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**NYOA Position: NYOA Sweeper**

**Duties: During a race you will be out on the course with the primary focus of any person that needs medical attention.**

Saturday Track Pre-Ride 2-4hr Perform Radio check at Mile Markers.

Saturday Facilitate Meeting with Promoter & NYOA Sweepers to Discuss Duties and Coordinate Sundays Duties

**MUST PROVIDE YOUR OUWN MACHINE TO SWEEP WITH**

**Positions are based on race season and reviewed annually by the NYOA Board.**

**FIRST NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ M.I.: \_\_\_\_\_\_**

**LAST NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**STREET: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CITY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ STATE: \_\_\_\_\_\_\_ ZIP CODE: \_\_\_\_\_\_**

**BIRTHDATE: \_\_ \_\_ - \_\_ \_\_ - \_\_ \_\_ \_\_ \_\_**

**PHONE NUMBER: \_\_ \_\_ \_\_- \_\_ \_\_ \_\_ - \_\_ \_\_ \_\_ \_\_**

**E-MAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PLEASE MARK WHICH RACES YOU WILL BE SWEEPING**

Sunday \_\_\_\_\_\_\_\_8:00-9:00 Pee Wee Quads

\_\_\_\_\_\_\_\_8:00-9:15 Mini-Bike

\_\_\_\_\_\_\_\_9:30-10:30 Pee Wee Bikes

\_\_\_\_\_\_\_\_9:30-10:45 Mini Quads

\_\_\_\_\_\_\_\_11:30-2:00pm Adult Bikes

\_\_\_\_\_\_\_\_2:30-4:30pm Adult Quad

**Compensation: Sponsorship level in leu of cash payment or Cash payment will be commensurate with experience and availability on Race Weekends, Gate Credentials, Early Access, NYOA Associate Membership.**

**NYOA Representatives hereby agree to the NYOA Code of Conduct as terms of service.**

**YEAR OF RIDING EXPERIENCE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**HIGHEST LEVEL OF COMPETITION AA A B C NONE**

**DO YOU HAVE ANY MEDICAL TRAINING OR CERTIFICATION\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**WHY DO YOU WANT TO BE A NYOA SWEEPER \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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# NYOA Code of Conduct

 All representatives of NYOA, elected or hired, are expected to conduct themselves with integrity and honesty. They are expected to be positive role models. Quick to listen and approachable to anyone who needs their assistance.

NYOA representatives must be aware that they represent our organization to a diverse group of people. NYOA representatives must be mindful of their speech and refrain from using profanity when inappropriate. All NYOA representatives are expected to work for the improvement of our series. The spreading of negative rumors, half-truths, or slandering of the organization and/or its representatives for the purpose of causing harm is unexpectable. Disagreements and differences of opinions are to be handled as adults, with honest conversation and with due process.

# Violations of the Code of Conduct

Violations are divided into 2 levels: Minor infractions and Major infractions. The level of Infraction shall be determined by the NYOA Board

**Minor level infraction procedures:**

**The First** offense will be treated as a teachable moment. The individual will be given a verbal warning/instruction by a NYOA official. The incident and corrective action taken must be brought to the attention of the NYOA Boards.

**The Second** offense will be a written/documented conversation with the individual with 2 or more of the Executive Board. The individual will be put on probation for the remainder of their term. Documentation will be of the incident that was addressed as well as the expectation communicated to the individual for the future. Also, individuals will be made aware that another offense may result in their removal from their role in NYOA.

**Third** offense with the same individual may result in removal from role in the organization. Removal from the role would be executed by the Board for all positions that report to the Board. Elected positions removal will be done by a special meeting of the ALT.

**Major level infraction procedures:**

Major level infraction are things considered detrimental to the organization. This will be determined by the Board and then a recommendation of action will be brought before the ALT to be voted on.

# NAME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_­­­­­­­\_\_\_\_\_\_

**Sweep Protocol**

The following order of operations ideally provides at least 1 NYOA sweep rider to be on the racecourse at all times. Below is the ideal “relay sequence” that I would like to see take place on race day. This sequence provides continuous coverage and needed rest time for sweepers. At any given time, there should be at least one sweeper on course and 1 sweeper on deck at scoring, both sweepers will need a watch, a form of communication whether it is a radio or a phone, Sweepers will also need to carry a roll of surveyor’s ribbon in their camel back (nice and light works well)

**Sweeper On Course-**

Sweeper on course, make your sweep lap as efficiently as possible, ideally 40 minutes or less. This means that you will go through and communicate with scoring at least 1 time in each lap.

**Mechanicals:** Call breakdown info into the sweeper on deck, provide the following information:

-Helmet number, 2-word description of breakdown (chain, tie rod, electrical, etc.), and approximate mile marker.

**Medicals:** If sweeper on course comes upon on an injury: call sweeper on deck with the following info:

-Rider location (as precise as possible), and any information possible on the injury. Do not leave the rider unless there is a spectator/ racer to take your place. Make sure the injured rider is protected from traffic, if there is a chance of further injury moving them off the course you will need to slow racers and or ribbon a short bypass to keep injured rider protected.

**Race Issues:** If sweeper on course finds bottle neck, track turning dangerous, or riders off course:

* Generally, a bottle neck can be quickly remedied by opening up a quick alternate line, or if it is just due to inexperienced riders. Move to quickly clear the traffic starting at the front and continue sweeping, report issue to promoter’s workers.
* Blown course, repair with ribbon and notify promoters workers asap.
* Dangerous condition, hang 2 streamers from tree approx. 3’ long and notify promoter of issue and location of your streamers for a marker.
* We cannot tell the promoter what to do, don’t try, its is our job to help race day go smoothly, if after notifying the promoter (please do so diplomatically, we have worked hard to form trusting and cooperative relationships with promoters) of your observations they decide not to address the problem that is on them.

**Sweeper On Deck Responsibilities:**

It is critical to be where you are supposed to be at your designated time shown on schedule below.

Record breakdowns on breakdown board that will be posted at Scoring for your respective race.

Injuries you will report injuries to a designated person, generally the ref has direct communication to the promoter’s person in charge, do what is necessary to get medics to injury as efficiently as possible, if this means missing your designated sweep time so be it.

8am & 9:30am races:

2 Sweep riders per course

8am & 9:30am Start:

Sweep rider 1 on course.

Sweep 2 on deck at scoring.

8:40am & 10:10am: Ish

Ideally sweep 1 has returned to remain on deck at the radio, if you are going to be late let sweep on deck know the reason.

Sweep 2 takes the course for their sweep lap.

9:00am & 10:30am

Before the checkered Flag flies, the sweeper on deck needs to be ready to run final sweep to confirm all active racers are off course and notify scoring when complete. Breakdowns are left on the track for the promoter to tow, check with every rider on the side of the course to confirm they are not finishing and move on. Follow the last rider of the race to the finish we need to be 100% sure that all active competitors are off the course (check your split lines)

11:30 and 2:00 Races

Same system but a 4-sweeper rotation

Start: sweep 1 on course, sweep 2 on deck, sweeps 3&4 on break. Sweep 1 returns, 2 goes out 3 on deck, so on and so forth. We will need to park together so if there is an injury sweeps on break can cover sweep on deck.

Ideally every 30 minutes or so there is a rotation, sweeps on break **need to** **be ready and at scoring on time**. I will generally be sweep 1 to run the start sweep and final of each race. At the conclusion of 2PM race all sweeps will assist with final sweep of quads be ready. Know your report to duty times for the day and be flexible, race day never goes to plan