

Community Education Council District 32 Meeting

**CALENDAR AND BUSINESS
MEETING MINUTES**

**November 21st,
2019**

6:00 PM

CEC D32 Office
797 Bushwick Ave
Brooklyn, NY 11221

Type of Meeting	Calendar and Business Meetings		
Note Taker	Stacie Johnson, Recording Secretary		
Attendees		Calendar Meeting	Business Meeting
	Martha Bayona	Present	Present
	Luis Fonseca	Present	Present
	Joanna Fuentes	Present	Present
	Stacie Johnson	Present	Present
	Yashaira Longras	Present	Present
	Maria Lopez	Present	Present
	Wanda Nunez	Present	Present
	Samuel Olivares	Present	Present
	Desines Rodriguez	Present	Present
	Renisha Westbrooks	Present	Present
Quorum	Met		

Monthly Calendar Meeting: 6:00 PM

1. Call to order and roll call (2 min): Martha Bayona, Joanna Fuentes, Stacie Johnson, Yashaira Longras, Maria Lopez, Wanda Nunez, Desines Rodriguez, Renisha Westbrooks. Members Luis Fonseca and Samuel Olivares arrived shortly after the roll call.
2. Brief message from Assistant Principal Patricia Rivera of P.S. 86 followed by the P.S. 86 Dance Club's *Time Warp* (7 min)
3. Brief message from Assistant Principal Cynthia Ramirez of P.S. 376 followed by the P.S. 376's dance team performance of *La Zenaida*, under the direction of Mr. Justin Rodriguez (7 min)
4. The Office of District Planning (Jamie Dollinger and Michael O'Gorman): 2020-2021 District 32 Planning Presentation (20 min): please see a copy of the District Planning Presentation
 - a. A landscape of the schools in District 32, and the district's K-8 demographics, performance, past and projected enrollment, capacity, building utilization, and district retention, were presented. Overall, there has been a continuous decline in enrollment, excess seats in the district's schools, and a downward trend in enrollment.
 - b. First public comment session (15 min)
 - i. Gentrification, upzoning, and affordable housing conditions in District 32: There are a few revenue streams applied to the improvement schools' physical learning conditions. The community may contact the Office of Space Planning, School Design, and the School Construction Authority to inquire about funding for capital improvements in the schools. The DOE is trying to address housing concerns with other city agencies. Community members are encouraged to contact elected officials to inquire about affordable housing.
 - ii. Influx of students recently immigrating into the country: Schools may reach out to the Central DOE to address the impact this may have on each school's budget.
 - iii. Services offered to students in District 32 as compared to District 75 schools: The Office of Enrollment identifies zones and determines the school that a child may attend. There are new programs for students receiving special education services in District 32, including the Horizon and NEST programs.
 - iv. Programs or resources that the CEC may advocate for based on district needs/ Effects of temporary housing on student retention/ Deficit of high school seats offered in District 75: District 75 placement operates in line with the student's IEP and the services he or she needs. Enrollment depends on where the needed services are offered. The Office of District Planning (ODP) and the Community Superintendent have had conversations about students in temporary housing. Parents choose where they ultimately wish to enroll their child. With new programs come several funding streams. Advocacy is key in order to encourage new programs and District 75 seats in the district. The ODP works the Superintendent to see where there is space in the district for the programs that the community advocates for.
5. CEC32 President Report and Announcements (5 min)
 - a. Recent events: Census Job Fair, Participatory Budgeting Assembly, and the appointment of a Student Member to the CEC32.
 - b. Upcoming events: December 5, 2019 district-wide SLT Training

6. Superintendent Sheila Gorski's Report: please see Superintendent's report for P.S. 376 and P.S. 86 (15 min)
7. Report of Committees (2 min)
 - a. Policy Committee
8. Distribution of certificates to outstanding students from P.S. 376 and P.S. 86 (10 min)
9. Public comment (6 min)
10. Adjournment: 7:38 PM

