BAYSIDEUIP NPC

Special Open Meeting — Attendance Register

Meeting Details

Meeting Date	
Meeting Time	
Venue	
Purpose	*Special Open Meeting to present the BaysideUIP Business Plan and gather owner assent (SRA/UIP application).*

Certification

Chairperson Name	
Chairperson Signature	
Secretary Name	
Secretary Signature	

We certify that this is a true and accurate record of attendance at the Special Open Meeting described above. Total attendees recorded: _____ Total properties represented: _____ Quorum met: Yes / No

This register must be retained as part of the formal record of the Special Open Meeting, together with the meeting minutes and resolutions, per eThekwini's SRA Policy (Clause 5.1.4.11.3). Only the registered owner, an authorised representative bearing written authority, or a duly appointed proxy (Clause 6) may sign on behalf of a property. Each liable property carries one vote; where an owner holds multiple properties, ensure each is recorded and signed for separately. The Owner/Tenant column identifies whether the attendee is the registered (or authorised) owner — the only party entitled to cast that property's vote — or a tenant/other stakeholder attending for information purposes only.

Attendance (50 entries — print additional copies of this register if more than 50 attendees are expected)

#	Erf No.	Property Address	Registered Owner	Owner or Tenant?	Category (Comm./Ind.)	Represented By / Proxy (if not owner)	Contact Number	Signature	Time In
1									
2									
3									
4									
5									
6									

#	Erf No.	Property Address	Registered Owner	Owner or Tenant?	Category (Comm./Ind.)	Represented By / Proxy (if not owner)	Contact Number	Signature	Time In
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									
21									

#	Erf No.	Property Address	Registered Owner	Owner or Tenant?	Category (Comm./Ind.)	Represented By / Proxy (if not owner)	Contact Number	Signature	Time In
22									
23									
24									
25									
26									
27									
28									
29									
30									
31									
32									
33									
34									
35									
36									

#	Erf No.	Property Address	Registered Owner	Owner or Tenant?	Category (Comm./Ind.)	Represented By / Proxy (if not owner)	Contact Number	Signature	Time In
37									
38									
39									
40									
41									
42									
43									
44									
45									
46									
47									
48									
49									
50									