

2025 RHHOA Meeting Minutes (Draft)

Saturday, February 15, 2025

Attendees: 17 members of the RHHOA (not all attendees signed in)

Mary Reines, Jane Duffstein, Sue Gille, George Gille, Jesse Engelkins, Julie Duffstein, Brian Kiel, Jim & Kris Dockter, Terry Warnke, Joel & Heidi Johnson, Josh Karpel, Peter Medley, Kevin Smith, Greg Murray, Pam Wallenfang

Meeting started at 10:00 a.m.

- I. Introductions – The board did introductions and confirmed the agenda.
- II. Minutes for 2024 were approved. Motion of approve by Sue and seconded approved to carry by Brian.
- III. Review of Finances
 - Provided overview of 2024 actuals
 - Provided overview of 2025 plan
 - Highlights of Financials:
 - Water bill is lower, but still trying to see if we can reduce all together due to shared boundaries with developed property
 - Lawn costs were higher last year because we had more rain than the previous year
 - Snow removal is holding currently due to fewer snow storms as compared to the previous year
 - As a board we want to leave \$30,000 at all time for emergency situations / needs such as tree replacement due to storms
 - Motion by Jane to approve and seconded to approve and carry by Brian.
- IV. Lawn /Snow Bids
 - Taking bids until March 31, 2025 for new contracts to start in April/May 2025 for lawn and snow removal
 - Those bidding to provide services for RHHOA do need to meet the insurance requirements.
- V. Secretary Role– vacancy
 - Takes 2-4 hours a month
 - Putting together the agenda and newsletter for the annual meeting, sending emails for communication to members, and supporting the activities of the board
 - Would like to fill the role by Q2 2025 with anyone willing to volunteer
- VI. ACC – Architectural Control Committee
 - Brian shared reminders about the ACC guidelines and Deed Restrictions as required per ownership of lots within RHHOA boundaries
 - If roof replacement is exactly the same color, no need to seek ACC approval
 - Mailbox Painting – Brian did speak to the manager at the Hallman Paint Store on Broadway
 - Brown is \$49.99 for a gallon

- Green is \$21.99 for a quart
- Home Depot will do paint matching for \$8.00
- Reminder - Forms for the ACC can be completed and submitted online

VII. Other News Discussed

- Neighborhood Garage Sale
 - Will be posted by the RHHOA, signage to the neighborhood will be provided
 - Selected May 29th – 31st (Thursday to Saturday)
- A member asked about lighting up the Reston Heights signage on Broad Creek. The board will discuss options

Motion to adjourn by Mary and seconded to carry by Jesse
 Meeting concluded at 10:38 am

Once adjourned, special guest Jael Currie shared about updates around the city with those in attendance.

Reston Heights Homeowners Association (This was provided at the meeting)

2024 Financial Overview

2024 Starting Balance: \$39,585.79

Expense/Revenue Summary:

Type	Details	Expense	Revenue
Electricity	MG&E – community locations	\$312.13	
Water	Madison Municipal Services	\$2,684.74	
Lawn Maintenance	Jacksons Yard Care	\$8,651.00	
Snow Removal	Jacksons Yard Care	\$2,180.00	
Website	GoDaddy.com	\$1,079.76	
Insurance	For RHHOA	\$1,076.00	
Legal	Consultations	\$542.00	
Postage	Newsletters/Dues Mailings	\$298.48	
USPS	PO Box	\$256.00	
Interest Income	Money Market Savings Acct.		\$50.03
Revenue 2024	Membership Dues		\$36,024.42
Refund	For overpayments	\$425.00	
2024 Totals:		\$17,505.11	\$36,074.45

2024 Ending Balance: \$58,155.13

Expense Comparison: 2023 & 2024

Expense	2023	2024	Notes
Electricity	\$318.77	\$312.13	
Water	\$5,009.03	\$2,684.74	<i>Thank you, Mary, for eliminating significant water expenses!</i>
Lawn Maintenance	\$5,372.30	\$8,651.00	<i>These fluctuate based on weather</i>

Snow Removal	\$5,456.30	\$2,180.00	
Website	\$65.06	\$1,079.76	<i>Increased email & online payment capabilities</i>
Insurance	\$924.00	\$1,076.00	
Legal	\$0	\$542.00	
Postage	\$271.20	\$298.48	
USPS	\$248.00	\$256.00	
WI Admin Fee	\$45.00	\$0	
Total Expenses	\$17,709.66	\$17,505.11	