Business Meeting: 7:47 PM

1. Call to order and roll call: Martha Bayona, Luis Fonseca, Joanna Fuentes, Stacie Johnson, Yashaira Longras, Maria Lopez, Wanda Nunez, Samuel Olivares, Desines Rodriguez, Renesha Westbrooks.
2. Approval of minutes (2 min): All members approved the minutes as distributed.
3. Member's report (10 min)
4. Treasurer's report (10 min): Please see attachment
 - a. Motion to allocate \$3,000 of the recent \$5,000 addition to the CEC32 budget into the Member Reimbursements line, made by Martha Bayona. Member Desines Rodriguez seconded the motion. All members approved the motion.
 - b. Motion to allocate \$2,000 of the recent \$5,000 addition to the CEC32 budget into the Supplies Line, made by Martha Bayona. Member Joanna Fuentes seconded the motion. All members approved the motion.
 - c. Motion to purchase the Shure Dual Channel Wireless Microphone System SM58 for \$624.33 from the Office Supplies line. All members approved the motion.
5. Old business
 - a. Parental involvement: supports provided by FACE and recent FACE restructure (1 min)
6. New business
 - a. Special Guest: Jesse Mojica, CEC Communications: Internal and external (30 min)
 - i. For communications among council members, the CEC should refer to its Bylaws' Code of Conduct. All members liaise with and represent parent concerns throughout the district's schools. The administrative assistant schedules member visits once liaisons are established. One of the council's responsibilities is to recommend capital improvements for observations made during member visits.
 - ii. Communications with Parent/Parent Teacher Associations: According to its Bylaws, the council meets with the district's PA/PTAs quarterly to talk with other parent leaders and establish a connection with them.
 - iii. Business meetings are the council's working session and present an opportunity for council members to collectively add their feedback so that all members know where the council, as a whole, stands on particular issues. Prior to attending meetings to which members are invited in representation of the CEC, members should first discuss with the council. Members should distinguish the role and capacity in which they attend particular events, so that personal member opinions are not viewed as being the position of the entire council. Business meetings are also the best time for members to provide a report of past events and upcoming invitations extended to them as representatives of the CEC. Some invitations are made only by the council's president and they cannot be transferred to another member. A way to go around this restriction is by creating the position of co-president in the Bylaws.
 - iv. Emergency meetings are organized for the presidents of the councils in order to provide them information, rather than to gather their views as CEC members. Subcommittees are an essential part of the functionality of the councils and help them find the core issues that they want to tackle, while assigning responsibilities to members.
 - v. Members do not have to report on activities that they perform outside of the CEC32 and which do not have to do with the CEC32. If the activity does relate to the work of the council, members should report the information.
 - vi. Amendments to the bylaws can be done as long as they do not supersede the law.

Motion to move the new business items below to next month's business meeting agenda in order to allow more time for item a., made by Samuel Olivares. All members approved the motion.

- b. Change of the monthly Calendar Meeting start time to 5:30 PM (2 min)
 - c. Elected Official Town Hall Meeting (Policy Committee) (5 min)
 - d. School Construction Authority list: look for potential meeting dates (5 min)
7. Building of the agenda (5 min)
 - a. Old business items:
 - i. Change of the monthly Calendar Meeting start time to 5:30 PM (2 min)
 - ii. Elected Official Town Hall Meeting (Policy Committee) (5 min)
 - iii. School Construction Authority list: look for potential meeting dates (5 min)
 - b. Consider decision to amend the CEC32 Bylaws to outline member communications procedures in greater detail and to address membership in committees
8. Adjournment: 9:32 PM

APPROVAL OF CALENDAR, AND BUSINESS MEETING MINUTES	October 17, 2019 - Approved [Met Quorum]
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NOTE: All meetings are recorded for future availability/submission upon request at the CEC D32 office.

ADJOURNMENT	Meeting adjourned at 9:32 PM
SUBMITTED BY:	Silvia Belmonte, Administrative Assistant

Approved on: Thursday, December 19, 2019

_____Recording Secretary