



Thomas Choice Gardens Condominium

19405 Brassie Place, Montgomery Village, MD 20886

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FALL 2024

We will be entering your units between the hours of **9:00 A.M. and 3:00 P.M.** to service your HVAC unit. This program is designed to extend the life of your convector and save energy. Specifically, our staff will change the filter, check temperature across the coil, and inspect for any issues that may affect operation. At the same time, we will inspect for plumbing leaks and perform an enzyme treatment of the kitchen waste line to cut down on the number of sewer back-ups. We will also have the exterminator with us inspecting and treating the entire building for potential issues.

You are required by the Condominium documents to always have a current EMERGENCY KEY on file with the office. Please ensure that we have a valid key for your unit as Emergency Keys will be used to perform the maintenance inspections. If you know you do not have a valid key on file, please drop one off in the drop box at the **MAINTENANCE BUILDING** immediately.

If you have an alarm, please turn it off on the scheduled service date. If you have a dog, please keep it in a bedroom (other than a master bedroom which allows access to a bathroom) if you are not going to be home. If you have any furniture in front of the HVAC closet, please move it so that we can access the HVAC equipment. If the HVAC closet door is painted shut or sealed in any way, please open it before your scheduled maintenance date. Please remove all items from the top of the bathroom toilet tanks.

Thank you for your cooperation with this important preventative maintenance program.

FALL PREVENTATIVE MAINTENANCE SCHEDULE

CLUB HOUSE RD	DATE	BRASSIE PL	DATE
19301 Club House Rd	Monday 9/30/24	19411 Brassie Pl	Monday 10/7/24
19303 Club House Rd	Monday 9/30/24	19413 Brassie Pl	Monday 10/7/24
19305 Club House Rd	Monday 9/30/24	19415 Brassie Pl	Monday 10/7/24
19307 Club House Rd	Tuesday 10/1/24	19417 Brassie Pl	Tuesday 10/8/24
19309 Club House Rd	Tuesday 10/1/24	19419 Brassie Pl	Tuesday 10/8/24
19315 Club House Rd	Tuesday 10/1/24	19423 Brassie Pl	Tuesday 10/8/24
19317 Club House Rd	Wednesday 10/2/24	19425 Brassie Pl	Wednesday 10/9/24
19319 Club House Rd	Wednesday 10/2/24	19427 Brassie Pl	Wednesday 10/9/24
19321 Club House Rd	Wednesday 10/2/24	19429 Brassie Pl	Wednesday 10/9/24
19323 Club House Rd	Wednesday 10/2/24	19431 Brassie Pl	Thursday 10/10/24
		19435 Brassie Pl	Thursday 10/10/24
		19437 Brassie Pl	Thursday 10/10/24
		19439 Brassie Pl	Friday 10/11/24
		19441 Brassie Pl	Friday 10/11/24
		19443 Brassie Pl	Friday 10/11/24