

SWITZERLAND COUNTY TOURISM  
MEETING MINUTES  
Monday, November 9, 2020

Meeting Information

These are the minutes of the meeting of the Switzerland County Tourism board held Monday, November 9, 2020, at 6:10 p.m. at the Switzerland County Technology and Education Center, Vevay, IN, 47043. The meeting was chaired by Pam Haines (President) and it was determined that a quorum was present. The following Board Members were present (in last name alphabetical order): Jon Bond, Barbara Davidson (video conference), Mike Dean, Matt Hocker, and Andrea Kappes (video conference). Others present include Jon Charles Smith (Exec Dir, SCT), Paula Myers (CFO, SCT), Stephanie Furnish (CPA), and Cheryl Burress (Vevay Main Street).

Actions of the Board

A. Meeting Business was called to order and opened with the Pledge of Allegiance. A request was made by Pam Haines to approve the consent agenda.

**Mike Dean made a motion to approve the Consent Agenda, seconded by Jon Bond. Motion carries.**

B. New Business

1. Approval for 2021 contract for CPA services. Pam Haines requested approval for the proposed CPA contract.

**Jon Bond made a motion to approve the proposed contract for CPA services with Stephanie Furnish, seconded by Matt Hocker. Motion carries.**

2. Approval for the Third Quarter Billing from SCRTCC. Pam Haines submitted for approval the SCRTCC third quarter billing for \$51,304.12.

**Mike Dean made a motion to approve the SCRTCC third quarter billing for \$51,304.12, seconded by Jon Bond. Motion carries.**

3. Approval of 2021 Budget. Pam Haines requested approval for the proposed 2021 budget as submitted by the executive committee.

**Mike Dean made a motion to approve the proposed 2021 budget, seconded by Matt Hocker. Motion carries.**

4. New Street Banners. Pam Haines requested volunteers for a street banner committee to conduct an inventory and needs assessment. Mike Dean and Matt Hocker volunteered to work on the committee with Paula Myers.

C. Unfinished Business

1. Bee Removal: No updated information is available. Jon Charles Smith and Paula Myers will continue attempts to contact a professional to determine the type of bees in the building and all legal methods of removal.

2. Update on AJ's plumbing repairs/outside storm drain. Waiting for estimate from Dave Ripburger.

3. Update on Action Register. See update in board packet.

4. Christmas Window Decorations. See Action Register for update.

5. QR Codes. See Action Register for update.

D. Committee Reports

1. Executive Committee: None

2. Ohio River Recreation Trail (ORRT) Committee. See Action Register for update.

3. Director's Report. See update in board packet.

a. Jon Charles Smith announced that the SCT holiday dinner is scheduled for December 10, 2020 at Stadium, Belterra.

b. Jon Charles Smith is requesting assistance from board members in sorting through and putting up the Visitor Center's holiday decorations.

c. Jon Charles Smith stated that the deadline for submitting new board packets or letters of intent is 3:00 p.m. December 4, 2020. Submissions go to Carolyn Green, Switzerland County Auditor.

4. Financial Report. See update in board packet.

E. Public Comments

1. Jon Bond announced the initiation of a gift card program for Switzerland County businesses and requesting promotional assistance from SCT.

2. Cheryl Burress discussed the Vevay Main Street efforts with Small Business Saturday and assistance with the Visitors Center. Cheryl also stated that she had information available on banner grants.

***Mike Dean made a motion to adjourn the meeting, seconded by Matt Hocker. Motion carries.***

The next regularly scheduled meeting for the SCT is Monday, December 14, 2020 at 6:00 p.m. at the Switzerland County Technology and Education Center, Vevay, IN, 47043.

SCT Secretary  
Barbara Davidson