

SWITZERLAND COUNTY TOURISM
MEETING MINUTES
November 19, 2018

Meeting Information

These are the minutes of the regularly scheduled meeting of the Switzerland County Tourism held Monday, November 19, 2018, at 6:00 PM at the Switzerland County TEC Building, Vevay, IN, 47043. The meeting was chaired by Sheri Works (President) and it was determined that a quorum was present. The following Commission Members were present (in last name alphabetical order): Jeanne Bragg, Anita Danner, Barbara Davidson, Pam Haines, Andrea Kappes, and Rhonda Griffin. Don Talbert and Stacy Streett were absent. Others present include: Lacey Ekberg (Executive Director, SCT), Paula Myers (CFO, SCT), Stephanie Furnish (CPA), and guests: John Kniola and Sarah Mann Wolf.

Actions of the Board

A. General Business

1. The meeting was called to order and opened with the Pledge of Allegiance. A request was made by Sheri Works to approve the Consent Agenda.

Anita Danner made a motion to approve the Consent Agenda, seconded by Pam Haines, Motion carries.

B. Presentations: None

C. Committee Reports

1. Executive Committee: Sheri Works reviewed the balance sheet for the remainder of 2018 with discussion regarding the amounts required for the register and savings accounts. It was recommended that each account start 2019 with \$5,000.00.

Anita Danner made a motion to set the register account and savings account to \$5,000.00 each for 2019, seconded by Rhonda Griffin. Motion carries.

Rhonda Griffin made a motion that if additional funding is needed until the end of year, the funding will come from the money market fund, seconded by Jeanne Bragg, Motion Carries.

2. Directors Report: See board packet.

(a) Insurance claim for building repairs is under review and we should have more information within a week.

(b) Lacey Ekberg reported that the funding for the carriage on First Friday events has been provided by Swiss Villa and they are looking for additional funding through sponsors. There was discussion regarding whether or not SCT wants to fund the carriage for the Festival of Lights Events.

Andrea Kappes made a motion that SCT provide \$500.00 for the carriage during the Festival of Lights event, seconded by Rhonda Griffin, Motion Carries.

(c) Lacey Ekberg announced that SCT has been invited to attend a special meeting regarding the creation of the Ohio River Recreational Trail on Friday December 7, 1-3 PM at Belterra Casino Resort. The purpose of the meeting is to discuss the development of an Ohio River Recreation Trail extending initially from Portsmouth, OH to Louisville, KY. Andrea Kappes and Barbara Davidson volunteered to attend the meeting representing SCT, as well as John Kniola representing the county park board.

D. Unfinished Business:

1. Ratify Budget 2019: The board reviewed the proposed budget and recommended the following changes and reallocations:

(a) Reduce Lynx Wrestling by \$5,000.00, reduce Community Art Center by \$2,000.00, reduce Wedding Expo by \$1,000.00, and reduce Seasonal Decorations by \$2,000.00

(b) The \$10,000.00 acquired through reductions will be reallocated by adding \$5,000.00 to the Historical Society and \$5,000.00 to Special Projects.

Barbara Davidson made a motion to accept the proposed 2019 budget with the discussed reductions and reallocations, seconded by Jeanne Bragg. Motion carries.

(c) Jeanne Bragg recommended that Lynx Wrestling be notified of the remaining \$4,200.00 in their 2018 budget which can be allocated for use as a deposit for 2019 events.

2. The 2019 lease for AJ's Diner has not been signed. Sheri Works will try to meet with the owner to see if we can come to terms.

3. Lacey Ekberg stated that she will be attending a meeting within the week to discuss the options of SCT assuming responsibility for the rental and reservation processes of the Event Center located inside the TEC building

E. New Business:

1. SCT Christmas Party is scheduled for December 12, 2018 at 6 PM at the Schenk Mansion.

2. Switzerland County Kick Off Party is scheduled for January 10, 2019 at 6 PM at the TEC Center.

F. Public Comments: None

Andrea Kappes made a motion to adjourn the meeting, seconded by Anita Danner. Motion carries.

The next regularly scheduled meeting for the SCT is Monday, December 17, 2018 at 6:00 PM at the Switzerland County TEC Building, Vevay, IN 47043.

SCT Secretary
Barbara Davidson