

SWITZERLAND COUNTY RECREATION, TOURISM, AND CONVENTION COMMISSION
MEETING MINUTES
Monday, November 18, 2019

Meeting Information

These are the minutes of the special meeting of the Switzerland County Recreation, Tourism, and Convention Commission held Monday, November 18, 2019, at 6:00 PM at the Switzerland County Tourism Visitors Center, Vevay, IN, 47043. The meeting was chaired by Sheri Works (President) and it was determined that a quorum was present. The following Commission Members were present (in last name alphabetical order): Melissa Brush, Anita Danner, Barbara Davidson, Pam Haines, Andrea Kappes, Jon Charles Smith, and Stacy Streett. Rhonda Griffin was absent.

Others present include Paula Myers (CFO, SCT), Christy Morgan (Info Spec, SCT), Stephanie Furnish (CPA), Mike Dean (SCT 2020 appointee), Cheryl Burress (Vevay Main Street), John Kniola (Vevay Main Street, Historic Hoosier Theater, and Switzerland County Parks), Rose Leap (Creative Images), Tami Hagemeyer (Lanthier Winery and Indiana Wine Trail), Sarah Prasil (Visit Madison, Inc.), and Mary Jane Demaree (The Ridge Winery and Indiana Wine Trail).

Actions of the Board

A. Special Meeting Business was called to order and opened with the Pledge of Allegiance.

B. Review and Approve 2020 Budget

Anita Danner made a motion to accept and approve the proposed budget for Switzerland County Tourism for 2020, seconded by Jon Charles Smith. Motion carries.

C. Review and Approve Third Quarter Billing from Switzerland County Tourism

Pam Haines made a motion to accept and approve the third quarter billing from Switzerland County Tourism, seconded by Anita Danner. Motion carries.

D. Review and Approve CPA Engagement Letter

Pam Haines made a motion to accept and approve the CPA engagement agreement with Stephanie Furnish, seconded by Barbara Davidson. Motion Carries.

E. Carriage House

1. Sheri Works stated that we must follow governmental procedures in the announcement and selling of real estate property to include: (a) soliciting two appraisals to determine value, (b) advertise property for a minimum of two weeks and collect bids, and (c) coordinate the opening of bids by the county commissioners at an open meeting.

2. There was discussion regarding renting the Carriage House until the closing of the sale.

Stacy Street made a motion to rent the property at 304 Liberty Street, Vevay, IN 47043, also known as the Carriage House, until the completion of the sale of the property, seconded by Anita Danner. Motion carries.

Andre Kappes made a motion to set the rental price of the property at 304 Liberty Street, Vevay, IN 47043, also known as the Carriage House, at \$600.00 per month including utilities. This motion is contingent upon possible changes to insurance premiums and requirements to advertise. Seconded by Anita Danner. Motion carries.

Andre Kappes made a motion to adjourn the meeting, seconded by Barbara Davidson. Motion carries.

SCRTCC, Secretary
Barbara Davidson