

SWITZERLAND COUNTY TOURISM  
MEETING MINUTES  
October 15, 2018

Meeting Information

These are the minutes of the regularly scheduled meeting of the Switzerland County Tourism held Monday, October 15, 2018, at 6:00 PM at the Switzerland County TEC Building, Vevay, IN, 47043. The meeting was chaired by Sheri Works (President) and it was determined that a quorum was present. The following Commission Members were present (in last name alphabetical order): Jeanne Bragg, Anita Danner, Barbara Davidson, Pam Haines, Andrea Kappes, and Don Talbert. Rhonda Griffin and Stacy Streett were absent. Others present include: Lacey Ekberg (Executive Director, SCT) and Stephanie Furnish (CPA)

Actions of the Board

A. General Business

1. The meeting was called to order and opened with the Pledge of Allegiance. A request was made by Sheri Works to approve the Consent Agenda with the following changes to the minutes: (1) Strike "representative from Indiana Landmarks" and insert "structural engineer inspector," and (2) change AJ's lease to \$600 per year.

***Jeanne Bragg made a motion to approve the Consent Agenda with changes, seconded by Anita Danner. Motion carries.***

B. Presentations: None

C. Committee Reports

1. Executive Committee:

(a) The Budget Committee met on September 27, 2018. See attached proposed budget for 2019. Sheri Works requested another special board meeting be held to discuss the mission and goals of SCT in order to adjust and approve the proposed budget. The special meeting will require discussion and decisions on the future direction of SCT regarding infrastructure, events, and marketing. A special meeting will be held on November 5, 2018 at 5:00 PM at the Visitor's Center.

(b) Sheri Works reported that THP Consulting Services presented a proposal for a structural assessment to visually determine the general structural condition of the building and determine next steps for the investigation or repair/stabilization of the building. The cost of the assessment is \$4,000.00.

***Anita Danner made a motion to approve \$4,000.00 expenditure for THP Consulting Service to assess the Visitor's Center building, seconded by Don Talbert. Motion carries.***

(c) Sheri Works reported that SCT was contacted by an individual to object the installation of cell towers in Switzerland County. It was agreed that the tourism commission will not take a position for either side.

2. Directors Report: See board packet.

D. Unfinished Business: The 2019 lease for AJ's Diner is prepared for signature. Pam Haines requested that a certificate of insurance be obtained from AJ's Diner as well.

E. New Business: Lacey Ekberg stated that a representative from Homeland Security spoke with her at Sleepy Hollow regarding security, safety, and health inspections. We need to be aware of the state requirements and permits necessary to hold SCT and other group sponsored events.

F. Public Comments:

1. Lacey Ekberg stated that there is interest by the county to hand over to SCT the rental and reservation processes of the Event Center located inside the TEC building. The board members agreed to research the details and requirements before deciding.

2. Anita Danner announced that the Community Art Center will be offering violin lessons through a private instructor from Hanover College.

***Don Talbert made a motion to adjourn the meeting, seconded by Barbara Davidson. Motion carries.***

The next regularly scheduled meeting for the SCT is Monday, November 19, 2018 at 6:00 PM at the Switzerland County TEC Building, Vevay, IN 47043.

A special meeting regarding the 2019 Budget is scheduled for November 5, 2018 at 5:00 PM at the SCT Visitor's Center.

SCT Secretary  
Barbara Davidson