



Job Title: Drug Screener

Location: In-Person | Lawrenceville & Suwanee Office

Schedule: Evening Shifts + Saturdays

Organization: RGW Institute

Position Type: Part-Time (Contract or W-2)

About RGW Institute:

RGW Institute is a trauma-informed, wellness-centered mental health practice offering outpatient therapy, IOP, assessments, and supportive services for individuals and families across Georgia. Our Drug Screening program is an essential part of supporting clients referred by DFCS, courts, and treatment programs with care, consistency, and confidentiality.

We are currently seeking a **part-time Drug Screener** to conduct in-office screenings in a respectful, professional, and nonjudgmental environment.

Position Summary:

The Drug Screener will administer and document drug tests for clients in accordance with RGW's protocols and chain-of-custody procedures. This position plays an important role in supporting treatment compliance and ensuring a trauma-informed, client-centered experience.

This role is perfect for someone who is dependable, detail-oriented, and committed to upholding client dignity and privacy.

Key Responsibilities:

- Administer urine drug screenings in a professional and confidential manner
- Follow proper chain-of-custody protocols and documentation
- Record and report test results in accordance with company procedures
- Monitor client compliance with screening schedules

- Maintain a clean and organized screening space
- Communicate with administrative or clinical team regarding attendance or issues

Required Qualifications:

- High school diploma or equivalent
- Strong attention to detail and adherence to procedure
- Ability to maintain strict confidentiality and client privacy
- Professional, compassionate, and nonjudgmental presence
- Comfort working in a behavioral health or substance use setting

Preferred Qualifications:

- Experience in healthcare, behavioral health, or lab services
- Familiarity with DFCS or court-referred populations
- Prior training in drug testing protocols or chain-of-custody practices

Compensation & Hours:

- Competitive hourly rate
- Evening shifts (4PM–8PM) + Saturdays
- In-office only | Lawrenceville & Suwanee location

