. There was also discussion regarding AJ's refusal to sign the current lease which expires on January 1, 2019.

Anita Danner made a motion to hire a contractor to clean the sewage lines on a quarterly basis to remove the grease produced by AJ's Restaurant, housed in the SCT visitors center building, for a cost not to exceed \$600 per year, seconded by Don Talbert. Motion carries.

Rhonda Griffin made a motion to increase AJ's Restaurant's lease by \$600 per year effective January 1, 2019, seconded by Don Talbert. Motion carries.

(d) Lacey Ekberg requested funding approval for pest control services for the visitor's center.

Anita Danner made a motion to approve funding to contract pest control services for the visitor's center, seconded by Jeanne Bragg. Motion carries.

E. New Business:

1. Public funding requests presentations are scheduled for Monday, September 24, 2018 at 5:30 PM at the Switzerland County TEC Building. Schedule is set and expected to run in excess of four hours.

2. 2019 Capital Projects: Discussion regarding improvement for Ogle Park and campground concrete pads. Lacey Ekberg reported that large grants are available through Indiana State Tourism which require matching funds. There is strong interest in seeking grants for improvements to Ogle Park. Lacey will look into obtaining costs for architectural and design proposals for Ogle Park.

F. Public Comments: John Kniola reported that the Vevay Town Council has ordered stop signs.

Don Talbert made a motion to adjourn the meeting, seconded by Jeanne Bragg. Motion carries.

The next regularly scheduled meeting for the SCT is Monday, October 15, 2018 at 6:00 PM at the Switzerland County TEC Building, Vevay, IN 47043.

SCT Secretary
Barbara Davidson