

Community Education Council District 32 Meeting

**CALENDAR AND BUSINESS
MEETING MINUTES**

**August 20,
2020**

6:00 PM

CEC D32 Office
797 Bushwick Ave
Brooklyn, NY 11221

Type of Meeting	Calendar and Business Meetings		
Note Taker	Stacie Johnson, Recording Secretary		
Attendees		Calendar Meeting	Business Meeting
	Martha Bayona	Present	Present
	Joanna Fuentes	Present	Present
	Stacie Johnson	Present	Present
	Maria Lopez	Present	Present
	Wanda Nunez	Present	Present
	Samuel Olivares	Present	Present
	Desines Rodriguez	Present	Present
	Renisha Westbrooks	Present	Absent
Quorum	Met		

Monthly Calendar Meeting: 6:00 PM

1. Call to order and roll call: Martha Bayona, Stacie Johnson, Maria Lopez, Samuel Olivares, Desines Rodriguez, Renisha Westbrooks. Late: Joanna Fuentes, Wanda Nunez.
2. Selection of Chair pro tem to preside during the remaining CEC32 Officer Elections
 - a. Member Desines Rodriguez nominated herself. Member Desines Rodriguez was unanimously selected to preside as Chair *Pro Tem* and run the nomination and election of the CEC32 President.
3. Election of remaining Officers for the July 1, 2020 through June 30, 2021 one-year term
 - a. President
 - i. First round of voting:
 1. Nomination(s):
 - a. Member Desines Rodriguez nominated Member Martha Bayona. Nomination accepted.
 2. No other nominations were made.
 3. Members Martha Bayona, Maria Lopez, Samuel Olivares, and Desines Rodriguez voted in favor of the nomination. Members Stacie Johnson and Renisha Westbrooks abstained from voting. Member Martha Bayona continues to be the elected President of the CEC32 (4-0-2).
 - b. Vice-President
 - i. First round of voting:
 1. Nomination(s):
 - a. Member Martha Bayona nominates Member Desines Rodriguez. Nomination accepted.
 2. No other nominations were made.
 3. Members Martha Bayona, Joanna Fuentes, Stacie Johnson, Maria Lopez, Samuel Olivares, and Desines Rodriguez voted in favor of the nomination. Member Renisha Westbrooks abstained from voting. Member Desines Rodriguez was elected Vice-President of the CEC32 (6-0-1).

Motion presented by Member Martha Bayona to move the election of the CEC32 President to the start of the Business Meeting of August 20, 2020 taking place shortly after this Calendar Meeting. All members present voted to approve the motion (7-0-0).

Motion presented by Member Martha Bayona to move the conversation about the Bylaws to another Calendar Meeting to give an opportunity to Mr. Calderon, from the Division of School Facilities, to speak tonight about the reopening of schools. All members present voted to approve the motion (7-0-0).

4. Discussion and updates about the state of our school buildings and preparations for a safe return to the classroom (Mr. Joseph Calderon, Deputy Director of the Division of School Facilities)
5. CEC32 President Report and Announcements: A report was not provided in consideration of time.

6. Superintendent Sheila S.-Gorski's Report
7. Public comment: Two members from the public made a comment during the Calendar Meeting.
8. Adjournment: 8:06 PM

Business Meeting: 8:11 PM

1. Call to order and roll call: Martha Bayona, Joanna Fuentes, Stacie Johnson, Maria Lopez, Wanda Nunez, Samuel Olivares, Desines Rodriguez. Absent: Renesha Westbrooks.
 2. Election of remaining Officers for the July 1, 2020 through June 30, 2021 one-year term (see first motion under item no. 3 of the Calendar Meeting minutes above)
 - a. President
 - i. Second round of voting:
 1. Nomination(s):
 - a. Member Desines Rodriguez nominated Member Martha Bayona. Nomination accepted.
 2. No other nominations were made.
 3. Members Martha Bayona, Joanna Fuentes, Maria Lopez, Wanda Nunez, Samuel Olivares, and Desines Rodriguez voted in favor of the nomination. Member Stacie Johnson abstained from voting. Member Martha Bayona was elected President of the CEC32 (6-0-1).
3. Approval of minutes: All members present approved the minutes for July 16, 2020 as distributed. Member Samuel Olivares's absence was marked as "unexcused".
 - a. Motion presented by Member Stacie Johnson to add details on future meeting minutes on whether public comments were made during a meeting and how many people spoke, by writing "No public comments were made", "There was public comment", or "# people spoke". All members present voted to approve the motion (6-0-0).
4. Member's Report
5. Treasurer's Report / CEC32 Budget for FY 2020-2021
 - a. Motion presented by Member Martha Bayona to allocate the CEC32 \$25,000 budget for the FY 2020-2021 as follows:
 - i. Member reimbursements: \$18,400
 - ii. Office supplies: \$3,152
 - iii. CEC32 website: \$226
 - iv. Food and refreshments: \$1,000
 - v. Copier lease: \$1332
 - vi. MetroCards/ Administrative Assistant transportation: \$638
 - vii. P-Card: \$252All members present voted to approve the motion (6-0-0).
6. Old Business
 - a. Election of committees: The following Committees continue to be established:
 - i. IEP Committee: Chaired by Member Joanna Fuentes.
 - ii. Afterschool Committee: Chaired by Member Samuel Olivares.

The Council decided to engage in the two agenda items shown below prior to the adjournment of the Business Meeting.

7. New Business
 - a. Procedures for parent and public communications during CEC32 meetings and development of a plan for next year based on pros and cons of different systems of parent communications already used during CEC32 meetings: Members discussed that the host of the CEC meetings can state at the start of the meeting that the public can comment on the chat, but only talk during the public comment session, and give a reminder every 20 minutes that the meeting is offered to discuss matters that are relevant education in order to prevent inappropriate comments.
8. Building of the agenda:
 - a. Proposed CEC32 invitation of the NYC Department of Health, Division of School Facilities, and Superintendent to present their perspective on the schools' reopening plan: Members discussed having a Parent Forum at the end of August or the first week of September. Member Martha Bayona will send an email to discuss the date of the event.

As a result of two members leaving by this time, quorum could not be met at this point in the meeting. The five members that remained decided to postpone the following unfinished agenda items of Thursday, August 20, 2020 to the Business Meeting of Thursday, September 17, 2020:

- i. CEC32 2020-2021 proposed CEC32 and Presidents' Council Joint Quarterly Meeting dates (4 times during year): Potential meeting dates around September 2020, December 2020, March 2021, and June 2021, in the evening, to be discussed further.
 - ii. Proposed CEC32 invitation of the Brooklyn North Borough Center Office to talk about Blended Learning. Mandated presenters would have precedence over this presentation.
9. Adjournment: 9:27 PM

APPROVAL OF CALENDAR, AND BUSINESS MEETING MINUTES	July 16, 2020 - Approved [Met Quorum]
NOTE: A draft of all meeting minutes are available within two weeks after the meeting and posted on the Council's website at CEC32.org.	
ADJOURNMENT	Meeting adjourned at 9:27 PM
SUBMITTED BY:	Silvia Belmonte, Administrative Assistant

Approved on:

_____ Recording Secretary

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