

SWITZERLAND COUNTY TOURISM  
MEETING MINUTES  
Thursday, August 1, 2019

Meeting Information

These are the minutes of the regularly scheduled meeting of Switzerland County Tourism held Thursday, August 1, 2019, at 5:00 PM at the Switzerland County Visitor's Center, Vevay, IN, 47043. The meeting was chaired by Sheri Works (President) and it was determined that a quorum was present. The following Members were present (in last name alphabetical order): Anita Danner, Barbara Davidson, Rhonda Griffin, Pam Haines, Andrea Kappes, and Stacy Streett. Wendy Harrison and Don Talbert were absent. Others present include: Paula Myers (CFO, SCT).

Actions of the Board

A. General Business

1. The meeting was called to order. A request was made by Sheri Works to approve the Consent Agenda.

**Barbara Davidson made a motion to approve the Consent Agenda, seconded by Anita Danner, Motion carries.**

B. Presentations: None

C. Committee Reports

1. Executive Committee:

a. Sheri Works announced the appointment of new board member Wendy Harrison.

b. Sheri Works stated that she received the resignation of Don Talbert whose term ends December 2019.

**Rhonda Griffin made a motion to not fill the vacancy left by Don Talbert until the term ends so that all upcoming vacancies will be announced at the same time, seconded by Barbara Davidson. Motion carries.**

c. Paula Myers will contact a beekeeper to remove hive in back of Visitor's Center.

d. Sheri Works announced that Virginia Garvey passed away. We will wait to hear from Wendy Kessler if she requires any changes to the property lease for AJ's.

**Anita Danner made a motion to contribute \$100.00 to the "Keeping the Pace Cancer Fund," through the community foundation in memory of Virginia Garvey, seconded by Rhonda Griffin. Motion Carries.**

e. Discussion regarding the future use of the Carriage House and Phoenix Building.

**Anita Danner made a motion to establish a price for sale or lease of the Carriage House, seconded by Andrea Kappas. Motion carries.**

After discussion:

**Andrea Kappas made a motion to set the sale price of the Carriage House at \$65,000.00 plus all closing costs, seconded by Pam Haines. Motion carries.**

f. Anita Danner, Andrea Kappas, and Stacy Streett will form a committee to research grant information and feasibility studies for the Phoenix Building and downtown area. They will contact Sarah Brichto for assistance.

2. Directors Report: None

D. Unfinished Business:

1. Revv Rally. Weather played a large part in the low attendance of the Rally and expenses exceeded the budget. Discussion regarding continuing the Revv Rally will take place at a later date.

2. Ogle Park. Sheri Works will follow up with the ITC installation of equipment for the Ogle Park Wi-Fi.

E. New Business:

1. Fall Decorations. Board members of SCT will be responsible for Fall Decorations this year. Planning will take place after the Wine Fest.

2. Paula Myers will draft a campground policy on refunds to eliminate any confusion.

3. The board reviewed the Innkeepers Collections Treasurers statement regarding the county auditor's requirement to collect taxes. It was recommended that SCT meet with the county treasurer and auditor regarding the new legislative changes.

4. Stephanie Furnish (CPA) requests in writing that the board decide on a specific amount for the Publicity Agreement Advance.

**Rhonda Griffin made a motion to deduct 5% quarterly from the SCT billing for the Publicity Agreement advance, seconded by Pam Haines. Motion carries.**

F. Public Comments:

1. SCT is seeking board member volunteers to sign up for the souvenir booth at the Swiss Wine Fest.

2. Hiring of New Director. Barbara Davidson suggests we develop a new job description for the director based on requirements of the organization. Sheri Works requests each board member to identify five criteria of what a Director of Tourism should do or qualifications they should possess for discussion at the next meeting

3. Paula Myers and Christy Morgan have agreed to manage daily operations of SCT in the interim until a new director is hired. We have received a resume from one interested candidate.

4. Paula Myers stated that the Swiss Wine Fest board has requested an additional \$20,000.00 loan to provide additional ATMs during the Wine Fest.

**Rhonda Griffin made a motion to grant an additional \$20,000.00 to the original \$85,000.00 loan to the Swiss Wine Fest for ATM operations, seconded by Barbara Davidson. Motion carries.**

**Barbara Davidson made a motion to adjourn the meeting, seconded by Anita Danner. Motion carries.**

The next regularly scheduled meeting for the SCT is Monday, August 19, 2019 at 6:00 PM at the Switzerland County Tourism Visitor's Center, Vevay, IN 47043.

SCT Secretary  
Barbara Davidson