

# Switzerland County Tourism – Vevay, Indiana

## 2019 Wedding Expo Vendor Rules

Saturday March 2<sup>nd</sup>, 2019 10:00 AM-3:00 PM

### **1. Date & Time**

March 2, 2019 from 10 AM to 3 PM

708 W. Seminary St. Vevay, IN 47043

The Expo is being held at the Switzerland County Technology and Education Center (TEC Center). The event will be held rain or shine. Vendors are invited to set up Saturday morning on the 2nd at 8 AM.

### **2. Fees/Refunds**

A \$25.00 refundable deposit is due with the application to ensure vendor booth space. Deposits will be refunded **to vendors who stay the entirety of the event** (3 PM). Full refunds may be issued for cancellations up to the application deadline of February 11, 2019

### **3. Deadline**

Applications are due by February 11, 2019 at 5:00 pm via U.S. mail, in person, or over the phone via credit card. Applications are not valid without a deposit.

### **4. Booth Space**

Booth space is reserved on a first come first serve basis. Booth spaces are 10x6. For additional space vendors must reserve more than one booth. Placement of exhibitor's booths is at the discretion of Switzerland County Tourism. Exhibitor preference will be given first consideration based on space availability and the date the exhibitor's application was received.

### **5. General Rules**

Absolutely no illegal items, controlled substances, drugs, drug use, paraphernalia, switchblades, guns, ammunition, fireworks, projectiles, inflatables, stink bombs, silly string, disappearing ink, live animals, etc. Selling is only permitted within your booth your booth space. No roaming sales will be allowed. Your booth must be kept neat, clean, and safe for patrons. Any skirting should be securely fastened, and display items must be sturdy and withstand patron browsing. No music unless that it pertains to the products sold within your booth and it is kept at a low volume. Please respect your fellow exhibitors.

### **6. Electric**

Electric is available but not guaranteed. Please note on your application if electric is necessary for your booth space and we will **try** to accommodate.

### **7. Mailing Address/Contact**

For questions or additional information, please visit [SwitzCoTourism.com/Wedding-Expo](http://SwitzCoTourism.com/Wedding-Expo). Call us at 812-427-3237 or e-mail [paige@switzcotourism.com](mailto:paige@switzcotourism.com). Please complete the application and return with a \$25 deposit.

### **To pay by check:**

Switzerland County Tourism *Attn:* Wedding Expo  
128 West Main Street  
Vevay, IN 47043

### **By Credit Card:**

1. Mail in application, or email to [paige@switzcotourism.com](mailto:paige@switzcotourism.com)
2. Call 812-427-3237 to pay by credit card, over the phone

PLEASE KEEP THIS INFORMATION SHEET FOR YOUR OWN FILES



# 2019 Wedding Expo Exhibitor Space Application

Saturday March 2, 2019 10:00 am-3:00 pm

**Name:**

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**Address:**

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**Phone:**

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**Email:**

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**Business:**

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**Description of  
Services/Wares:**

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**Deposit:** There is a **\$25 deposit** due with the application to hold the vendor space. Deposits will be refunded at the end of the event if vendor has adhered to all guidelines, including staying the full duration of the event (10:00 AM – 3:00 PM).

Please return this application and check made payable to Switzerland County Tourism by **February 11, 2019**.

I have read and understand the 2019 vendor rules, I and my representatives agree to comply with and are bound by all Wedding Expo policies, which were expressly made a part of this application, and I do accept full and complete responsibility for all merchandise, property, and persons involved in my participation in or with Wedding Expo. In consideration of the acceptance of this application, I, as an inducement to such acceptance, agree, for myself and my employees, agents, successors and officers, to indemnify and hold the Switzerland County Tourism, its board members, officers, and employees harmless of and from any and all liability, claims, actions, damages and expenses, including, without limitation, reasonable attorney's fees incurred by or on behalf of any of them, arising out of injury or damage of any kind to persons or property, in any way connected with my participation in or with the Wedding Expo.

Applicants Signature: \_\_\_\_\_ DATE: \_\_\_\_\_

