



RESIDENTIAL DECK PERMIT APPLICATION

Application must be accompanied by complete construction details

Residential: ☐ Deck ☐ Porch with Roof ☐ Porch Roof Only

Municipality (i.e. Borough, Township): _____ Tax Map No: _____

Job Location/911 Address: _____ Zip Code: _____

Owner: _____ Phone Number: _____

Email: _____

Mailing Address: _____

Principal Contractor: _____ Phone: _____ HIC #: _____

Mailing Address: _____

Describe the proposed work, including dimensions:

COST OF CONSTRUCTION: \$ _____

- ❖ **A copy of the contractor's Certificate of Workers' Compensation or Affidavit of Exemption must be submitted with application.**
- ❖ **All roofing jobs must show receipt for the disposal of old roofing material.**

The applicant certifies that all information on this application is correct and the work will be completed in accordance with the 'approved' construction documents and PA Act 45 (Uniform Construction Code) and any additional approved building code requirements adopted by the Municipality. The property owner and the applicant assume the responsibility of locating all property lines, setback lines, easements, rights-of-way, flood areas, etc. Issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel, or set aside any provisions of the codes or ordinances of any Municipality or any other governing body. The applicant certifies he/she understands all the applicable codes, ordinances, and regulations. Application for a permit shall be made by the owner or lessee of the building or structure, or agent of either or by the registered design professional employed in connection with the proposed work.



I certify that the code administrator or the code administrator's authorized representative shall have the opportunity to enter areas covered by such permit at any reasonable time to enforce the provisions of the code(s) applicable to such permit.

Signature of Owner or Authorized Agent

Print Name of Owner or Authorized Agent

Address

Date

Directions to site:

INTERNAL USE ONLY

Date Received

Signature of Code Official

SUBMITTAL REQUIREMENTS FOR RESIDENTIAL PROJECTS

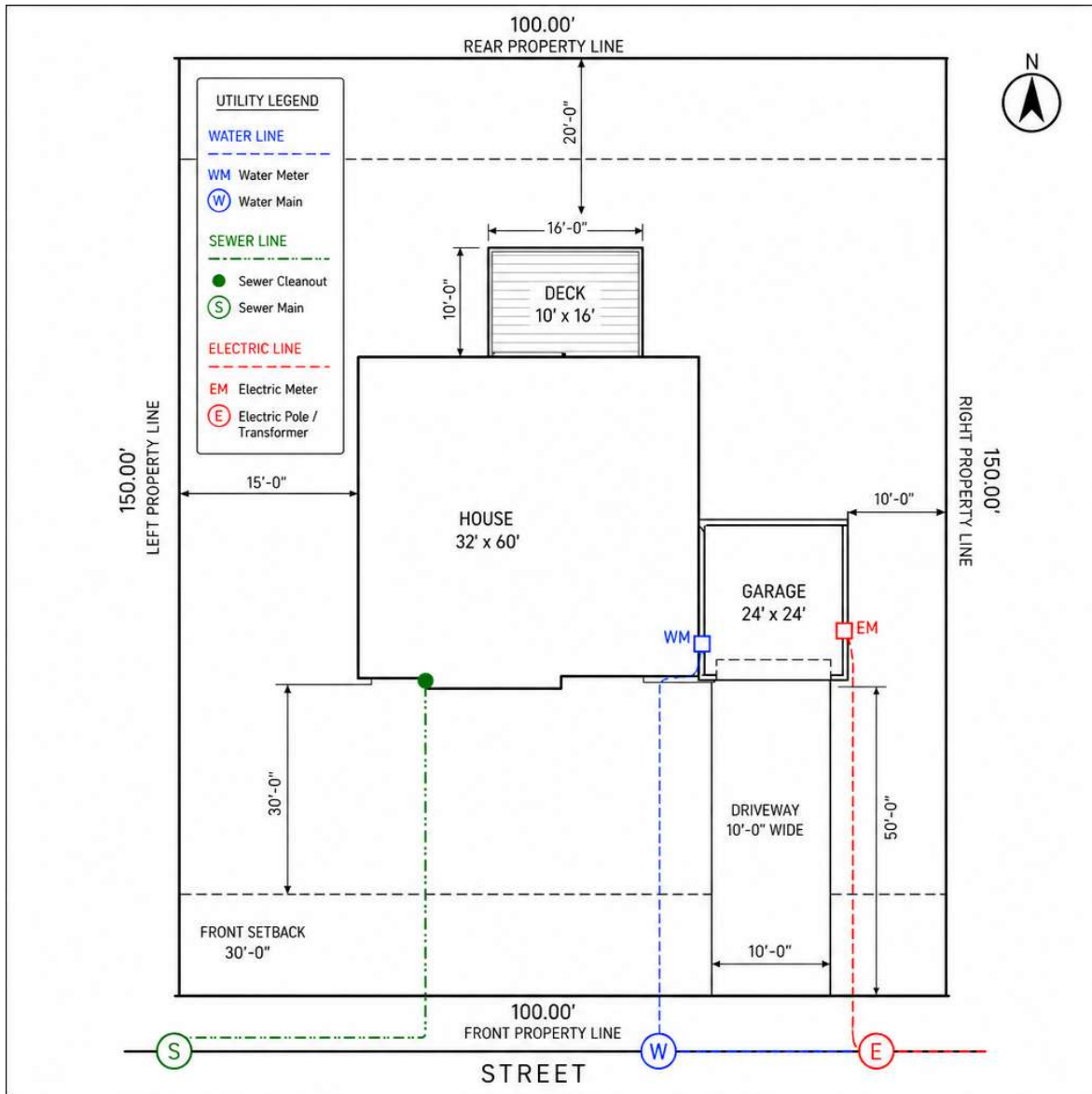
When submitting your application for a Residential project please include the following:

