

SWITZERLAND COUNTY TOURISM
MEETING MINUTES
Monday, March 18, 2019

Meeting Information

These are the minutes of the regularly scheduled meeting of Switzerland County Tourism held Monday, March 18, 2019, at 6:00 PM at the Switzerland County TEC Building, Vevay, IN, 47043. The meeting was chaired by Sheri Works (President) and it was determined that a quorum was present. The following Members were present (in last name alphabetical order): Stephen Bennett, Anita Danner, Barbara Davidson, Rhonda Griffin, Pam Haines, Andrea Kappes, and Stacy Streett. Don Talbert was absent.

Others present include: Lacey Ekberg (Executive Director, SCT), Paula Myers (CFO, SCT), Stephanie Furnish (CPA), and guests: John Kniola and Chris Bolton.

Actions of the Board

A. General Business

The meeting was called to order. A request was made by Sheri Works to approve the Consent Agenda minus the Switzerland County Tourism February 18, 2019 minutes.

Rhonda Griffin made a motion to approve the Consent Agenda minus the Switzerland County Tourism February 18, 2019 minutes, seconded by Pam Haines, Motion carries.

B. Presentations: Sheri Works presented two closed bids for the basement waterproofing, drainage system, and foundation repairs to 128 West Main Street, Vevay, IN. The first opened bid was from Bolton Construction for \$98,000. The second bid was from Parham Excavation for \$113,000. After much discussion while reviewing the bids, the SCT board decided to vote and send recommendations to the SCRTCC.

Barbara Davidson made a motion to present to the SCRTCC that necessary work be made to 128 West Main Street for basement waterproofing, installation of a drainage system, and repairs to the foundation, by Bolton Construction for \$98,000, seconded by Rhonda Griffin, Motion carries.

C. Committee Reports

1. Executive Committee: Sheri Works announced that a Special Meeting of the SCRTCC will take place on Thursday, March 21, 2019 at 4:30PM at the SCT Visitors Center.

2. Directors Report: See board packet. Lacey Ekberg requested that a Marketing/Strategic Planning Retreat for 2019 be conducted with the SCT Board in the near future. A meeting was scheduled for Tuesday, April 9, 2019, from 12:00 – 4:00 PM at the Switzerland County TEC Building Conference Room, Vevay, IN 47043.

D. Unfinished Business:

1. Building Update – Architectural Proposal: It was determined after reviewing architectural proposals that all of them recommend completing the basement/foundation repairs first. There was discussion regarding utilizing grant funding to pay for architectural and feasibility studies for 128 West Main Street. Andrea Kappes, along with Anita Danner, recommended that we contact Ball State University College of Architecture and Planning to assist us with design projects. These have been done in the past at no cost. Lacey Ekberg will follow up on this idea.

2. Carriage House: Contract has been signed.

3. Jack Sullivan Senior Citizens Center. Switzerland County is offering, at no cost, to transfer the property known as the Jack Sullivan Senior Citizens Center at 305 Walnut Street, Vevay, IN to interested organizations with the stipulation that the current daily activities for seniors remain in place and that the property will be transferred as is.

Pam Haines made a motion to present to the SCRTCC for approval that, if offered, SCRTCC accepts the property at 305 Walnut Street, as is, at no cost, and with stipulations as presented by Switzerland County, seconded by Stacy Streett. Motion carries.

E. New Business:

1. Wedding Expo Follow Up: Lacey Ekberg reported that attendance was far low than expected but vendors were pleased with the amount of business they received. SCT will analyze this event to see what changes may be needed for the future.

2. Marketing Retreat: The SCT Marketing/Strategic Planning Retreat is scheduled for Tuesday, April 9, 2019, from 12:00 – 4:00 PM at the Switzerland County TEC Building, Vevay, IN 47043.

F. Public Comments: Anita Danner requests that the Visitors Center employees increase their knowledge of local businesses and events to assist visitors and callers when seeking information.

Rhonda Griffin made a motion to adjourn the meeting, seconded by Stacy Streett. Motion carries.

The next regularly scheduled meeting for the SCT is Monday, April 15, 2019 at 6:00 PM at the Switzerland County TEC Building, Vevay, IN 47043.

SCT Secretary
Barbara Davidson