



Date Received: \_\_\_\_\_

Application #: \_\_\_\_\_

## ZONING COMPLIANCE APPLICATION

A complete application shall consist of the Zoning Compliance Application, required fee, and a sketch plan including proposed location, setbacks, existing and proposed access.

New construction projects require a sketch showing the interior layout of the proposed building/addition.

Projects located on properties within the floodplain are required to submit a copy of the Floodplain Permit from Robeson County.

When applicable, projects located within the Town's ETJ shall provide a copy of the septic tank approval for new construction from the Robeson County Health Department.

### **APPLICANT INFORMATION:**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

### **PROPERTY OWNER INFORMATION:**

Property Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

### **PROPOSED PROJECT INFORMATION:**

Tax Parcel #: \_\_\_\_\_ Acres: \_\_\_\_\_

Property Address: \_\_\_\_\_

Current Zoning District: \_\_\_\_\_ Watershed Overlay District: ☐ Yes ☐ No

Proposed Use: \_\_\_\_\_

Proposed Project Height: \_\_\_\_\_ Total Square Footage of Proposed Building/Addition: \_\_\_\_\_

If you are applying for an accessory structure or primary structure addition, please check all services that you intend to install: ☐ Electrical ☐ Plumbing ☐ Mechanical

Existing Percentage of Built Upon Area: \_\_\_\_\_ Total Percentage of Built Upon Area: \_\_\_\_\_

Existing Number of Parking Spaces: \_\_\_\_\_ Proposed Number of Parking Spaces: \_\_\_\_\_

Existing Number of ADA Parking Spaces: \_\_\_\_\_ Proposed Number of ADA Parking Spaces: \_\_\_\_\_



Date Received: \_\_\_\_\_

Application #: \_\_\_\_\_

**ADDITIONAL INFORMATION REQUIRED FOR SIGNS:**

Number of proposed signs: \_\_\_\_\_

Applicants shall submit plans displaying the following information for each individual sign that requires a zoning compliance permit per the Town's UDO:

- Sign dimensions
- Proposed illumination
- Sign location
- Type of sign base
- Landscaping proposed around the base of the sign
- Relevant sight distance triangles

Applicants are required to simultaneously submit construction plans for any signage that requires a permit per the North Carolina Building Code.

**APPLICATION SUBMITTAL SIGNATURES:**

I hereby consent to the contents of this application and acknowledge the responses contained herein are correct to the best of my knowledge.

Person Representing Application:

Signature of Property Owner(s):

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_