1. Completed Building Permit Application.
2. Please have your 911 address on your application.
3. Please have your tax parcel # on your application. If you don't know your tax parcel number for your property, to put on your application, please contact the tax office.
4. Please submit a complete set of drawings for your building project. If your drawings are larger than 11x17, please submit two (2) copies.
5. Site Plan on 8.5 x 11 sheet of paper (only need one (1) copy).
6. Your contractor's worker's compensation and liability insurance. If you are not using a contractor or your contractor doesn't have worker's compensation insurance, please complete the Worker's Compensation form and have it notarized.

SITE PLAN REQUIREMENTS FOR RESIDENTIAL DECK PROJECTS

The Site Plan drawing shall be submitted on 8.5 X 11 paper and shall include:

- Distance from property lines and roadway and any other structures on the property.
- Show the outside dimensions of the proposed addition/attached garage and the existing dwelling.
- All utility layouts (including sewage, electric and water).
- Driveway layouts and specifics.



RESIDENTIAL DECK SUBMITTAL HANDOUT

Every item below must be checked as completed (if applicable), or marked N/A (if not applicable), for your project. This form must be completed in its entirety then returned with attached drawings.

- ☐ Permit Application
- ☐ Two full sets of plans. All dimensions must be indicated and drawn to scale.

THE FOLLOWING ITEMS ARE REQUIRED TO BE INCLUDED ON THE BUILDING PLANS

- ☐ Site plan indicating all setbacks.
- ☐ Floorplan drawing looking down at deck/porch.
- ☐ Provide locations of all posts and beam locations and indicate spans. Top, front and side views of deck.
- ☐ Complete cross section (provided).
- ☐ Size, thickness and depth (below grade) of footings. Size, type and spacing of support columns.
- ☐ Type of wood to be used. (Specify species and grade)
- ☐ Size of floor joist, span and distance between joists. Size, type and span of all girder beams.
- ☐ Height of wood joist, girder and floor above finish grade.
- ☐ Type and thickness of floor sheathing. (Decking)
- ☐ Stair riser height and depth/width of tread.
- ☐ Handrail height and baluster spacing.
- ☐ Guardrail height and baluster spacing.
- ☐ Ledger fastening method, i.e. - bolt spacing.
- ☐ Deck flashing method.
- ☐ Roof construction details (see cross section).

****THIS COMPLETED FORM MUST BE SUBMITTED WITH PROJECT PLANS****

****Always remember you are required to contact "PA One Call" at 800-242-1776 before you dig****

Name: _____

Municipality: _____

Overall Dimensions:

_____ x _____

*Note: All fasteners must be exterior grade

Railing:

- Req'd if floor is 30" or more off the ground
- Constructed so no opening will allow a 4" sphere to pass through

Floor Joists:

Material: _____

Size (nominal): _____ x _____

Spacing Cen to Cen: _____

Clear Span Distance: _____

Carrier Beam:

Material: _____

Size (nominal): _____ x _____

Spacing Cen to Cen: _____

Clear Span Distance: _____

Footer:

Depth (below grade): _____

Size: _____ x _____

Thickness: _____ (6" min.)

