

Switzerland County Tourism Board Meeting Minutes November 8<sup>th</sup> 2021

Executive Session held at 5:30 pm. Staff Performance reviewed.

Public Session began at 6:07pm

Full Board Present, Jon Bond, Mike Dean, Pam Haines, Matt Hocker, Andrea Kappes, Angel Lieland, Teresa Lyons, Lane Penick.

CEO Jon Charles Smith absent. Wilma Rosenberger CFO.

Others present Cheryl Burress.

Pledge to American Flag led by Andrea K.

1-Consent Agenda reviewed. Tabled until next meeting.

2-Old Business, Review of signature policy for checks. Per Indiana Board of Accounts a motion was made by Matt H to amend bylaws to reflect that all checks must be signed by CFO as well as one Switz. Co. Board Officer after being authorized by CEO. Seconded by Angel L. Vote 6/2/0 passed. Yea's Angel L, Matt H, Teresa L, Jon B, Mike D, Andrea K.

3- New Business. Ratification of new employment of Ben Smith at rate of \$10 per hour. Director recommends this hire. Motion to approve made by Andrea K. 2<sup>nd</sup> by Angel L. Motion approved 8/0/0.

Pay rates for existing staff reviewed. Director recommends the pay rates as presented. Mika King Senior Info Spec. \$17.00 per hour, Wilma Rosenberger CFO \$23 per hour. Motion to approve new pay rates made by Jon B. 2<sup>nd</sup> by Mike D. Motion passed. Vote 8/0/0.

Funding requests for 2022 reviewed. All requests recommended by Director and within existing Budget expectations. Motion made to approve as presented by Jon B. 2<sup>nd</sup> by Teresa L. Motion passed. 5/2/1.

Yea's Matt H, Jon B, Teresa L, Angel L, Mike D.

- a. SWF \$75,000
- b. Musee de Venoge \$9,000
- c. SC History Museum \$20,000
- d. CAC \$12,000
- e. Hoosier Theater \$20,000
- f. Vevay Main Street \$10,500

Complete Budget for 2022 presented and discussed. Several changes suggested. Motion to accept budget with increases recommended made by Teresa L 2<sup>nd</sup> by Andrea K Motion passed 8/0/0.

Review of IRS Form 990 presented. Motion to approve document as prepared by Cole's Tax Service made by Teresa L 2<sup>nd</sup> by Mike D. 8/0/0.

Motion presented by Pam H to review employment of CEO prior to any salary increase. 2<sup>nd</sup> by Lane P.  
Motion failed. 2/5/1. Yea's Pam H, and Lane P.

Motion to increase CEO salary Jon Charles Smith by \$5,000 made by Angel L. 2<sup>nd</sup> by Andrea Kappes.  
Motion passed. 5/2/0. Yea's Angel L, Andrea K, Jon B, Matt H, Mike D, Teresa L.

Directors Report Reviewed via written statement as Director's absence.

Committee reports reviewed. Sign at Hertz in Madison is ready for pick up.

Andrea K reports grants expected to approved by Switz County Commissioners and Community Foundation for amounts of \$2,000 each to match our commitment for "Make Vevay Bright" Holiday project.

Next Meeting originally scheduled for Dec 13<sup>th</sup> reschedule for December 6<sup>th</sup> at SCT offices.

Holiday Gathering scheduled for Dec 10<sup>th</sup> 7pm at Vevay Swiss Inn.