

MICHAEL ZAPPA

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EDUCATION

Emerson College | Boston, MA | Spring 2023

- B.A. Media Arts Production
- Dean's List
- 3.79 GPA

EXPERIENCE

Airstream Asset Manager & I/O Operator | Trailer Park Group | Los Angeles, CA | Winter 2025 - Present

- Manage, back up, and ingest all physical and digital media across company servers.
- Track and update all pertinent project, media, and hard drive information on Airtable.
- Address status updates, technical issues, etc. with Producers, Coordinators, and Assistant Editors.

Night Vault Manager | Trailer Park Group | Los Angeles, CA | Summer 2024 - Winter 2025

- Supported in editing promotional content of forthcoming movies, television shows, video games, etc.
- Managed and stored assets while expediting data transfers across company servers.
- Aided in arranging a variety of promotional shoots for clients.

Production Assistant | Trailer Park Group | Los Angeles, CA | Summer 2024

- Handled pickups and deliveries of assets within the greater Los Angeles area.
- Managed assets that come in and out of the building via Filemaker software.
- Facilitated data transfers to local internal servers.

Production Assistant (Temporary) | Create Advertising Group | Los Angeles, CA | Spring 2024 - Summer 2024

- Assisted in editing promotional material for upcoming films, television shows, video games, etc.
- Monitored incoming calls, deliveries, and clients at the front desk.
- Maintained a productive office environment and ran errands for the company and its clients.

ACHIEVEMENTS

2023 Washington DC International Cinema Festival Best Student Film | Audio Recorder

2022 Pittsburgh 48 Hour Film Project Runner-Up | Assistant Director

2021 Pittsburgh 48 Hour Film Project Winner | BTS Videographer/Editor

2021 Outstanding Documentary Emerson College EVVY Award | Camera Crew

SKILLS

Computer

- Avid Media Composer, Adobe Premiere Pro CC, Final Cut Pro, Adobe Media Encoder, Adobe Photoshop, Adobe After Effects, Avid NEXIS, Aspera Shares, Rozo Systems, Final Draft, Celtx, Fade In, Pro Tools, Google Suite, Microsoft Office, Canva, FileMaker, Zoom, Navan, Mitel Connect, and Airtable.

Equipment

- Digital Cameras, Analog Cameras, Studio Lights, LED Lights, Audio Mixing, and Audio Recording.

Portfolio

- <https://michaelzappa.org/>